



# KNIGHTDALE PLANNING & ENGINEERING COMMITTEE MEETING MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

**December 14, 2009**

The Knightdale Planning & Engineering Committee met at 6:00 p.m. at the Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

**PRESENT:** Councilman Gleason

George Hess

Brett Zick

**Staff Members:** Chris Hills, Planning Director; Fred Boone, Town Engineer; Shiela Hardin, Zoning Technician; Jeff Triezenberg, Planner II

**Absent:** Councilman Poirier

**I. Terry Gleason called the meeting to order at 6:05 PM.**

**II. Approval of November 9, 2009 minutes**

By consensus.

**III. Old Business:**

**A. Updates**

1. ARRA Stimulus Projects – Fred Boone

Both bids for the ARRA Stimulus Projects have been opened. The bids will be submitted to DOT for concurrence prior to submittal. The deadline to execute contract documents is December 31, 2009.

2. Standard Specification Manual Update Committee – Fred Boone

The Committee has completed two of the five sections. They are currently in section 2 updating street details and expect to be finished after two more sessions.

3. CORPUD Project Update – Fred Boone

The siphon project was awarded to Park Construction. The project kickoff was last Friday. A notice to proceed was recently issued, effective today. DOT approved the easements and mainly formalities remain to be worked out with the Town Attorney. The estimated date for ground breaking is January 4, 2010.

The Mingo Creek interceptor is still in the preliminary engineering phase and needs authorization from the Town to initiate borings.

Poplar creek is scheduled to be bid early 2010.

The sewer renovation plan is ongoing. The City of Raleigh placed door hangers on affected properties.

**B. Water Allocation Policy Amendment for Public Water Irrigation – Chris Hills**

Chris Hills submitted the policy for review that was created over a year ago. The Committee discussed changes concerning alternative water sources and assigning bonus points in excess of the threshold. The Committee agreed to discuss this policy at the Council retreat in January.

**IV. New Business**

**A. Potential ZTA to address Temporary Off-Site Commercial Signs – Chris Hills**

This potential zoning text amendment comes from recent Town Council meetings where local business owners discussed the Town not allowing temporary off-site commercial signs. The Committee agreed that what is currently in place is reasonable in that it allows some signage while keeping it to a minimum.

**V. Other Business**

**VI. Adjournment**

Meeting adjourned at 6:59 P.M.



Attest



Committee Chairman