



TOWN OF KNIGHTDALE

DEVELOPMENT SERVICES DEPARTMENT

www.knightdalenc.gov

950 Steeple Square Court
Knightdale, NC 27545
(v) 919.217.2245
(f) 919.217.2249

PETITION FOR ZONING MAP AMENDMENT

By completing and signing this petition, the applicant, property owner and developer are hereby requesting the Town Council to rezone, or designate zoning, on property located within the Town of Knightdale's planning jurisdiction, or property requested to be annexed into the corporate limits. The submittal of this petition authorizes the Town of Knightdale to enter onto the property in order to conduct a site inspection and to post the property in accordance with the Town's public notification requirements. Submittal requirements are listed on the following page.

PROJECT INFORMATION

PROJECT NAME: _____

PROJECT ADDRESS: _____

WAKE COUNTY PIN(s): _____

EXISTING ZONING: _____ EXISTING USE: _____ PROPOSED USE: _____

PROPOSED ZONING: _____ SITE ACRES: _____ INSIDE CORPORATE LIMITS: _____

CONTACT INFORMATION

APPLICANT: _____ PHONE: _____ FAX: _____

ADDRESS: _____

EMAIL: _____

SIGNATURE: _____

PROPERTY OWNER: _____ PHONE: _____ FAX: _____

ADDRESS: _____

EMAIL: _____

SIGNATURE: _____

DEVELOPER: _____ PHONE: _____ FAX: _____

ADDRESS: _____

EMAIL: _____

SIGNATURE: _____

THIS SPACE FOR DEVELOPMENT SERVICES STAFF ONLY

CASE NUMBER: **ZMA** - -
FILING FEE:

SUBMITTAL DATE:
RECEIPT #:

X-REFERENCE:



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STATEMENT OF COMPLIANCE WITH THE COMPREHENSIVE PLAN: Please state how the proposed zoning map amendment complies with the goals and objectives of the Town of Knightdale Comprehensive Plan:

SUBMITTAL REQUIREMENTS

NO APPLICATION SHALL BE ACCEPTED BY THE LAND USE ADMINSTRATOR UNLESS IT CONTAINS ALL OF THE INFORMATION NECESSARY TO DETERMINE IF THE DEVELOPMENT, IF COMPLETED AS PROPOSED, WILL COMPLY WITH ALL OF THE REQUIREMENTS OF THE UNIFIED DEVELOPMENT ORDINANCE. APPLICATIONS WHICH ARE NOT COMPLETE WILL BE RETURNED TO THE APPLICANT WITH A NOTATION OF DEFICIENCIES.

THE FOLLOWING ARE TO BE SUBMITTED AT THE TIME OF INITIAL SUBMITTAL. FAILURE TO SUBMIT ALL ITEMS WILL RESULT IN DELAY OF YOUR APPLICATION.

- COMPLETED APPLICATION FORM. Application must be signed by the applicant and the property owner.
- \$600.00 PROCESSING FEE. This fee is subject to change with each fiscal year budget.
- COPY OF THE RECORDED PLAT/SURVEY OF THE PROPERTY, WITH METES AND BOUNDS DESCRIPTION. A property survey from Wake County IMAPS can serve this requirement if the property lines match the areas to be rezoned.
- NEIGHBORHOOD MEETING REPORT. A pre-submittal neighborhood meeting is required for all re-zoning applications as outlined in Section 15.3.C of the Unified Development Ordinance.
- TRAFFIC IMPACT ANALYSIS. A TIA may be required if the petition meets the thresholds outlined in Section 9.4 of the Unified Development Ordinance.

THE FOLLOWING ADDITIONAL ITEMS ARE TO BE SUBMITTED FOR CONDITIONAL DISTRICT RE-ZONINGS. FAILURE TO SUBMIT ALL OF THESE ITEMS WILL RESULT IN DELAY OF YOUR APPLICATION

- COMPLETED MASTER PLAN APPLICATION FORM.
- ADDITIONAL PROCESSING FEE. Petitions for Conditional Districts are subject to an additional processing fee for the required Master Plan submittal. (See Master Plan Application Form)
- LIST OF LAND USE CLASSIFICATIONS PROPOSED SPECIFICALLY FOR YOUR CONDITIONAL DISTRICT. Such use classifications may be selected from any of the uses, whether permitted by right or special use, allowed in the General District to which the Conditional District corresponds. Uses not otherwise permitted within the corresponding General District shall not be permitted within the Conditional District.
- LIST OF FAIR AND REASONABLE CONDITIONS. This list should include any appropriate development standards to address potential unique impacts of the intended use(s) as discussed in Section 2.17(C)(2) and Section 15.17(B)(2) of the Unified Development Ordinance (UDO) along with accompanying statements justifying these standards in meeting the spirit and intent of the UDO as well as being consistent with the goals and objectives of the 2027 Comprehensive Plan. It shall be understood that if the applicant fails to propose a specific standard or fails to justify such standard as described above, the corresponding standards of the General District shall apply.