



Art Exhibition in Knightdale

The Knightdale Parks and Recreation Department (KPRD) and the Town of Knightdale sponsor monthly art exhibitions in Knightdale Town Hall, East Regional Library, and other sites as they become available, using the following guidelines:

- 1) Artwork must be created by Local Artists.
- 2) Artists applying to exhibit artwork must send artwork samples (representative photographs, digital photos, slides, or artist website) with **Artist Agreement and Waiver Form** to be juried by the review panel. When approved, exhibit period will be confirmed with artist. **Only artwork that meets general community standards will be displayed.**
- 3) The displaying artist is responsible for hanging and dismantling their own display. The artist must provide any needed assistance. The date and time of the display being hung and dismantled will be coordinated through the Town Liaison. **Artwork to be hung on the walls must have an attached hanging wire on back. Any damage to walls will be the responsibility of the displaying artist or group.**

The artist will provide:

- a. an information tag for each art piece indicating the work's title, artist name, selling price (or NFS) and media (if desired)
 - b. an information sheet with a short biography/artist statement
 - c. list of all exhibit pieces with prices (or not for sale) with artist contact information
This information will be duplicated and on display at Knightdale Town Hall.
- 4) Any and all purchase inquiries will be forwarded directly to the displaying artist. Sales of any of the displayed artwork will be handled directly with the displaying artist.
 - 5) Return **Artist Agreement and Waiver Form** to:

Mailing address:

950 Steeple Square Court
Knightdale, NC 27545

Office address:

207 Main Street
Knightdale, NC 27545

Email:

Megan Parker, Administrative Assistant
Megan.Parker@KnightdaleNC.gov
Phone: (919) 217-2232



ARTIST AGREEMENT AND WAIVER FORM

Artist Name(s): _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: (_____) _____ Evening Phone: (_____) _____

E-mail Address: _____

Art Medium: _____

Number of pieces available: _____ Requested Site: _____

Months Available (list all):

Exhibition coordinator will contact you to confirm your assigned month (s) and schedule exhibition installation and take down.

DISPLAY AGREEMENT

The above named artist agrees that his/her artwork, to be displayed at the assigned venue on the dates indicated, is at the risk of the artist. The artist waives any and all claim against the Town of Knightdale or the Knightdale Parks and Recreation Department, their agents, volunteers or assigns, for any loss or damage to the artwork in connection with the hanging, exhibition, and removal of the above referenced display.

The artist shall indemnify and hold harmless the Town of Knightdale and the Knightdale Parks and Recreation Department, their agents, volunteers or assigns, any and all liability resulting from the artist's artwork display, negligence of the artist, his/her agents or employees, and shall reimburse the Town for any loss or expense incurred by reason of such matters.

Signature: _____ Date: _____