



TOWN OF KNIGHTDALE

FISCAL YEAR 2021 Fee Schedule

FOR FISCAL YEAR BEGINNING JULY 1, 2020



950 Steeple Square Court
Knightdale, NC 27545
www.KnightdaleNC.gov

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Taxes & Fees

TAXES

Property Tax	\$0.42 per \$100 of assessed valuation
Vehicle Tax	\$30.00
Beer and Wine Licenses	
Wine - Off Premises	\$10.00
Beer – Wholesalers	\$37.50
Wine – Wholesalers	\$37.50
Beer & Wine - Wholesalers by Same License	\$62.50

FEES

Stormwater Fees

Residential Single-Family Homes (flat fee monthly)	\$4.25
Commercial (per 2200 square feet of impervious surface)	\$4.25

Solid Waste & Recycling Fees

Solid Waste (monthly)	\$11.75
Recycling (monthly)	\$4.80

Miscellaneous Fees

Copies

No personal copies made for the public. Costs are per page.

8.5 X 11	\$0.15
8.5 X 14	\$0.25
11 X 17	\$0.25
Certified Copy	\$2.00

Copies of Documents

*Per NC Public Records laws, certain information will not be available to the public.
Special record requests will be addressed following the completion of daily and routine duties.*

Standard Specifications and Construction Details	\$30.00
Budget Proposal	\$30.00
Audit Report (CAFR) - available on-line at no charge	\$20.00
Town Code of Ordinances	\$75.00



Supplement to Town Code of Ordinances	\$10.00
Comprehensive Plan	\$35.00
Unified Development Ordinance	\$35.00
Meeting Notice Request, per year	\$10.00
Lien of Property Fee	\$100.00
Election Filing Fee	\$50.00

Billings and Collections

- All fees are due within thirty (30) days of the invoiced date.
- Fees not paid within thirty (30) days shall accrue an interest charge of 0.75% per month on the unpaid balance, which is 9% annual interest.
- The Town shall be reimbursed for its expenses of collection, including court costs and legal fees.

Public Safety

Police Department

Fire Lane Parking Infraction	\$50.00
Handicapped Parking (State Citation)	\$100.00 plus costs of court
Handicapped Parking (Town of Knightdale Ordinance)	\$50.00
Various Parking Infractions - General No Parking	\$15.00
Solicitor Fee	\$25 per person for 3 days
Off-Duty Officer Rate (3-hour minimum)	\$45 per hour

Fire Department

All businesses and building in the Town of Knightdale and its extraterritorial jurisdiction (ETJ) subject to the North Carolina Fire Code shall be inspected by the Town.



Fire Code Inspections

Square Footage		Fee
0	1,000	\$25.00
1,000	2,499	\$50.00
2,500	4,999	\$60.00
5,000	9,999	\$100.00
10,000	24,999	\$150.00
25,000	49,999	\$200.00
50,000	199,999	\$250.00
200,000	299,999	\$300.00
300,000	399,999	\$400.00
Greater than	400,000	\$500.00

Life Safety Violations

\$250.00 per violation per day

Re-Inspections

First	\$25.00
Second	\$50.00
Third	\$100.00
Fourth and Beyond	\$200.00

Re-Inspection of any Fire Suppression or Detection System

First	\$25.00
Second	\$50.00
Third	\$100.00
Fourth and Beyond	\$200.00

Certificate of Occupancy (minimum charge)

\$50.00 per hour

- Certificate of Occupancy inspections are charged on a per hour basis.
- Any additional time past each hour will be rounded up to the next hour.
- Re-inspection charges will be at the same rate as annual re-inspection fees.



