



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 5, 2009

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Terry Gleason, Tim Poirier.

ABSENT: Councilor James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Fred Boone, Town Engineer; Chris Hills, Planning Director; Jeff Triezenberg, Planner II; Tracy Pedigo, Public Works Director; Shawn Brown, Public Safety Director; Tim Guffey, Fire Chief; Christopher Darden, Public Safety Officer; Anne Strickland, Legislative Intern.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Poirier to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

September 8, 2009

...Motion by Councilor Eddins to approve the minutes of September 8, 2009. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. North Carolina National Guard- 449th Theater Aviation Brigade Proclamation

Mayor Killen cited the proclamation stating September 19th, 2009 as "Welcome Home Day" in Knightdale for the North Carolina National Guard's 449th Theater Aviation Brigade.

B. Comprehensive Plan Update

Planner II Jeff Triezenberg presented the Comprehensive Plan Update and reported successful progress in the plan. The summarized changes included an established preliminary timeline and formulated goals and objectives.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Paula Gavasto, 418 Mingo Crest Drive, spoke on behalf of residents inquiring about the Parkside neighborhood park. She requested that Council begin immediately discussing a plan to fix it.

Mayor Pro Tem Chalk responded that he will instruct Parks and Rec Director Tina Cheek to have a plan regarding park repairs to present to Council next meeting.

Assistant Town Manager Seth Lawless added that Recreation Resources Source from North Carolina State University will also be contributing to the plan for the park.

B. Report on Citizen Inquiries

Councilor Gleason reported that street trees were planted in Cheswick between the curb and sidewalk. The Town of Knightdale Staff was aware that the trees were planted even though

regulations had changed. The trees will be monitored under the conditions and decide the next phase when necessary.

ITEM V. CONSENT AGENDA

- A. Revised Budget Amendment #1006- VOIP Phone System Financing
Adopt Resolution #09-10-05-001 and authorize Assistant Town Manager/Interim Finance Director and Town Manager to sign purchase and financing contracts.
- B. Wachovia Check Signatories
Approve Resolution #09-10-05-002 as part of the consent agenda.
- C. Budget Amendment #1007- General Capital Projects Fund
Approve amendment of the General Capital Projects Fund.
- D. Property Tax Adjustment- July 2009
Accept property tax rebates and adjustments for the month of July 2009.

...Motion by Councilor Eddins to adopt the Consent Agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

None at this time.

ITEM IX. OLD BUSINESS

ITEM X. NEW BUSINESS

A. EWTV Storage Building Bidder Evaluation

Town Manager Gary McConkey presented the bidder evaluations for the construction of the East Wake TV Storage Building. He reported that the lowest responsible bidder who met all of the requirements belonged to G&G Builders. He noted that they had extremely good references and recommended that Council approve the contract for construction.

...Motion by Councilor Poirier to approve the bid of \$69,913 by G&G builders to construct the EWTV Storage Building. Motion seconded by Councilor Eddins and carried unanimously.

B. First Avenue Phase II Engineering Service Proposal Acceptance

Town Engineer Fred Boone presented the evaluation proposal for Phase II of the First Avenue roadway improvements. He summarized the improvements that were included within Phase II.

Mayor Pro Tem Chalk inquired about the trail that was included in the agreement pointing out that it was noted as gravel but should state mulch.

Boone responded that he will get clarification from Withers & Ravenel and make adjustments if necessary.

Council Members had a general discussion regarding the details of the bid process as well as what was included in Phase I and Phase II of the project.

Mayor Pro Tem Chalk noted that these improvements will be a good start for the downtown revitalization.

Assistant Town Manager Seth Lawless stated that when they receive the proposal from Withers and Ravenel they will bring it to Council.

...Motion by Mayor Pro Tem Chalk to accept the proposal and authorize the Town Manager to enter into an agreement with Withers and Ravenel. Motion seconded by Councilor Gleason and carried unanimously.

ITEM XI. OTHER BUSINESS

Mayor Killen requested that Assistant Town Manager Lawless begin reporting quarterly updates on implementation of the departmental strategic plans. He stated that he would like for Council to follow along with the plans and give feedback when necessary.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported that the Planning and Engineering committee will be meeting next Monday, October 12th.

B. Budget

C. Public Safety

Councilor Eddins reported that the Public Safety Committee met tonight and discussed the proposed animal tethering law. He noted that they will have something for Council next meeting stating that they have adopted proposed language from the City of Raleigh to include in the ordinance.

Councilor Eddins also recognized Public Safety Officer Christopher Darden for his work for the Town of Knightdale noting his outstanding achievements this year.

D. Nominating


Mayor Pro Tem Chalk noted that the Nominating Committee will have person appointed to the Parks and Rec board by the next Town Council Meeting.

E. Liaison Reports

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 8:37 p.m.
Motion seconded by Councilor Poirier and carried
unanimously.**



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts