

Town of Knightdale, NC

CITIZENS' FINANCIALREPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2022













KNIGHTDALE

start something

CITIZENS'FINANCIALREPORT CONTENTS

This report is not an audited document and does not include all details of the audit report; rather, this report is intended to increase awareness of the financial operations of Knightdale. For more in-depth financial information, the **Annual Comprehensive Financial Report (ACFR)** is available online at the Town's website: **www.KnightdaleNC.gov**.

If you have questions concerning the financial reports or would like additional information, you may call **Customer Service** at **919.217.2200**.

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TOWNCOUNCIL

The Town of Knightdale has a Council-Manager form of government. Under this system the citizens elect a mayor and five council members as the Town's governing body. The Council then appoints the Town Manager who serves at the discretion of the Council. Council members are elected to four-year terms. The Mayor, as the principal elected official of the town, provides leadership to the governing body and the community, and presides over council meetings.



Mayor Jessica Day Term 2021-2023



Mayor Pro Tem Stephen Morgan Term 2019-2023



Councilor Mark Swan
Term 2021-2025



Councilor Ben McDonald Term 2019-2023



Councilor Latatious Morris Term 2021-2025



Councilor Steve Evans Term 2021-2025

KNIGHTDALENORTHCAROLINA



The Town of Knightdale is one of 12 municipalities in Wake County, North Carolina. It is located on the eastern side of the county and shares portions of its western boundary contiguous to the City of Raleigh, the capital and second largest city in North Carolina. Other neighboring municipalities include:

Town of Rolesville
Town of Wake Forest
Town of Wendell
Town of Zebulon

MANAGER'SMESSAGE

Dear Town of Knightdale Residents,

One of our most important responsibilities to you, as a taxpayer, is to ensure transparency and accountability in our financial operations. This report, what we call the Citizens' Financial Report, is designed to make our financials open and accessible, allowing you to understand how your tax dollars are spent to run Town services and programs.

At its core, municipal government is designed to provide the infrastructure for a sound, safe, and thriving community. Our financial stewardship requires us to invest in ways that address both the short-term needs of the community while responsibly investing in our future. We hope to make you an educated partner in our Town's investments and show the return on those investments to you, our citizens.

The information found in this report, financial and otherwise, is derived in large part from the financial statements contained in the Town's Annual Comprehensive Financial Report (ACFR) which is prepared in accordance with Generally Accepted Accounting Principles (GAAP) and is audited by an independent certified public accounting firm. The ACFR contains more detailed and extensive information, such as the audited financial statements, notes, schedules, and other relevant information. The data reflects the fiscal year ended June 30, 2022.

Thank you for your partnership. We hope this report increases your confidence in the way your Town is operated, and we invite you to continue the conversation with us and welcome your feedback.

Sincerely,

Willy & 166

WILLIAMSUMMERS







ABOUTKNIGHTDALE

Incorporated in 1927, the Town of Knightdale is located in Wake County, just seven miles east of Raleigh, the State Capital of North Carolina. It has a corporate limit comprised of 7.81 square miles and an extraterritorial jurisdiction of 17.38 square miles. With a population of only 243 in the 1930 Census, the Town's major growth started in the 1990s, and today, it is recognized as one of the fastest growing municipalities in Wake County, the State's second largest county.

Knightdale is a dynamic community full of opportunity, welcoming those who want something different. It is a place citizens can call their own, where the culture is decided by the people, and a place that encourages its citizens to make the Town what they want and gives them the freedom to be themselves.

The Town's tag line, "Start Something," is more than a motto. It is a mindset, not only for citizens, businesses, and community partners, but for the Town itself. A major accomplishment in fiscal year 2022 was the opening of two additional pickleball courts where players can go to enjoy the increasingly popular sport. Work is currently underway on some major Town initiatives. The Comprehensive Transportation Plan and Comprehensive Parks & Recreation Master Plan updates are expected to be adopted in early fiscal year 2023. The Town also started work on a mural at Harper Park. The artwork will be the first of its kind in Knightdale. In the previous fiscal year, Town Council placed an emphasis on meeting public safety needs by directing staff to pursue two new fire stations and a law enforcement center. The first phase still includes breaking ground on the Hodge Road fire station in fiscal year 2023 with all three projects being completed by 2024. These are only a few exciting changes started and coming as Knightdale continues as a place to live, work and play.