Fire Permits

Bowling Alley Resurfacing	\$75.00
Carnivals and Fairs	\$100.00
Combustible Dust Producing Operations	\$75.00
Compressed Gases	\$75.00
Cutting and Welding	\$75.00
Dry Cleaning Plants	\$50.00
Exhibit and Trade Shows	\$100.00

Explosives / Blasting

48 Hours	\$75.00
90 Days	\$150.00
Trip Charge*	\$50.00
Closure of a Right-of-Way (when required)	\$200.00

** If blasting will be done within 500 feet of a structure and/or within 250 feet of a roadway, a Knightdale fire official is required to be on site for the blasting. A trip charge will be assessed for each trip to the construction site. This fee may be adjusted by the Fire Chief based on the nature of the structure and unique circumstances.*

Flammable and Combustible Liquids	\$75.00
Flammable Finishes	\$75.00
Hazardous Chemicals	\$75.00
High Piled Combustible Stock	\$75.00
Insecticide Fogging	\$75.00
Vehicles and Assembly	\$100.00
Pyrotechnics and Fireworks	\$150.00
Spraying or Dipping	\$100.00
Tents, Per Tent	\$50.00
Tank Removal / Installation	\$200.00 per tank
Burning Permit*	\$75.00

** Department and North Carolina Forestry Service. Burning permits are issued for site development and a pit must be utilized with a distance requirement of 1000 feet to the nearest structure. This fire may generally be started between 9 a.m. and 3 p.m. and no combustible material may be added to the fire between 3 p.m. and the end of the workday.*



Sprinkler Systems

Sprinkler System <i>or</i>	\$100.00
Sprinkler System	\$0.014 per square foot (whichever is greater)
Fire Pumps	\$75.00
Standpipe Systems	\$100.00
Hood System	\$50.00
Fire Hydrant Flow Test	\$100.00

Fire Alarms

Fire Alarm Installation <i>or</i>	\$100.00
Fire Alarm Installation (whichever is greater)	\$0.014 per square foot (whichever is greater)

Parks Recreation & Cultural Programs

CHILD CARE PROGRAM INFORMATION

Summer Camp Programs

Summer Camp is an 8-9 week program. Rates are per week.

	Residents	Non-Residents
Quest Camp Per Session (Ages 11-13)	\$130.00	\$160.00

ATHLETIC PROGRAMS AND FEES

Youth Sports

	Residents	Non-Residents
Basketball	\$45.00	\$65.00
Tee Ball (Age 4)	\$25.00	\$40.00
Modified Tee Ball (Ages 5-6)	\$25.00	\$40.00
Coach Pitch Baseball (Ages 7-8)	\$45.00	\$65.00
Baseball (Ages 9-17)	\$45.00	\$65.00
Softball (Ages 7-8)	\$45.00	\$65.00



Softball (Ages 9-17)	\$45.00	\$65.00
Fall Baseball Academy (Ages 5-13)	\$45.00	\$65.00
Spring Volleyball Academy (Ages 7-12)	\$25.00	\$45.00
Tennis (Try Tennis Partnership Academy) <i>Includes racquet, towel and 6 instructional sessions.</i>	\$40.00	\$40.00

Adult Sports

Registration fees are calculated based on the number of teams and service level provided in each league. Registration fees are intended to cover the actual cost (equipment/supplies, officials, maintenance) of the program.

Softball (Mens)	\$40.00
Softball (Co-ed)	\$40.00
Basketball (Mens)	\$55.00

Knightdale Swim Club

Admission fee per visit.

	Residents	Non-Residents
Under Age 1	No Charge	No Charge
Ages 1-5	\$2.00	\$3.00
Ages 6-12	\$4.00	\$5.00
Ages 13 and older	\$5.00	\$6.00
Late Admissions (5:00pm to close)	\$3.00	\$3.00

Summer Pass

100 pool days during the calendar season only.

