



**2017 TOWN COUNCIL/LAND USE REVIEW BOARD  
 MEETING SCHEDULE & SUBMITTAL DEADLINES**

Applications requiring approval from the Town Council or Land Use Review Board shall follow the meeting schedule below. Application types include Zoning Map Amendments, Zoning Text Amendments, Conditional Districts, Planned Residential Developments, Special Use Permits, Variances and Appeals. Variances and Appeals require only one meeting before the LURB or Town Council.

All Town Council and Land Use Review Board meetings start at 7:00 pm in the Town Council Chambers.

<b>APPLICATION DUE DATE</b>	<b>TOWN COUNCIL</b>	<b>LAND USE REVIEW BOARD</b>	<b>TOWN COUNCIL FAST TRACK *</b>	<b>TOWN COUNCIL</b>
Application due by 5:00 pm 2 <sup>nd</sup> Monday	Public Hearing/Item referred to LURB 1st Monday	Public Meeting 2nd Monday	Public Meeting 3rd Wednesday	Public Meeting 1 <sup>st</sup> Monday
January 9, 2017	February 6, 2017	February 13, 2017	N/A	March 6, 2017
February 13, 2017	March 6, 2017	March 13, 2017	N/A	April 3, 2017
March 13, 2017	April 3, 2017	April 10, 2016	April 19, 2017	May 1, 2017
April 10, 2017	May 1, 2017	May 8, 2017	May 17, 2017	June 5, 2017
May 8, 2017	June 5, 2017	June 12, 2017	June 21, 2017	July 3, 2017
June 12, 2017	July 3, 2017	July 10, 2017	July 19, 2017	August 7, 2017
July 10, 2017	August 7, 2017	August 14, 2017	N/A	September 5, 2017**
August 14, 2017	September 5, 2017**	September 11, 2017	September 20, 2017	October 2, 2017
September 11, 2017	October 2, 2017	October 9, 2017	October 18, 2017	November 6, 2017
October 9, 2017	November 6, 2017	November 13, 2017	N/A	December 4, 2017
November 13, 2017	December 4, 2017	December 11, 2017	December 20, 2017	January 2, 2018**
December 11, 2017	January 2, 2018**	January 8, 2018	January 17, 2018	February 5, 2018
January 8, 2018	February 5, 2018	February 12, 2018	February 21, 2018	March 5, 2018
February 12, 2018	March 5, 2018	March 12, 2018	March 21, 2018	April 2, 2018

\*NOTE Decision to allow for a fast-track timeline for the final Town Council meeting will be made by Planning Staff and depends upon the complexities of the case and the recommendations of the Land Use Review Board.

\*\*NOTE The first Monday of the Month falls on an observed holiday, therefore, the Town Council/LURB will meet on the Tuesday after the first Monday



**2017 DEVELOPMENT REVIEW COMMITTEE  
 MEETING SCHEDULE & SUBMITTAL DEADLINES**

The Development Review Committee will review Master Plan applications for site plans and subdivisions. Master Plan applications must be submitted after a non-binding Sketch Plan review with the Land Use Administrator. The following schedule outlines the submittal deadlines and corresponding meeting dates. Application due dates are generally the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month. Applications are due by 5:00 pm on the due date.

All Development Review Committee meetings start at 8:30 am in the Town Council Chambers.

<b>APPLICATION DUE DATE</b>	<b>DRC MEETING DATE</b>
January 9, 2017	January 26, 2017
January 23, 2017	February 9, 2017
February 13, 2017	March 2, 2017
February 27, 2017	March 16, 2017
March 13, 2017	March 30, 2017
March 27, 2017	April 13, 2017
April 10, 2017	April 27, 2017
April 24, 2017	May 11, 2017
May 8, 2017	May 25, 2017
May 22, 2017	June 8, 2017
June 12, 2017	June 29, 2017
June 26, 2017	July 13, 2017
July 10, 2017	July 27, 2017
July 24, 2017	August 10, 2017
August 14, 2017	August 31, 2017

<b>APPLICATION DUE DATE</b>	<b>DRC MEETING DATE</b>
August 28, 2017	September 14, 2017
September 11, 2017	September 28, 2017
September 25, 2017	October 12, 2017
October 9, 2017	October 26, 2017
October 23, 2017	November 9, 2017
November 13, 2017	November 30, 2017
November 27, 2017	December 14, 2017
December 11, 2017	December 28, 2017
December 28, 2017*	January 11, 2018
January 8, 2018	January 25, 2018
January 22, 2018	February 8, 2018
February 12, 2018	March 1, 2018
February 26, 2018	March 15, 2018
March 12, 2018	March 29, 2018
March 26, 2018	April 12, 2018

\*NOTE Monday falls on an observed holiday; therefore, the application will be due on the Thursday after Monday.