

Annual Structural SCM Inspection Report Cover Sheet Town of Knightdale, North Carolina

- *The Town of Knightdale Unified Development Ordinance 6.3(G)(1)(b) requires an inspection of your stormwater control measure (SCM) and subsequent report to be completed annually.*
- *Inspections and reports must be completed by a qualified registered North Carolina Professional Engineer, surveyor, or landscape architect, performing services only in their field of competence.*
- *An original inspection report shall be provided to the administrator beginning one year from the date of as-built certification, and each year thereafter on or before the date of as-built certification.*

A. GENERAL INFORMATION

Use only one Cover Sheet per site with as many specific structural SCM Inspection Report attachments as needed. Please attach digital photographs of the site and structural SCMs as applicable.

Project Name: _____ Site Location/Address: _____ Legal Owner of Record: _____ Site Contact: _____ Site Contact Phone #: _____ Site Contact eMail: _____ Alt Site Contact: _____ Alt Site Contact Phone #: _____ Alt Site Contact eMail: _____	Inspection Company (IC): _____ IC Mailing Address: _____ Inspector Name: _____ Inspector Phone #: _____ Inspector eMail: _____ Inspection Date: _____ Date of Last Rainfall: _____
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B. INSPECTION REPORT ATTACHMENTS

The listed attachments are the Structural SCM Inspection Reports to be completed for this particular site. Please use one attachment per SCM inspected and submit all forms together with this Cover Sheet as one single report. Also, please document the number of each structural SCM found at this site in the below blank spaces. As an example, if a given site has four dry ponds and four level spreaders, you need to submit one Cover Sheet (i.e., this 2-page form) along with four Dry Pond sheets and four Level Spreader sheets. Fill-in the actual number of SCM devices on the table below that exist at a given site.

		<u>Number of SCMs</u>
Attachment A	Wet Detention Pond	_____
Attachment B	Bioretention Area	_____
Attachment C	Stormwater Wetlands	_____
Attachment D	Dry Detention Pond	_____
Attachment E	Grass Swale	_____
Attachment F	Sand Filter	_____
Attachment G	Level Spreader	_____
Attachment H	Hydrodynamic Separator	_____
Attachment I	Underground Detention	_____
Attachment J	Other (describe)	_____

Annual Structural SCM Inspection Report Cover Sheet (Continued)

C. RESULTS

NON-COMPLIANT

VISUAL INSPECTION FOUND APPARENT ISSUES WHICH NEED IMMEDIATE ATTENTION. COMPLETE THE REPAIR ITEMS INDICATED ON THE ATTACHED CHECKLISTS WITHIN 90-DAYS OF THE DATE OF THIS REPORT. RE-INSPECTION AND CERTIFICATION PRIOR TO OR AT THE 90-DAY INTERVAL WILL FOLLOW SATISFACTORY COMPLETION OF ALL REPAIRS. REPORTS NOT RECEIVED WITHIN 90-DAYS WILL LEAD INTO ENFORCEMENT ACTIONS. SEE ITEM "D" BELOW REGARDING ENFORCEMENT.

COMPLIANT WITH MAINTENANCE

VISUAL INSPECTION FOUND MINOR DEFICIENCIES THAT NEED ATTENTION. COMPLETE THE MAINTENANCE ITEMS INDICATED ON THE ATTACHED CHECKLISTS WITHIN 90-DAYS OF THE DATE OF THIS REPORT. ONCE THE MAINTENANCE ITEMS HAVE BEEN COMPLETED THE TOWN SHALL BE NOTIFIED AND PROVIDED WITH PHOTOS OF THE COMPLETED MAINTENANCE. IF NOTIFICATION HAS NOT BEEN RECEIVED WITHIN 90-DAYS THIS WILL BE CONSIDERED A VIOLATION. SEE ITEM "D" BELOW.

COMPLIANT

(CHECK HERE IF INITIAL INSPECTION WAS NON-COMPLIANT AND THIS IS A RE-INSPECTION).
VISUAL INSPECTION FOUND NO APPARENT ISSUES (SEE ITEM "E").

D. NOTICE OF VIOLATION

Violations are triggered for the following reasons:

- 1) When an annual inspection is 30-days past due and no efforts have been documented (submitted) to the TOK indicating that the inspection has taken place; or
- 2) When a site inspection does take place and is non-compliant, and the follow-up 90-day repair window outlined above elapses and no repairs and/or follow-up certification is received by the TOK or we have not received request for an extension on repairs;
- 3) When a site inspection does take place but is complaint with maintenance and then, after 90-days, only some (but not all) of the maintenance issues have been rectified and notification to the town has not been received.

E. CERTIFICATION

Certification is performed when all SCMs are functional and Compliant

I, _____, as a duly registered Professional in the State of North Carolina, hereby state that, to the best of my abilities the stormwater control measure (SCM) device(s) is/are fully functioning and operating as designed and intended.

Seal/Signature