Individual (Ages 1-5)	\$50.00	\$60.00
Individual (Ages 6-12, with non-swimming chaperone)	\$75.00	\$85.00
Individual (Ages 13 and older)	\$100.00	\$110.00
Family Package (3 or more)	\$150.00	\$150.00
Seniors (Ages 55 and older)	\$50.00	\$50.00

Water Aerobics

Price based on instructor cost and session length



FACILITY RENTALS

- *Knightdale Parks, Recreation and Cultural Programs offers multiple locations for rent.*
- *Facilities are rented hourly with a 2-hour minimum and 6-hour maximum unless noted.*
- *All facility and field rentals require a \$50.00 security deposit that will be refunded upon completion of post event check out.*
- *Full deposit or any portion may be retained to cover damage or clean up fees post event.*
- *Two-week advance registration required.*
- *Additional Staff charges to include police officers and lifeguards may apply.*

Recreation Center Rooms

	Residents	Non-Residents
Room 404 (35 person max)	\$40.00	\$50.00
Room 406 (35 person max)	\$40.00	\$60.00
Rooms 404 & 406 (70 person max)	\$70.00	\$80.00
Meeting Room (35 person max)	\$40.00	\$50.00
Kitchen	\$20.00	\$20.00
Entire Facility Rental	\$125.00	\$125.00

FIELD RENTALS

	Residents	Non-Residents
Community Park Baseball Complex		
Baseball / Softball Fields (per hour for each field)	\$40.00	\$50.00
Baseball / Softball Fields (flat fee for 1/2 day rental of 4-6 hours)	\$150.00	\$160.00
Baseball / Softball Fields (flat fee for rental for over 6 hours)	\$225.00	\$250.00

Knightdale Station Park Soccer Fields *(Per hour for each field usage)*

KSP - Soccer Field - Adult Programs	\$60.00	\$75.00
KSP - Soccer Field - Youth Programs	\$40.00	\$50.00
KSP - Soccer Field - Lights (per hour)	\$30.00	\$30.00

Forestville Road Soccer Field *(Per hour for each field usage)*

	Residents	Non-Residents
KRC Soccer Field - Youth Football	\$30.00	\$30.00



Knightsdale Station Park Shelter Rentals

Rentals are a minimum of 2 hours and a maximum of 4 hours

	Residents	Non-Residents
Picnic Shelter (per Hour)	\$40.00	\$65.00
Wilder Plaza (North) - Full Shelter	\$100.00	\$125.00
Wilder Plaza (West) - Full Shelter	\$100.00	\$125.00

KNIGHTDALE PARTNERSHIP PROGRAMS

Knightsdale Station Park Brick Paver Program

(Includes 4" X 8" brick with up to 3 lines engraving)

\$100.00

Christmas Parade Participation

Floats / Vehicles (with advertisements)	\$75.00
Marchers (schools, businesses, etc.)	\$25.00
Antique Vehicles	\$25.00
Professional Float Rental	\$450.00
<ul style="list-style-type: none"> • 3rd Party Contractor Program • Please contact the Recreation Department for further information at (919) 217-2232 	

Food Truck Participation

- Knightdale offers multiple opportunities for food truck vendors to participate in local events.
- Please contact the Recreation Department at (919) 217-2232 for more information.

Standard Event (Food Truck Thursday, Market, Town Sponsored, etc.)	\$75.00
Large Event (July 4 th , Arts and Education Festival, Mumkin' Fest, etc.)	\$200.00

Knightsdale Community Park Sign / Banner Sponsorship Program

Fence Sign Program (4' x 8', full color) – 2 Year Program	\$350.00
Field Score Box Sign Program (2' x 3', full color) – 2 Year Program	\$250.00



Development Services

- Please note that certain fees listed below are collected on behalf of Wake County.
- Contact the Wake County Inspections Department (919) 890-3245, for questions regarding Wake County fees. Those fees are listed here as information for developers and citizens.
- If Wake County adjusts these fees, no formal action is required by the Knightdale Town Council to update the information here.
- **All fees are due upon submission of application, unless otherwise noted.**

Amendment Petition Fees

Amendment to Zoning Map

General Use District	\$600.00
Conditional Use District	\$600.00
Amendment to Unified Development Ordinance	\$600.00
Amendment to Comprehensive Plan	\$600.00

