



**2020 TOWN COUNCIL/LAND USE REVIEW BOARD
MEETING SCHEDULE & SUBMITTAL DEADLINES**

Applications requiring approval from the Town Council or Land Use Review Board, which serves as both the Planning Board and Board of Adjustment, shall follow the meeting schedule below. Application types include Zoning Map Amendments, Zoning Text Amendments, Conditional Districts, Special Use Permits, Variances and Appeals. Variances and Appeals require only one meeting before the LURB or Town Council.

All Town Council and Land Use Review Board meetings start at 7:00 pm in the Town Council Chambers.

PRE-APPLICATION MEETING ¹	APPLICATION DUE DATE	DRC COMMENTS FORWARDED TO APPLICANT ²	DRC MEETING ³	REVISIONS DUE TO STAFF ⁴	TOWN COUNCIL	LAND USE REVIEW BOARD	TOWN COUNCIL	BOARD OF ADJUSTMENT
3 rd Monday	Application due by NOON 4 th Monday			Revisions due by noon	Public Hearing/Item Referred to LURB 3 rd Wednesday	Public Meeting 2 nd Monday	Public Meeting 3 rd Wednesday	Variance Public Hearing 2 nd Monday
November 18, 2019	November 25, 2019	December 16, 2019	December 19, 2019	December 27, 2019	January 15, 2020	February 10, 2020	February 19, 2020	January 13, 2020
December 16, 2019	December 23, 2019	January 6, 2020	January 9, 2020	January 16, 2020	February 19, 2020	March 9, 2020	March 18, 2020	February 10, 2020
January 20, 2020	January 27, 2020	February 10, 2020	February 13, 2020	February 20, 2020	March 18, 2020	April 13, 2020	April 15, 2020	March 9, 2020
February 17, 2020	February 24, 2020	March 9, 2020	March 12, 2020	March 19, 2020	April 15, 2020	May 11, 2020	May 20, 2020	April 13, 2020
March 16, 2020	March 23, 2020	April 6, 2020	April 9, 2020	April 16, 2020	May 20, 2020	June 8, 2020	June 17, 2020	May 11, 2020
April 20, 2020	April 27, 2020	May 11, 2020	May 14, 2020	May 21, 2020	June 17, 2020	July 13, 2020	July 15, 2020	June 8, 2020
May 18, 2020	May 22, 2020*	June 8, 2020	June 11, 2020	June 18, 2020	July 15, 2020	August 10, 2020	August 19, 2020	July 13, 2020
June 15, 2020	June 22, 2020	July 6, 2020	July 9, 2020	July 16, 2020	August 19, 2020	September 14, 2020	September 16, 2020	August 10, 2020
July 20, 2020	July 27, 2020	August 10, 2020	August 13, 2020	August 20, 2020	September 16, 2020	October 12, 2020	October 21, 2020	September 14, 2020
August 17, 2020	August 24, 2020	September 7, 2020	September 10, 2020	September 17, 2020	October 21, 2020	November 9, 2020	November 18, 2020	October 12, 2020
September 21, 2020	September 28, 2020	October 12, 2020	October 15, 2020	October 22, 2020	November 18, 2020	December 14, 2020	December 16, 2020	November 9, 2020
October 19, 2020	October 26, 2020	November 9, 2020	November 12, 2020	November 19, 2020	December 16, 2020	January 11, 2021	January 20, 2021	December 14, 2020
November 16, 2020	November 23, 2020	December 7, 2020	December 10, 2020	December 17, 2020	January 20, 2021	February 8, 2021	February 17, 2021	January 11, 2021

NOTE: Meeting dates are subject to change and/or cancellation. Updates will be provided at www.KnightdaleNC.gov

*Monday falls on an observed holiday; therefore, the application will be due on the Friday before the Monday.

¹Scheduled by application a week prior to the application deadline.

²DRC review window lasts 10 business days.

³Typically the 4th Thursday of the month.

⁴Revisions due to staff following the DRC meeting, prior to completion of staff reports.



**2020 DEVELOPMENT REVIEW COMMITTEE
 MEETING SCHEDULE & SUBMITTAL DEADLINES**

The Development Review Committee will review Master Plan applications for site plans and subdivisions. Master Plan applications must be submitted after a non-binding Sketch Plan review with the Land Use Administrator. The following schedule outlines the submittal deadlines and corresponding meeting dates. Application due dates are generally the 2nd and 4th Mondays of each month.

Applications are due by noon on the due date.

All Development Review Committee meetings start at 8:30 am in the Town Council Chambers.

APPLICATION DUE DATE	DRC MEETING DATE
December 23, 2019	January 9, 2020
January 13, 2020	January 30, 2020
January 27, 2020	February 13, 2020
February 10, 2020	February 27, 2020
February 24, 2020	March 12, 2020
March 9, 2020	March 26, 2020
March 23, 2020	April 9, 2020
April 13, 2020	April 30, 2020
April 27, 2020	May 14, 2020
May 11, 2020	May 28, 2020
May 22, 2020*	June 11, 2020
June 8, 2020	June 25, 2020
June 22, 2020	July 9, 2020
July 13, 2020	July 30, 2020
July 27, 2020	August 13, 2020

APPLICATION DUE DATE	DRC MEETING DATE
August 10, 2020	August 27, 2020
August 24, 2020	September 10, 2020
September 14, 2020	October 1, 2020
September 28, 2020	October 15, 2020
October 12, 2020	October 29, 2020
October 26, 2020	November 12, 2020
November 9, 2020	December 10, 2020 ***
November 23, 2020	December 10, 2020
December 14, 2020	January 7, 2021***
December 29 2020**	January 28, 2021
January 11, 2021	January 28, 2021
January 25, 2021	February 11, 2021
February 8, 2021	February 25, 2021
February 22, 2021	March 11, 2021
March 8, 2021	March 25, 2021

*NOTE: Monday falls on an observed holiday; therefore, the application will be due on the Friday before the Monday.

**Monday falls on an observed holiday, therefore, the application will be due on the Tuesday after.

***Thursday falls during an observed holiday period; therefore, the application will be heard at the next applicable DRC meeting.