GROWINGECONOMY

The Town of Knightdale's diverse economy is supported by businesses of all shapes and sizes from locally-owned shops to nationally recognized corporations. Its economy benefits from the proximity to the City of Raleigh and the Research Triangle Park, which includes Raleigh, Durham, Chapel Hill and surrounding communities. This area is considered one of the best places to live and work in the United States. Unemployment has decreased to 3.6% compared to 4.2% at the same point last year. The median household income remained stable at \$69,529 and similar to last year's amount.

Town of Knightdale Provides Transportation Services Through GoRaleigh System

Knightdale provides transit service with the City of Raleigh *Go*Raleigh network. The route connects Knightdale to the New Hope Commons Shopping Center which allows for transfer opportunities to other routes. For more information on this route and others in the surrounding area visit:

www.goraleigh.org

Email: goraleigh@raleighnc.gov

Phone: 919-485-RIDE





Top 10 Employers

Wake County Public Schools

Eby-Brown

PCX Corp

Eaton Corp

UNC Rex Healthcare

Wake Stone

Ametek

Duke Health

Professional Healthcare, Inc.

Ernest Packaging



ECONOMICSUMMARY

In fiscal year 2022, the Town's tax base has continued to grow. The number of building permits issued increased by 33% in the last calendar year, bringing a total of 79.6 million in assessed property value into the Town. Of the 79.6 million, 58% is related to commercial development. This positive trend has brought new jobs to the area. Continued housing growth coupled with comparatively lower prices position Knightdale's housing market as both affordable and attractive.

EDUCATIONRESOURCES

The Town is served by Wake County Public School System (WCPSS), the State's largest school system and 15th largest in the country. Knightdale is home to six WCPSS schools: four elementary schools and one each middle and high school.

Institutions of higher education within 20 miles include: Wake Tech, NC State, Shaw, William Peace, Saint Augustine's, and Meredith.

5-YEAR INCREASE IN TAX BASE 60.98%



TOWNACCOLADES

Top 100 Places to Live in America-Money

Safest Cities in North Carolina
-Safewise

10 Fastest Growing Towns in North Carolina

-US Census Bureau

Sixth Happiest City in North Carolina

-HomeSnacks

GENERALFUND

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except for those required to be accounted for in a different fund. These other, smaller funds are used for specific purposes with more Information being found in the Annual Comprehensive Financial Report (ACFR) on the Town's website.



FUND BALANCE QUICK FACTS FOR FY2022

Fund Balance is the difference between assets and liabilities in a governmental fund. Generally Accepted Accounting Principles (GAAP) provide the hierarchy of constraints placed on how fund balance can be spent. Information on fund balance classifications can be found in the notes of the ACFR.

- At the end of the fiscal year, the total fund balance for the General Fund was \$13,190,998. The unassigned fund balance was \$7,887,922.
- Town Council policy says the Town should maintain an unassigned fund balance of 25%—four months of general fund expenditures—in cases of unforeseen needs or opportunities in addition to meeting cash flow needs of the Town. The Town has exceeded this with an unassigned fund balance of 36.3%.
- Any unassigned fund balance over 40% gets transferred to the Town's Capital Reserve Fund to offset costs of future capital projects. No funds were moved in FY2022.

What kinds of services are accounted for in the General Fund?

GENERAL GOVERNMENT

- Legislative Body
- Administration
- Finance
- Human Resources
- Information Technology

PUBLIC SAFETY

- Police
- Fire

TRANSPORTATION

- Streets
- Public Buildings
- Grounds
- Public Works

ENVIRONMENTAL PROTECTION

Sanitation

ECONOMIC & PHYSICAL DEV

- Development Services
- Code Enforcement

CULTURAL & RECREATION

- Parks
- Recreation
- Cultural/Education Events

DEBT SERVICE

- Principal
- Interest



WHERE DOES THE FUNDING COME FROM?

REVENUES

\$23,005,339

Property taxes are the single largest source of revenue for the Town of Knightdale consistent with all other municipalities and counties in North Carolina. The Town also shares in a portion of sales taxes collected and remitted to the NC Department of Revenue by retailers and others. While the State retains the majority of collected sales taxes, portions are allocated back to local governments according to state statutes. To mitigate the overall impact on citizens, where possible the Town charges specific end users for the costs of services. These amounts are reflected in the Sales & Services and Permits & Fees categories. Recreational programming, trash pickup, and building permit fees are examples of these types of revenues.