Special Use/Planned Unit Development Permit Fees

Residential Use	\$600.00
Plus per acre fee	\$50.00
Nonresidential	\$600.00
Special Use Permit Modification	\$600.00

Master Plan Application Fees

With Site Plan Review (flat fee plus per acre fee)	\$500.00
With Site Plan Review (per acre fee)	\$50.00

Land Use Review Board Fees

Variances	\$600.00
Appeals or Interpretations	\$600.00

Development Permit Fees

Zoning Compliance Permit

Without Site Plan Review	\$75.00
With Site Plan Review (flat fee plus per acre fee)	\$250.00
With Site Plan Review (per acre fee)	\$50.00



Zoning Confirmation Letter \$75.00
(submittal fee plus up to one hour research preparation)

Additional Fee Per Hour \$50.00

Sign Permit \$75.00

Banner Permits (per application) \$25.00

Final Plats

Exempt \$125.00

Recombination \$125.00

Right-of-Way Dedication \$125.00

Boundary Survey \$125.00

Minor Subdivision / Family (plus per lot fee) \$125.00

Major Subdivision (plus per lot fee) \$300.00

Additional Lot Fee \$5.00

Petition to Close a Right-of-Way \$100.00

Printed Maps

11" x 17" \$5.00

Large Format Maps, if feasible (per square foot) \$1.00

Custom Maps

*Produced by the Development Services Department, if feasible
(per hour, 1 hour minimum)* \$60.00

Engineering and Legal Review Fees

- *Payments for engineering, consulting and legal review services will be due upon invoice.*

Engineer Review

Actual Costs

- Payment for review of plans, specifications, and Traffic Impact Analysis by the Town's Consulting Engineer shall be the responsibility of the project developer.
- A pre-application conference will be held to determine the scope and cost of the services to be provided by the consultant.
- The project developer will be billed directly by the consultant and all invoices must be paid prior to project Construction Improvement Plan (CIP) issuance by the Town.



Legal Review

Actual Costs

- Reimbursement of costs incurred by the Town, which are outside those services covered by the retainer agreement between the Town and the Town Attorney, including, but not limited to, review of legal documents, preparation for court cases and attendance at meetings.

Sketch Plan Review (Site Plan & Subdivision Courtesy Review)

Fees are due prior to formal submittal for special use permit, zoning compliance or major subdivision.

Submittal Fee	\$300.00
Engineer (per hour)	\$100.00
Senior Planner (per hour)	\$80.00

Construction Plan Review

Construction Plan Submittal Fee	\$700.00
Engineer (per hour)	\$100.00
Planner II (per hour)	\$80.00

Urban Service Area Site Review Fees

Review by Town Staff for areas within the Urban Service area, but not within the current Knightdale corporate limits or extraterritorial jurisdiction.

Engineer (per hour)	\$100.00
Planner (per hour)	\$80.00

Payments In Lieu of Recreation Fees

Lots recorded on or after July 1, 2000 (per dwelling unit)	\$2,500.00
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NOTE: Unit fees are due upon plat approval for new residential subdivisions or upon application for building permit, whichever occurs first. Fees are due for all lots within the Knightdale Planning Jurisdiction. Payment in lieu of construction of recreation for family subdivisions is due upon application for a building permit.

Actual Costs

Payments In Lieu of Street Construction

NOTE: Fees are due upon issuance of a Construction Improvement Permit or upon final plat approval for new subdivisions or upon application for building permit, whichever occurs first. Actual costs are as approved by the Town's Engineering consultant.



Transportation Development Fees

- Fees are consistent with the Town's Capital Improvement Plan (CIP)
- Fees are calculated per square foot.
- Fees due upon final plat approval for new subdivisions or upon application for building permit, whichever occurs first.
- Fees are due for all lots within the Knightdale Planning Jurisdiction.

Residential

Single Family	\$400.00
Multi-Family and Attached Residential (per unit)	\$300.00
Hotel / Motel (per room)	\$313.00

Industrial

Charged based on greater fee of per 1,000 square feet versus per acre.

Industrial / Manufacturing / Agricultural Processing

Per 1,000 Square Feet	\$181.00
Per Acre	\$1,835.00

Warehouse / Wholesale / Distribution / Transfer / Storage

Per 1,000 Square Feet	\$302.00
Miniwarehousing - Per 1,000 Square Feet	\$80.00

Office, Hospitals and Medical Care Facilities

Per 1,000 Square Feet (less than 100,000 sf)	\$543.00
Per 1,000 Square Feet (100,000 to 199,999 sf)	\$438.00
Per 1,000 Square Feet (greater than 200,000 sf)	\$334.00

Institutional

Group Quarters (per bed)	\$80.00
Churches (per 1,000 square feet)	\$135.00
Day Care Facilities (per licensed enrollee)	\$83.00
Elementary & Middle Schools (per student)*	\$32.00
High Schools (per student)*	\$43.00
Cemetery (per acre)	\$127.00

** A standard based on students refers to the total student capacity of either any new school or an addition to an existing school. Twenty-five students is the student capacity set for each temporary classroom.*



Retail

Per 1,000 Square Feet (less than 50,000 sf)	\$1,092.00
Per 1,000 Square Feet (50,000 to 99,999 sf)	\$982.00
Per 1,000 Square Feet (100,000 to 199,999 sf)	\$1,247.00
Per 1,000 Square Feet (200,000 to 299,999 sf)	\$1,148.00
Per 1,000 Square Feet (greater than 300,000 sf)	\$950.00
Outdoor Retail Display Areas as Primary Use (per acre) <i>A standard based on acreage refers to the total land and water surface area of any lot or lots on which any primary, accessory or incidental use or portion thereof is located.</i>	\$1,939.00
Retail Delivery Pumps (per pump) <i>For retail uses that include the sale of motor fuels to the public. Note: This fee is eligible for a credit subject to an approved developer agreement.</i>	\$190.00
Parking, In-Town Center Overlay District <i>Fees due upon final plat approval for new subdivisions and upon application for building permit for existing lots of record.</i>	\$500.00

Inspection Fees – Streets

The same fees will apply for any development projects requiring infrastructure inspections by the Town which are in the Urban Service Area but not in the Town's corporate limits or ETJ.

Storm Drainage (per linear foot)	\$1.00
Streets (per linear foot)	\$1.00
Subdivision Final Re-Inspection (per hour) <i>Inspection at conclusion of warrant period</i>	\$75.00
Sidewalks (per linear foot)	\$1.00
Curb & Gutter (per linear foot)	\$1.00

Weekend Inspection Fee (Knightdale Employee) \$300.00

Building Permit Process Fee \$75.00

Due upon application for building for building permit

Mechanical Permit Processing Fee

Due upon application for building for building permit

Residential	\$20.00
Commercial	\$20.00



Setback and Certificate of Occupancy Inspections (Knightdale Fees)

Fees due upon application for building permit

Residential – Single Family Detached

Inspection	\$50.00
Re-Inspection	\$75.00

Other, New Construction or Major Alteration

Inspection – Base Fee	\$150.00
Plus Per Acre Fee	\$50.00
Re-Inspection Fee	\$100.00

Other, Additions or Alterations

Do not affect the number of parking spaces or required landscape improvements

Inspection	\$50.00
Re-Inspection	\$75.00

Minor Additions & Demolition Permits

(Flat fee includes Setback, CO and Plan Review)

\$80.00

Violations

First Day

Unified Development Ordinance	\$250.00
Sign Ordinance (first offense)	\$100.00
Sign Ordinance (second offense within six months)	\$250.00
Landscaping (per violation)	\$50.00
Plus per square foot area of vegetation	\$2.00
Lighting	\$50.00
Environmental Protection	\$250.00
Occupancy of Building without CO	\$500.00
Occupancy of Building after Expiration of Temporary CO	\$500.00

