



## Art Exhibition Application

### General Information

The Knightdale Parks and Recreation Department (KPRD) and the Town of Knightdale sponsor monthly art exhibitions in Knightdale Town Hall and on social media.

Parks and Recreation staff review and rate applications on artistic quality and consistency. Artwork must meet general community standards. This opportunity is open to any local artist or curator seeking to share their talent with the community. Commercial gallery owners are not eligible, although artists represented by a commercial gallery are eligible to apply as an individual.

Artists are responsible for delivery, installation, and removal of artwork for in-person exhibitions. The artist must provide any needed assistance. The date and time of the display being hung and dismantled will be coordinated through the town liaison. **Artwork to be hung on the walls must have an attached hanging wire on back. Any damage to walls will be the responsibility of the displaying artist or group.** All purchase inquiries will be forwarded directly to the displaying artist.

### Exhibition Venues

#### In-Person Venues

- Knightdale Town Hall  
950 Steeple Square Court  
Knightdale, NC 27545

#### Virtual/Social Media Venues

- TOK Parks and Recreation Facebook

### Checklist

- Completed Art Exhibition Application.
- Electronic images. Artist must send representative artwork samples.
- Artist statement (optional)\*. We invite artists to submit an artist statement to be included with your exhibition.

### Submit Application To

#### Mailing Address

950 Steeple Square Court  
Knightdale, NC 27545

#### Office Address

207 Main Street  
Knightdale, NC 27545

#### Email

Megan Parker  
Administrative Assistant  
Megan.Parker@KnightdaleNC.gov  
919-217-2232



**Art Exhibition Application**

Artist Name(s)\*: \_\_\_\_\_

Organization/website\*: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Art Medium\*: \_\_\_\_\_ Number of pieces available: \_\_\_\_\_

Requested Site: \_\_\_\_\_ Months Available (list all): \_\_\_\_\_

**Exhibition coordinator will contact you to confirm your assigned month (s) and schedule exhibition installation and take down.**

Interested in being a part of Knightdale’s Virtual Artist Directory? The information marked with an \* on this application will be part of your public listing. [ ] Yes [ ] No

**DISPLAY AGREEMENT**

The above named artist agrees that his/her artwork, to be displayed at the assigned venue on the dates indicated, is at the risk of the artist. The artist waives any and all claim against the Town of Knightdale or the Knightdale Parks and Recreation Department, their agents, volunteers or assigns, for any loss or damage to the artwork in connection with the hanging, exhibition, and removal of the above referenced display.

The artist shall indemnify and hold harmless the Town of Knightdale and the Knightdale Parks and Recreation Department, their agents, volunteers or assigns, any and all liability resulting from the artist’s artwork display, negligence of the artist, his/her agents or employees, and shall reimburse the Town for any loss or expense incurred by reason of such matters.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<i><b>For office use only</b></i>	Display months <input type="checkbox"/> January <input type="checkbox"/> February <input type="checkbox"/> March <input type="checkbox"/> April <input type="checkbox"/> May <input type="checkbox"/> June <input type="checkbox"/> July <input type="checkbox"/> August <input type="checkbox"/> September <input type="checkbox"/> October <input type="checkbox"/> November <input type="checkbox"/> December
Received: _____	
Reviewed: _____	
Contacted: _____	