



KNIGHTDALE PLANNING & ENGINEERING COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

November 9, 2009

The Knightdale Planning & Engineering Committee met at 6:00 p.m. at the Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Councilman Gleason

George Hess
Brett Zick

Staff Members: Seth Lawless; Assistant Town Manager; Chris Hills, Planning Director; Fred Boone, Town Engineer; Shiela Hardin, Zoning Technician; Jeff Triezenberg, Planner II; Jennifer Currin, Planner II

Absent: Councilman Poirier

I. Terry Gleason called the meeting to order at 6:04 PM.

II. Approval of October 12, 2009 minutes

By consensus.

III. Old Business:

A. Updates

1. ARRA Stimulus Projects – Fred Boone

Legal ads have been placed in the News & Observer for the I-540 landscape and crosswalk projects. There is a mandatory prebid meeting this Thursday, November 12 for both projects. The bid opening for the crosswalk project is December 2 at 2pm, and the landscape project is December 3 at 2pm. The Town hopes both projects to be installed by April 2010.

2. Standard Specification Manual Update Committee – Fred Boone

The committee has held three meetings and updated Sections 1 and 2 of the Standard Specification Manual. Fred Boone plans to draft a revision of Section 3 prior to meeting with the committee due to the complexity of the street design items.

The Planning Department is currently evaluating the UDO and reviewing approximately two chapters per month. Staff will bring quarterly text amendments before Town Council and the LURB for review and approval.

3. Comprehensive Land Use Plan Update – Jeff Triezenberg

The committee reviewed the street cross sections and streetscapes, and is in the process of finishing the transportation section. The committee has also made suggested changes to arterial connections.

The members were introduced to the design districts and are beginning to review the goals and objectives in each district.

B. Public Water Irrigation Policy – Chris Hills

The City of Raleigh has determined the Town can designate its water capacity as it wishes. A new item #6 will be added to the existing 2002 policy and go before Town Council for approval.

The Town will allow public water to be utilized for irrigation purposes for parcels that have Single Family Dwellings only. Parcels for multi-family, commercial, and industrial projects will not be permitted to utilize public water for irrigation purposes and should instead utilize well and/or cistern systems.

Brett Zick expressed concerns with developers using concrete in potential landscape areas due to the inability to irrigate.

IV. New Business

A. Potential ZTA to restrict the platting of lots within the Neuse River Buffer for all future subdivisions – Chris Hills

The Town would like to restrict the platting of lots within the Neuse River Buffer for all future subdivisions. The area would belong to the Home Owner's Association and could count toward tree cover requirements. The Town feels open space is the driving force in future development. This item will be brought back to the committee for further discussion next month.

B. NCDOT Bicycle and Pedestrian Planning Grant Opportunity for Fiscal Year 2011 – Chris Hills

This planning grant is a great opportunity for North Carolina municipalities only. Municipalities may apply to choose funding for either a bicycle plan or a pedestrian plan. The Town plans to pursue for the December 2010 deadline.

C. Discussion on request to Wake County to expand ETJ to 2 miles from the primary corporate limits – Chris Hills

The North Carolina statutes allow municipalities with a population of 10,000 and above to maintain an extraterritorial jurisdiction of 2 miles. The Town would like the ability to guide development in those areas. We are hoping to make a joint effort by applying with the Town of Wendell in one request. The process will begin in early 2010 and will require a resolution from Town Council.

V. Other Business

VI. Adjournment

Meeting adjourned at 6:58 P.M.


Attest


Committee Chairman