Each Succeeding Day Until Corrected

Penalties are assessed on a per day basis

Unified Development Ordinance	\$50.00
Sign Ordinance	\$25.00
Landscaping	\$50.00
Lighting	\$50.00



Environmental Protection	\$250.00
Occupancy of Building without CO	\$100.00
Occupancy of Building after Expiration of Temporary CO	\$100.00

Code Enforcement / Nuisance Vegetation Abatement

First Hour (or fraction thereof)	200.00
Each Additional Hour (or fraction thereof)	100.00
Contractor Clearance	Actual Costs

Residential Building Permit Fees

Fees include both Wake County and Knightdale portion thereof

New Dwellings

- *Single Family, Duplex, or Townhouses.*
- *Modular Homes.*
- *House Moved (open construction)*

	Square Footage	Fee
Per Dwelling Fee*	Up to 1,200	\$436.00
Base Fee, plus Per Square Foot	Over 1,200	\$0.20 per square foot

** Gross floors are finished within the inside perimeter of the exterior walls with no deduction for garage, corridors, stairs, closets, or other features. Finished area is that portion of building served by either electrical, mechanical or plumbing systems and suitable for occupant's use.*

Residential Additions

	Square Footage	Fee
	Up to 400	\$228.00
	Over 400	\$436.00

Multi-Family Dwelling

- *Apartments*

For the First unit	\$436.00
For Each Additional Unit	\$222.00

Mobile Homes	\$182.00
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Residential Modular Units & Dwellings Moved On-Site

(closed construction)

Cost of land use and trade inspection fees plus fee per square foot \$0.20

Residential Accessory Structures

- *Decks, Garages, Open Porches*

Cost of land use and trade inspection fees plus fee per square foot \$0.20

Land Use \$60.00

Temporary Service Poles \$60.00

Trade Inspections

	Building
Electrical	\$60.00
Mechanical	\$60.00
Plumbing	\$60.00
Administrative Fee (added to Trade Permits)	\$60.00

Non-Residential Building Permit Fees

Based on Project Cost (per trade)

Range		Fee
\$0	\$700	\$60.00
\$701	\$1,500	\$100.00
\$1,501	\$2,500	\$155.00
\$2,501	\$25,000	\$225.00
\$25,001	\$50,000	\$450.00
\$50,001	\$100,000	\$900.00
\$100,001	\$200,000	\$1,800.00
\$200,001	\$350,000	\$3,165.00
\$350,001	\$500,000	\$4,150.00
\$500,001	\$750,000	\$5,600.00
\$750,001	\$1,000,000	\$7,000.00

Add 0.17% for each million dollars over \$1,000,000 or portion thereof (multiply by 0.0017)



Administrative Fee (Wake County) \$60.00

An Administrative fee will be charged for each resubmitted site plan, inspector field consultation, permit amendment, addendums and construction plans requiring two or more reviews.

Re-Inspection Fee \$60.00

- *(SF Dwellings & Duplex Only) One re-inspection will be conducted in each of the trades areas (building, electrical, plumbing, HVAC) at no additional charge.*
- *Any additional re-inspections will be assessed a re-inspection fee.*
- *Construction work discovered to have been done without the proper permit(s) in place is subject to doubled fees by Wake County and/or Knightdale.*

Administrative Change Fee \$25.00 per permit

Town of Knightdale fee for changes to submitted permit applications

Add/Change Contractor Fee \$60.00 per addition of each trade

Wake County fee when there have been trade specific inspections

Permit Amendment

Fee charged after permit has been released

If setback inspection is not required \$25.00

If setback inspection required \$80.00

Farm Animals

- *Farm animals include but are not limited to the following: cattle, horses, sheep, goats, mules, swine and fowl.*
- *Permit Requires 200-foot buffer from all adjacent properties.*

Permit Application fee to Keep Farm Animals \$50.00

Encroachments

Encroachment Permit Fee \$50.00

Encroachment Inspection Fee \$75.00