



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

November 2, 2009

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Fred Boone, Town Engineer; Chris Hills, Planning Director; Jennifer Currin, Planner II; Jeff Triezenberg, Planner II; Tracy Pedigo, Public Works Director; Shawn Brown, Public Safety Director; Anne Strickland, Legislative Intern.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

The Cub Scout Troop Pack 365 led the meeting in the saying of the pledge of allegiance.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Poirier to adopt the agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM II. APPROVAL OF MINUTES

October 21, 2009

...Motion by Councilor Gleason to approve the minutes of October 21, 2009. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

None at this time.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

A. ZTA-8-09 Technical Amendments and Clarifications

Public Hearing opened at 7:04 p.m.

Planner II Jeff Triezenberg summarized the amendments Unified Development Ordinance related to the definitions of professional services, itinerant merchants and the various types of lighting fixtures as well as technical amendments to lighting requirements, clarifying

final plat requirements and adding a threshold for the requirement of a second operable vehicular access point into a development.

Mayor Killen inquired vehicular connectivity and whether the second access must be a physical connection to the public street.

Mr. Triezenberg stated that the second access point must be a physical connection to a public street.

Town Attorney Clyde Holt instructed Mr. Triezenberg to state it in the amendment.

Mayor Killen suggested that Mr. Triezenberg bring visual representations of this amendment to the next Town Council Meeting.

No one else approached.

Public Hearing Closed at 7:25 p.m.

...Motion by Councilor Poirier to close the public hearing and refer ZTA-8-09 to the November 9, 2009 Land Use Review Board meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. SU-1-09 Special Use Permit Request for Carillon Assisted Living

Public Hearing Opened at 7:26 p.m.

All parties speaking in this hearing: Chris Hills, Planning Director; Jennifer Currin, Planner II, Bob Steenson, representing Carrillon Assisted Living; were sworn in by Town Attorney Clyde Holt.

Planner II Jennifer Currin summarized the Special Use Permit in reference to Carillon Assisted Living group care facility.

Bob Steenson, 4901 Watons Edge Drive, Raleigh, representing the applicant Carillon Assisted Living, LLC., spoke in favor of the petition for the special use permit. He reported that they intend to complete the roadway improvements across from Mr. Edwards parcel and in doing so receive full credit for the offsite improvements.

Planning Director Chris Hills noted that transportation impact fee credits run with the property and that there is a loss up front but a pay back in the future.

No one else approached.

Public Hearing Closed at 7:41 p.m.

...Motion by Councilor Roberson to continue the public hearing and refer SU-1-09 to the November 9, 2009 Land Use Review board Meeting. Motion seconded by Councilor Gleason and carried unanimously.

C. Cheswick UAA Amendment

Town Attorney Clyde Holt stated that he would like to continue the public hearing to the next Town Council Meeting.

...Motion by Councilor Eddins to receive comment from Town Attorney and Continue the Public Hearing to the November 18, 2009 Town Council Meeting.. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

None at this time.

ITEM IX. OLD BUSINESS

ITEM X. NEW BUSINESS

A. Hodge Road 3-Barrell Siphon Construction Contract

Town Engineer Fred Boone summarized the bids received for the Hodge Road 3-Barrell Siphon Construction Contract. The consulting engineers have reviewed the seven bids received and Park Construction Corporation offered the lowest bid of \$674,313.13.

Mayor Killen noted that the money for this project would be the from the merger with the City of Raleigh.

...Motion by Mayor Pro Tem Chalk to recommend the Town Council to authorize the Town Manager to enter into construction contract with Park Construction for the construction of the Hodge Road 3-Barrell Siphon. Motion seconded by Councilor Gleason and carried unanimously.

ITEM XI. OTHER BUSINESS

Mayor Killen reported that he would like for the Knightdale Town Council to begin actively cooperating on legislative issues with other local municipalities to help build a stronger legislative stands in priority issues.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported that Planning and Engineering would be meeting on Monday to review status updates.

B. Budget

C. Public Safety

D. Nominating

Mayor Pro Tem Chalk reported that the Parks & Rec advisory board has selected Cedrick Montague, of Widwaters, to join the Parks and Rec Advisory Board. Chalk gave a brief background on Montague and recommended that council appoint him in.

...Motion by Councilor Eddins to vote Cedrick Montague into the Parks and Rec advisory board. Motion seconded by Councilor Roberson and carried unanimously.

E. Liaison Reports

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Mayor Pro Tem Chalk to enter closed session at 8:16 p.m. to discuss a potential legal matter. Motion seconded by Councilor Gleason and carried unanimously.

Discussion of potential legal matter.

...Motion by Mayor Pro Tem Chalk to exit closed session at 8:31 p.m. Motion seconded by Councilor Poirier and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:32 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts