



# KNIGHTDALE TOWN COUNCIL MEETING AGENDA

950 Steeple Square Court, Knightdale, North Carolina 27545

**January 20, 2021  
7:00 p.m.**

WELCOME by Mayor Pro Tem Day  
INVOCATION by Councilor Swan

## **ITEM I. ADOPTION OF AGENDA**

## **ITEM II. APPOINTMENTS**

- A. Appointment of Mayor Town Manager
    - a. Oath of Office
  - B. Appointment of Additional Vacancies\* Town Manager
    - a. Oath of Office
- \*if needed*

## **ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS**

- A. Resolution Recognizing James Roberson Town Manager  
RES #21-01-20-001
- B. Wake County Comprehensive Plan Update Assistant DS Director
- C. Parks and Recreation Master Plan Presentation Town Manager

## **ITEM IV. PUBLIC COMMENT**

*Due to the COVID-19 pandemic, the Knightdale Town Council meeting will be held electronically and therefore the Town has planned for alternate ways to submit Public Comment. General Public Comments will be accepted up to 24 hours prior to the meeting and can be submitted online ([Knightdale Public Comment Form](#)), at the drop box at Town Hall (950 Steeple Square Ct), or by calling (919) 217-2289 and leaving a message. Speaker comments are limited to three (3) minutes and large groups are asked to designate a spokesperson. Speakers should not expect action or deliberation on subject matter brought up during the Public Comment period. Thank you for your consideration of the Town Council, staff, and other speakers.*

- A. Open to the Public
- B. Report on Citizen Inquiries

## **ITEM V. CONSENT AGENDA**

*All items on the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a Council Member requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.*

- A. December 16, 2020 Regular Meeting Minutes

- B. January 4, 2021 Work Session Minutes
- C. January 9, 2021 Strategic Retreat Minutes
- D. October 21, 2020 Closed Session Minutes
- E. November 18, 2020 Closed Session Minutes
- F. December 16, 2020 Closed Session Minutes
- G. January 4, 2021 Closed Session Minutes
- H. Creation of Community Policing Advisory Board  
ORD #21-01-20-001
- I. Governor’s Crime Commission Grant Authorization
- J. Fire Protection Services Advisory Board Ordinance Amendment  
ORD #21-01-20-002
- K. Wake County Neighborhood Revitalization Program Budget Amendment  
BA #2021-03
- L. Wake County Neighborhood Revitalization Program Municipal Agreement
- M. Wake County Inspections Service Interlocal Agreement
- N. Position Classification Plan Amendment
- O. Temporary Office Solution for Fire Administration  
BA #2021-04

**ITEM VI. JOINT PUBLIC HEARINGS**

**ITEM VII. PUBLIC HEARINGS**

*Due to the COVID-19 pandemic, the Knightdale Town Council meeting will be held electronically. Comments may be submitted online ([Knightdale Public Comment Form](#)), at the drop box at Town Hall (950 Steeple Square Ct), or by calling (919) 217-2291 and leaving a message. Speaker comments are limited to three (3) minutes and large groups are asked to designate a spokesperson. All comments will be shared with the Town Council, posted online, and included in the minutes of the meeting. Comments received 24 hours prior to the meeting will be summarized during the live electronic meeting. Public comments will be accepted up to 24 hours after the hearing.*

- A. Rivers Edge Sewer Easement Adjustment DS Director
- B. 7630 Knightdale Boulevard Utility Allocation Agreement DS Director
- C. Poplar Creek Village Phase IV Utility Allocation Agreement DS Director
- D. Merritt Hinton Oaks Blvd Park Utility Allocation Agreement DS Director

**ITEM VIII. SET PUBLIC HEARINGS**

**ITEM IX. OLD BUSINESS**

**ITEM X. NEW BUSINESS**

- A. Appointment of Town Attorney Town Manager
- B. Name Approval for Veterans Memorial Town Manager
- C. Consideration of Economic Development Program Asst. DS Director

**ITEM XI. ADMINISTRATIVE REPORTS**

**ITEM XII. UPCOMING EVENTS**

**ITEM XIII. ADVISORY BOARD REPORTS**

- |  |                    |
|--|--------------------|
| A. Land Use Review Board               | Councilor Morgan   |
| B. Parks and Recreation Advisory Board | Councilor Young    |
| C. Public Safety Advisory Board        | Councilor McDonald |

**ITEM XIV. CLOSED SESSION**

*Closed Session pursuant to NCGS §143-318.11(a)(3) and NCGS §143-318.11(a)(5)*

**ITEM XV. ADJOURNMENT**

FYI: Development Services Insider  
Budget Transfer