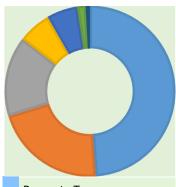


EXPENDITURES

\$20,302,105

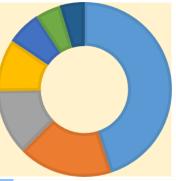
While expenditures can be broken out by function as seen on the right, amounts can also be viewed by type. Of the total General Fund amount expended in fiscal year 2022, \$10,782,479 or 53% of the total was spent on personnel services. This includes salary and benefits for full-time employees and limited service staff. Operating costs totaling \$4,873,487 or 28% was the next largest amount. These costs include utilities, fuel, general maintenance, and any other expense necessary for providing routine services to residents. The Town spent \$2,022,661 or 10% of total on capital items, which includes vehicles and large equipment. Debt service accounts for 9% or \$1,852,640 of the remaining amount.





GENERAL FUND REVENUES

\$10,551,065	46%
\$5,795,109	25%
\$2,849,311	12%
\$1,511,457	7%
\$1,582,248	7%
\$463,891	2%
\$252,258	1%
	\$5,795,109 \$2,849,311 \$1,511,457 \$1,582,248 \$463,891



GENERAL FUND EXPENDITURES

Public Safety	\$8,777,503	43%
General Government	\$3,451,233	17%
Transportation	\$2,906,935	14%
Debt Service	\$1,852,640	9%
Environmental Protection	\$1,141,766	6%
Cultural & Recreation	\$1,134,188	6%
Econ & Phys Development	\$1,037,840	5%



Top 10 Taxpayers

Knightdale Multifamily Ownership LLC
Greystone WW Co LLC
CH Realty Ixpreiss Multifamily Raleigh
BRC Knightdale LLC
Triangle Palisades at Legacy Oaks
Wake Stone Property Company
BDPF Eastgate
The Cottages at Knightdale Station
BBK Midway Plantation LLC
Laurens Way Co LP



PROPERTYTAXES

For the Town to provide the many types of services for citizens, it needs to generate revenue. The main source of revenue is Ad Valorem (property) tax. Property taxes make up **46%** of the General Fund revenues of the Town and are assessed and collected for things such as real estate, business and personal property, and motor vehicles. To equitably tax citizens, the Town relies on the Wake County Tax Department to review ownership and condition of taxable property as of January 1st of each year. A tax rate is set per \$100 assessed value. The total assessed value of property for Knight-dale in 2022 was **\$2,504,613,095**. The Town's **property tax collection rate** was **99.76%** for 2022.

TAX RATE	TOWN	COUNTY
2022	0.42	0.6000
2021	0.42	0.6000
2020	0.43	0.7207
2019	0.43	0.6540
2018	0.43	0.6150
2017	0.43	0.6005
2016	0.43	0.6145
2015	0.43	0.5780
2014	0.43	0.5340
2013	0.41	0.5340



GOVERNMENT-WIDE STATEMENTS

The government-wide financial statements look at the Town of Knightdale as a single, integrated unit and use the full-accrual basis of accounting. These statements are designed to provide readers with a broad overview of the Town's finances in a manner similar to a private sector business (balance sheet and income statement). They provide short and long-term information about the Town's financial status as a whole and can be found on Exhibits 1 and 2 of the ACFR. Information presented includes only governmental activities.

STATEMENT OF NET POSITION

	FY2022	FY2021	FY2020
Total Assets & Deferred Outflows	\$141,351,324	\$133,962,029	\$119,077,808
Total Liabilities & Deferred Inflows	31,320,062	29,041,933	25,868,606
Total Net Position	\$110,031,262	\$104,920,096	93,209,202



This information provides a snapshot of what the Town owns (its assets) and owes (its liabilities). Net Position represents the Town's investment in the assets it uses in providing services to its citizens.

STATEMENT OF ACTIVITIES

	FY2022	FY2021	FY2020
Revenues	\$27,751,573	\$32,635,449	24,054,449
Expenses	22,681,107	20,924,555	17,457,908
Change in Net Position	\$5,111,166	\$11,710,894	\$6,596,541

Income Statement

This report provides a summary of amounts received (revenues) and amounts spent (expenses). The difference between revenues and expenses shows in the Town's net position. A positive change indicates the Town had enough revenues to cover its obligations and has the ability to save for the future.

