

# KPD Camp P.R.I.D.E. Handbook

## Camp Rules and Regulations

It is our intention to provide your child(ren) with a safe and caring atmosphere during their entire stay at camp. It is essential that each child understands that there are rules and guidelines that we must adhere to in order to operate a safe and enjoyable day camp. Participants are expected to always exhibit appropriate behavior; therefore, the following guidelines have been developed:

1. Staff are to be given proper respect.
2. All children must remain with their assigned counselor, unless otherwise instructed.
3. All campers should show proper respect to each other, as well as their surrounding elements.
4. Profanity will not be tolerated.
5. Physical violence and bullying (i.e., hitting, fighting, throwing, damaging equipment and/or buildings) or constant disobedience to camp staff will not be tolerated. This is grounds for removal from camp.
6. Campers are not permitted to leave the site at any time without being signed out by a designee on the Camper Release Form.
7. Personal belongings are the responsibility of the camper(s) and the parent(s) of the camper(s) including broken, stolen, and damaged items. Electronics will not be used, and we prefer they not be brought at all to camp.
8. Children must abide by any other rules deemed necessary by the Camp Director for the safety and well-being of the camp.

## Discipline Policy

A firm, positive approach will be used regarding discipline. Knightdale Police Department reserves the right to dismiss a participant if their behavior is detrimental to other campers. Each situation will be evaluated on its own merit. When disciplinary action is required, the following procedures will be observed:

1. Camper receives a verbal warning and is immediately removed from the group until he/she can interact in an appropriate manner.
2. If a second warning is issued, the camper will meet with the Camp Director to discuss the problem and the problem will be documented.
3. Continued discipline problems during camp will result in the Camp Director contacting the parent/guardian for a telephone conference.
4. If the problem is still not resolved following the telephone conference, the camper will be dismissed from the camp.

## Clothing

It is important that your child(ren) be dressed to play! Please do not send your child(ren) to camp wearing any valuable clothing since grass and other stains are not always avoidable. Campers should be prepared to participate in a variety of games and activities during the day and should dress accordingly. Shoes and socks must always be worn. Please do not send your child to camp in sandals or flip flops. Please label your child(ren)'s clothing and all other items brought to camp. Parents should apply sunscreen to their camper(s) before arriving at camp. Also, we ask that you send extra sunscreen with your child(ren) - remember to label the bottle. Make sure the

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date on your sunscreen has not expired. Sunscreen cannot be shared with other campers and may be applied by a counselor if a child is unable to do so themselves.

## **Prerequisite to Participate**

For safety and consistency in programming, all campers must be able to function in a large group setting of a 1:10 ratio. They must be able to stay with a group and not run from staff. They must be able to follow most directions for the safety of themselves and others. They must be able to participate in physical activities, quiet lesson times, and cooperate within a group.

## **Communicable Diseases**

If your child(ren) should contract a communicable disease (i.e., chicken pox, measles, mumps, pinkeye, head lice, strep throat, etc.) during their enrollment at summer camp, please notify the Camp Director as soon as possible. A doctor's note will be required for your child(ren) to return to camp. Please be fair to your child(ren) and other campers; keep them at home. A sick child is miserable in an active setting and may possibly expose other children and adults to their illness. If your child(ren) comes to camp sick or becomes sick during the day, you will be contacted to pick them up and will need to do so within an hour of being contacted.

## **Mandatory Parent Meeting**

One week before camp on June 27, 2025, there will be a mandatory parent meeting, one at 10:00am and another at 6:00pm (you only need to attend one). If you are unable to attend, contact must be made in person prior to the meeting to obtain information and supplies for the first day of the camp. If contact is not made and the meeting is not attended a camper on the wait list will be invited to camp in your camper's place.

## **Attendance Notification**

If for any reason prior to camp, you determine your camper will be unable to attend please let us know as soon as possible. There will be a waitlist for camp, and we want to provide an opportunity to fill the camp from the waitlist if someone is unable to attend.

## **Contact Information:**

Director: Officer Zoe Cruz  
[zoe.cruz@knightdalenc.gov](mailto:zoe.cruz@knightdalenc.gov)  
(919) 217-2261

Please complete and return all forms to:  
Knightdale Police Department  
979 Steeple Square Court  
Knightdale, NC 27545  
919-217-2261