



**2021 TOWN COUNCIL/LAND USE REVIEW BOARD  
MEETING SCHEDULE & SUBMITTAL DEADLINES**

Applications requiring approval from the Town Council or Land Use Review Board, which serves as both the Planning Board and Board of Adjustment, shall follow the meeting schedule below. Application types include Zoning Map Amendments, Zoning Text Amendments, Conditional Districts, Special Use Permits, Variances and Appeals. Variances and Appeals require only one meeting before the LURB (Board of Adjustment) or Town Council.

All Town Council and Land Use Review Board meetings start at 7:00 pm in the Town Council Chambers.

| PRE-APPLICATION MEETING <sup>1</sup> | APPLICATION DUE DATE                              | DRC COMMENTS FORWARDED TO APPLICANT <sup>2</sup> | DRC MEETING <sup>3</sup> | REVISIONS DUE TO STAFF <sup>4</sup> | TOWN COUNCIL  | LAND USE REVIEW BOARD                    | TOWN COUNCIL                                | BOARD OF ADJUSTMENT                               |
|--------------------------------------|---|--|--------------------------|-------------------------------------|---|--|---|---|
| 3 <sup>rd</sup> Monday               | Application due by NOON<br>4 <sup>th</sup> Monday |  |                          | Revisions due by noon               | Public Hearing/Item Referred to LURB<br>3 <sup>rd</sup> Wednesday | Public Meeting<br>2 <sup>nd</sup> Monday | Public Meeting<br>3 <sup>rd</sup> Wednesday | Variance Public Hearing<br>2 <sup>nd</sup> Monday |
| November 16, 2020                    | November 23, 2020                                 | December 7, 2020                                 | December 10, 2020        | December 17, 2020                   | January 20, 2021  | February 8, 2021                         | February 17, 2021                           | January 11, 2021                                  |
| December 21, 2020                    | December 29, 2020*                                | January 11, 2021                                 | January 14, 2021         | January 21, 2021                    | February 17, 2021   | March 8, 2021                            | March 17, 2021                              | February 8, 2021                                  |
| January 19, 2021*                    | January 25, 2021                                  | February 8, 2021                                 | February 11, 2021        | February 18, 2021                   | March 17, 2021  | April 12, 2021                           | April 21, 2021                              | March 8, 2021                                     |
| February 15, 2021                    | February 22, 2021                                 | March 8, 2021                                    | March 11, 2021           | March 18, 2021                      | April 21, 2021  | May 10, 2021                             | May 19, 2021                                | April 12, 2021                                    |
| March 15, 2021                       | March 22, 2021                                    | April 5, 2021                                    | April 8, 2021            | April 15, 2021                      | May 19, 2021  | June 14, 2021                            | June 16, 2021                               | May 10, 2021                                      |
| April 19, 2021                       | April 26, 2021                                    | May 10, 2021                                     | May 13, 2021             | May 20, 2021                        | June 16, 2021   | July 12, 2021                            | July 21, 2021                               | June 14, 2021                                     |
| May 17, 2021                         | May 24, 2021                                      | June 7, 2021                                     | June 10, 2021            | June 17, 2021                       | July 21, 2021   | August 9, 2021                           | August 18, 2021                             | July 12, 2021                                     |
| June 21, 2021                        | June 28, 2021                                     | July 12, 2021                                    | July 15, 2021            | July 22, 2021                       | August 18, 2021   | September 13, 2021                       | September 15, 2021                          | August 9, 2021                                    |
| July 19, 2021                        | July 26, 2021                                     | August 9, 2021                                   | August 12, 2021          | August 19, 2021                     | September 15, 2021  | October 11, 2021                         | October 20, 2021                            | September 15, 2021                                |
| August 16, 2021                      | August 23, 2021                                   | September 6, 2021                                | September 9, 2021        | September 16, 2021                  | October 20, 2021  | November 8, 2021                         | November 17, 2021                           | October 11, 2021                                  |
| September 20, 2021                   | September 27, 2021                                | October 11, 2021                                 | October 14, 2020         | October 21, 2021                    | November 17, 2021   | December 13, 2021                        | December 15, 2021                           | November 8, 2021                                  |
| October 19, 2021                     | October 25, 2021                                  | November 8, 2021                                 | November 18, 2021        | December 2, 2021                    | December 15, 2021   | January 10, 2022                         | January 19, 2022                            | December 13, 2021                                 |
| November 15, 2021                    | November 22, 2021                                 | December 6, 2021                                 | December 9, 2021         | December 16, 2021                   | January 19, 2022  | February 14, 2022                        | February 16, 2022                           | January 10, 2022                                  |

NOTE: Meeting dates are subject to change and/or cancellation. Updates will be provided at [www.KnightdaleNC.gov](http://www.KnightdaleNC.gov)

\*Monday falls on an observed holiday; therefore, the application will be due on the Tuesday after the Monday.

<sup>1</sup>Scheduled by application a week prior to the application deadline.

<sup>2</sup>DRC review window lasts 10 business days.

<sup>3</sup>Typically the 2<sup>nd</sup> Thursday of the month.

<sup>4</sup>Revisions due to staff following the DRC meeting, prior to completion of staff reports.



**2021 DEVELOPMENT REVIEW COMMITTEE  
 MEETING SCHEDULE & SUBMITTAL DEADLINES**

Applications that do not require approval from the Town Council or Land Use Review Board shall follow the meeting schedule below. The Development Review Committee reviews Master Plan applications for permitted by-right uses and developments. Master Plan applications cannot be submitted until after a non-binding Sketch Plan review with the Land Use Administrator/Development Services Department. The following schedule outlines the submittal deadlines and corresponding meeting dates. Application due dates are generally the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month. Applications are due by noon on the due date.

All Development Review Committee meetings start at 8:30 am in the Town Council Chambers.

| APPLICATION DUE DATE | DRC MEETING DATE  |
|----------------------|-------------------|
| December 29, 2020    | January 14, 2021  |
| January 11, 2021     | January 28, 2021  |
| January 25, 2021     | February 11, 2021 |
| February 8, 2021     | February 25, 2021 |
| February 22, 2021    | March 11, 2021    |
| March 8, 2021        | March 25, 2021    |
| March 22, 2021       | April 8, 2021     |
| April 12, 2021       | April 29, 2021    |
| April 26, 2021       | May 13, 2021      |
| May 10, 2021         | May 27, 2021      |
| May 24, 2021         | June 10, 2021     |
| June 14, 2021        | July 1, 2021      |
| June 28, 2021        | July 15, 2021     |
| July 12, 2021        | July 29, 2021     |
| July 26, 2021        | August 12, 2021   |

| APPLICATION DUE DATE | DRC MEETING DATE   |
|----------------------|--------------------|
| August 9, 2021       | August 26, 2021    |
| August 23, 2021      | September 9, 2021  |
| September 13, 2021   | September 30, 2021 |
| September 27, 2021   | October 14, 2021   |
| October 11, 2021     | October 29, 2021   |
| October 25, 2021     | November 18, 2021* |
| November 8, 2021     | November 18, 2021* |
| November 22, 2021    | December 9, 2021   |
| December 13, 2021    | December 30, 2021  |
| January 10, 2022     | January 27, 2022   |
| January 24, 2022     | February 10, 2022  |
| February 14, 2022    | March 3, 2022      |
| February 28, 2022    | March 17, 2022     |
| March 14, 2022       | March 31, 2022     |
| March 28, 2022       | April 14, 2022     |

\*NOTE: Thursday falls during an observed holiday period; therefore, the application will be heard at the next applicable DRC meeting.