CAPITAL ASSETS—NET OF DEPRECIATION (in millions)

Land
Streets & Infrastructure

\$61.0

\$114
Million
\$3.2

Vehicles & Equipment

\$23.2

Buildings & Improvements

Over time increases and decreases in net position may serve as a useful indicator of whether the financial position is improving or weakening. For the fiscal year ended June 30, 2022, the net position increased \$5,111,166.

Over 94% of the Town's net position is capital infrastructure representing land, streets, buildings, vehicles and other major equipment that the Town uses to provide services to its citizen.





OUTSTANDINGDEBT

The Town of Knightdale sometimes issues debt to fund its general governmental and business-type capital needs. The total outstanding debt as of June 30, 2022 totals \$10,160,285. This is a decrease of \$1,648,144 or 13.96% from the prior year. The Town has a policy which provides guidance and direction when considering the impact of debt and actively monitors and manages its debt capacity and affordability. The Town is operating within the parameters of this policy. The total amount spent—principal and interest—on debt service in FY2022 was \$1,852,640. This is an increase of \$125,122 or 7.2% from the prior year.

BREAKDOWNOF**DEBT**

General Obligation Bonds \$1,400,000

Installment Purchase Agreements

\$8,760,285

General Obligation Bonds are backed by the full faith, credit and taxing power of Knightdale. The collateral for installment purchase agreements are the assets purchased or constructed.

CAPITALPLANNING

With the tremendous growth the Town and region is experiencing, the strain of building, maintaining and replacing infrastructure and major equipment is challenging. The Town uses a Capital Improvement Plan (CIP) to manage capital expenditures to help:

- Eliminate hazards and risks to public health and safety
- Promote Council's strategic initiatives
- Improve service effectiveness and efficiency
- Maintain financial stability

The CIP is a dynamic tool that looks at least five years out and is continually evaluated and adjusted according to Town goals and financial considerations. Debt financing is one of several sources used to fund the various capital needs. More information on the Town's capital planning can be found at www.KnightdaleNC.gov.



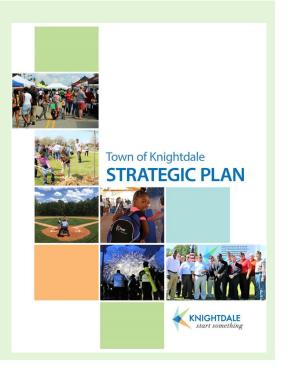
GENERALGOVERNMENT

General Government is the administrative function of the Town of Knightdale. These departments provide the necessary financial and human capital infrastructure to ensure Town services are carried out. Primary is the Administration Department led by the Town Manager, who is responsible for all municipal functions and ensures the Town operates in compliance with federal, state, and local regulations. General Government expenditures represented 14% of the General Fund budget in FY2022 or \$2,906,935, of which \$1,617,230 was for personnel costs, \$27,742 spent on capital, and the balance of \$1,261,963 used for operations and maintenance costs.

STRATEGICPLANNING

Adopted in fiscal year 2020, the Town's **Strategic Plan** incorporates robust input from all of its stakeholders and was developed as a proactive strategy to augment its citizens' future quality of life. The plan's purpose is to communicate clearly the message of "who we are and what we want our Town to be in the future." It is built around five essential priority areas. More information on this and the Annual Implementation Plan and Annual Performance Management Report can be found at www.KnightdaleNC.gov.







PUBLICSAFETYFIRE

The Knightdale Fire Department is responsible for protecting the lives, property, and the environment of the citizens and visitors to the Town of Knightdale. The department responds to calls of service out of three stations with 44 full-time positions. For the fiscal year 2022, the Fire Department spent \$4,571,844 of which \$3,978,047 was for personnel services and \$593,797 for operations and maintenance. Fire services extend outside of Town limits; and therefore, the Town participates in the County's Fire Cost-Share program. In fiscal year 2022, the Town received funding of \$2,110,768 from the County.

QUICKFACTS

TOTAL CALLS 3,888

AVERAGE REPSONSE TIME **5 minutes, 2 seconds**

FIRE LOSS FOR THE YEAR \$536,950

VALUE OF PROPERTY SAVED \$5,257,417

PERCENTAGE OF PROPERTY LOSS 10.21%

Fire Department Advances Fire Rating

In fiscal year 2022 after a three month review, the Knightdale Fire Department advanced its fire rating from a 3 to a 2. Insurance companies use these ratings to determine how much they charge to insure business so improvements in fire ratings can mean significant savings for commercial structures.







PUBLICSAFETYPOLICE

The Police Department seeks to serve by ensuring the safety and security of all who live, work and visit the Town of Knightdale. It does this through its professional policing and community partnerships and an adherence to its Core Values known as PRIDE: Professionalism, Respect, Integrity, Dedication and Ethical Conduct. The KPD is comprised of three separate divisions made up of 40 sworn and non-sworn personnel. In fiscal year 2022, the Town spent \$4,205,659 for police services, of which \$3,143,895 was for personnel services, \$741,829 was for operations and maintenance, and \$319,935 was for capital items like vehicles and equipment.

KPD Forges Strong Community Partnerships



A focus of the Knightdale Police Department is incorporating professional policing practices and forging strong community partnerships. In these times, the value of such proves priceless. While KPD works collaboratively with its elected officials and

community partners to facilitate productive dialogue about the nature of community policing, it also goes a step further through a multitude of outreach programs. These include work with the Special Olympics, hosting of camps and citizen police academies, and its annual Christmas Shop with a Cop program. These are only examples, and many of these programs are self-sufficient and supported through generous contributions from the community.

QUICKFACTS

AVERAGE REPSONSE TIME 5 minutes, 49 seconds

PART 1 CRIMES 456

REPORTS TAKEN 1,110

ARRESTS MADE 497

INVESTIGATION COMPLIANCE 100%

INVESTIGATION CLEARANCE RATE **52%**

QUICKFACTS

RESIDENTAL DEVELOPMENT

Permits Issued: 150 Value: \$33.4 million

COMMERCIAL DEVELOPMENT

Permits Issued: 99 Value: \$46.2 million



DEVELOPMENTSERVICES

The Development Services Department facilitates sustainable growth through regulations that promote a balance of the built and natural environments. It is the central point of contact for the Town for all development-related needs and oversees the entire development process from permit application submittals through the issuance of certificates of occupancy (CO). This department ensures that all development activities are conducted in accordance with the Knightdale Unified Development Ordinance (UDO) and North Carolina Building Code. Annual expenditures were \$1,134,188 split \$605,644 for personnel, \$296,553 for operations, and \$231,991 for capital outlay.

Comprehensive Transportation Plan Updates in Progress

The Comprehensive Transportation Plan (CTP) update began in October 2021 and is expected to be adopted early in fiscal year 2023. The CTP will develop a recommended transportation network that includes roadways, transit, greenways, bicycle facilities and pedestrian



facilities. The CTP will also help prioritize transportation investments for the next 30 years. Updating the CTP will be an opportunity to integrate recently completed regional transportation plans into the CTP, as well as an oppor-



tunity to take a fresh look at the current transportation plan given the significant population growth in the area.

The planning process has included substantial outreach to the public, staff, elected officials and external stakeholders over the past year. For more information, please visit **www.shiftknightdale.com**.



QUICKFACTS

HOUSEHOLDS SERVED

6,120

TOWN STREETS MAINTAINED

61.2 Miles

SOLID WASTE MATERIAL COLLECTED

5,700 Tons

RECYCLED MATERIAL

1,200 Tons

PUBLICWORKS

The Public Works Department maintains existing public infrastructure, plans and constructs capital improvements, and protects public health and safety and natural resources. In fiscal year 2022, it had \$3,451,233 in annual operating costs. Of this amount, \$2,009,070 was spent on general operations, \$806,975 was used for the upkeep of grounds and buildings, and \$635,188 was spent on streets and sidewalks. Like all NC municipalities, the Town receives funds from the State primarily for street resurfacing, but it can also be used for construction and maintenance of roads, bridges, sidewalks, and greenways. The Town had \$1,046,330 available at year end.

Town Tackles Storm Water Needs

To ensure fresh water for the community, the Town of Knightdale is designated as a National Pollutant Discharge Elimination System Phase II Storm Water Community and is regulated by both Federal and State governments. The Town manages operation and capital expenditures in a separate self-sufficient storm water fund mostly supported by a user fee set by Town Council. In fiscal year 2022, the Town had \$1,445,499 in revenue with expenditures of \$769,260. Reserves for this fund at yearend were \$1,693,271.

The Town is working on a sustainability project whereby storm water needs are being addressed in both the short and long terms. This includes a 10-year capital improvement plan with funding through increased user fees and grant revenues. Current capital improvements are being addressed at Harper Park and a drainage rehabilitation project on Forest Drive.









PARKSRECREATION&CULTURE

The mission of the Town's Parks, Recreation and Cultural Programs Department is to enhance the quality of life for citizens of all ages by providing an experienced staff to plan, implement, and manage a wide variety of passive, active and cultural opportunities. Department expenditures for fiscal year 2022 were \$1,037,840, with \$520,333 spent on personnel costs, \$450,282 used for operations and \$67,225 spent on capital-related items. Programming costs were offset by \$243,159 in recreation and service fees, and revenues were beginning to return to pre-COVID-19 levels. The Town opened two new pickleball courts in 2022, doubling the number of courts available for play.

RECREATIONFACILITIES

Parks	6
Total Acreage	241
Playgrounds	3
Ball Diamonds	7
Soccer/Football Fields	9
Community Centers	1
Pool	1
Tennis Courts	4
Pickleball Courts	4
Basketball Courts	2
Greenway Miles	3.3
Splash Pad	1

MAJORCAPITALINITIATIVES

Mingo Creek Greenway Extension—Council-approved \$2.6 million project ordinance with \$2.1 million coming from a Capital Area Metropolitan Planning Organization (CAMPO) grant. The project has an estimated completion date of 2023.



INFORMATION&AWARDS



AWARD

GOVERNMENT FINANCE OFFICERS ASSOCIATION

The Government Finance Officers Association (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR) to Knightdale for its Citizens' Report for the fiscal year ended June 30, 2021. This award is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports. The award is given to those organizations whose content conforms to program standards for creativity, presentation, understandability, and reader appeal. It is only valid for one year. We believe this year's report continues to conform to the PAFR standards.



Government Finance Officers Association

Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting

Presented to

Town of Knightdale North Carolina

For its Annual Financial Report For the Fiscal Year Ended

June 30, 2021

Christopher P. Morrill

Executive Director/CEO

USEFULNUMBERS

OSEI OEI (OIVIDE	.113
Animal Control	919-212-7387
Dead Animal Removal (County)	919-733-4768
Dead Animal Removal (Town)	919-217-2212
City of Raleigh	919-996-3245
<u>raleighnc.gov</u>	
GORaleigh Bus Service	919-485-RIDE
goraleigh.org	
East Wake Television Studio	919-868-5598
East Wake Regional Library	919-217-5300
NC Dept of Transportation	877-368-4968
<u>ncdot.gov</u>	
Wake County Governm	ent
wakegov.com	
Board of Elections	919-856-6240
Clerk of Court	919-792-4000

taxhelp@wakegov.com

Wake County Public Schools 919-431-7400

Environmental Controls

Register of Deeds

Tax Administration

Sheriff's Office

wcpss.net

TOWNOFKNIGHTDALE SERVICE DIRECTORY

Customer Service	919-217-2200
Trash/Recycling	919-217-2250
Development Services	919-217-2244
Building Permits	
Code Enforcement	
Finance	919-217-2212
Fire (Non-Emergency)	919-217-2270
Human Resources	919-217-2221
Parks, Recreation &	
Cultural Programs	919-217-2232
Police (Non-Emergency)	919-217-2261
Public Information Officer	919-217-2205
Public Works	919-217-2250
Town Clerk	919-217-2225
Town Manager	919-217-2200
Solid Waste - GFL (Also known as Wa	aste Industries)
Town Residents	919-217-2250
Non residents should call	
GFL direct	919-662-7100

919-856-7400

919-856-5460

919-856-6900

919-856-5400

ARBOR DAY 2022

Arbor Day is celebrated across the United States and around the world and is an event of great significance for Knightdale, as it exemplifies our community's commitment to aesthetics, greenery, urban forestry, and a high quality of life through the support of our Town's natural resources. In 2022, the Town was recognized as a Tree City USA for the 20th year.









