



# KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

September 8, 2009

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;  
Councilors Jeff Eddins, Terry Gleason, Tim Poirier.

ABSENT: Councilor James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Fred Boone, Town Engineer; Jeff Triezenberg, Planner II; Tracy Pedigo, Public Works Director; Shawn Brown, Public Safety Director

Meeting called to order by Mayor Killen at 7:00 p.m.

## WELCOME

Welcome by Mayor Killen.

## INVOCATION

Invocation by Mayor Killen.

## ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Gleason to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

August 19, 2009

**...Motion by Councilor Gleason to approve the minutes of August 19, 2009. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.**

A. Open to the Public

Paula Gavasto, 418 Mingo Crest Drive, inquired about solicitors in her neighborhood knocking on her door at all times of the day.

Town Attorney Clyde Holt responded that he would be happy to meet with her and her homeowners association and discuss it.

Gavasto expressed concern about whose responsibility of cleaning sewer grates on Town streets.

Assistant Town Manager Seth Lawless stated that the streets are the responsibility of the public works department and the Town is responsible for the storm drainage. He suggested for her to call the public works department when she sees a problem and they would take care of it.

Aaron Mapsden, 104 Zircon Lane, inquired about the status of the previously proposed ordinance regarding the ban on tethering animals.

Paula Gavasto, 418 Mingo Crest Drive, requested that the Town hire an officer to act as a coordinator between Wake County Animal Control and Knightdale residents to focus on animal issues.

Mayor Killen responded that the Town is currently reviewing the ordinance and stated that it will be included in an upcoming Agenda.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

- A. Revised Limited Service Pay and Classification System  
**Adopt the amended Limited Service Pay and Classification System effective immediately.**
- B. Cheswick Subdivision Irrigation/Landscaping Encroachment Agreement  
**Approve the Town Manager to execute the Cheswick encroachment agreement.**
- C. Budget Amendment #1006 VOIP Phone System Financing  
**Adopt Budget Amendment #1006 VOIP Phone System Financing.**
- D. Records Retention Schedule  
RES #09-09-08-001  
**Adopt Resolution #09-09-08-001 regarding the Municipal Records Retention and Disposition Schedule Issued by the North Carolina Department of Cultural Resources as of May 19, 2009.**
- E. Revised Radar Trailer Grant  
**Approve submission of the grant acceptance.**

**...Motion by Councilor Poirier to adopt the Consent Agenda. Motion seconded by Councilor Gleason and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

**When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.**

Popular Village Utility Allocation Agreement  
*Amendment Continued*

Public hearing opened at 7:09 p.m.

Councilor Roberson participated in the public hearing via telephone.

Councilor Gleason requested being recused from the Popular Village Utility Allocation Agreement public hearing.

**...Motion by Mayor Pro Tem Chalk to recuse Councilor Gleason from the Popular Village Utility Allocation Agreement public hearing. Motion seconded by Councilor Poirier and carried unanimously.**

Councilor Gleason exited at 7:10 p.m.

Town Attorney Clyde Holt summarized the changes in the amended three party agreement between the Town of Knightdale, Holly Homes LLC., and Crescent State Bank.

David Meneaker, 7633 Poole Road, representing Holly Homes LLC., emphasized that he concurred with the summary Holt gave as long as everyone agreed upon the fine tuning of the proposed agreement.

No one else approached.

Public hearing closed at 7:22 p.m.

**...Motion by Mayor Pro Tem Chalk to approve the amended, reinstated Popular Creek Village subdivision reimbursement agreement. Motion seconded by Councilor Poirier and carried unanimously.**

Councilor Gleason returned at 7:23 p.m.

Councilor Eddins entered at 7:24 p.m.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

None at this time.

ITEM IX. OLD BUSINESS

A. Riverview Commons Pump Station Update

Town Engineer Fred Boone reported the City of Raleigh has accepted the Riverview Commons Pump Station Update as of September 3, 2009.

## B. Wilder Property Discussion

Mayor Killen stated that the purpose of the discussion was to talk about the options including requiring plans, phasing, and financing, etc. to move toward making final decisions in the next coming months.

Assistant Town Manager Seth Lawless gave an overview of the timeline and financing options.

Mayor Killen asked for council members' thoughts in order to begin building a plan to propose to the general public.

Mayor Pro Tem Chalk stated that the Parks and Rec Advisory board spoke on this issue at length and they made a motion that was passed unanimously to finance the park property and do a bond referendum for the amenities.

George Lloyd, 1007 Crabtree Court, spoke on behalf of the Parks and Rec Advisory Board. He reported that they agreed with Mayor Pro Tem Chalk's summary and they are excited about the opportunity of having a significant park in the Town of Knightdale. He also elaborated on a list of consensus items that the board agreed upon which reflected items that were least cost and most cost effective in the best use of the land.

Town Manager Gary McConkey summarized the option of a bond referendum.

Council members had a general discussion regarding financing options and amenities citizens have requested.

Paula Gavasto requested that the Council consider developing a plan that will be economically friendly.

Gavasto also recommended that as a finance option, the Council consider getting donations from citizens or organizations.

Mayor Killen instructed Assistant Town Manager Seth Lawless to begin working on a plan for Phase I Environmental Study for the property.

ITEM X. NEW BUSINESS

ITEM XI. OTHER BUSINESS

Councilor Poirier requested on behalf of the Chamber that Assistant Town Manager Seth Lawless advertise on eViews the candidates' forum for the upcoming election.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason stated that Planning and Engineering would be meeting next Monday at 6 p.m. discussing a full agenda.

B. Budget

C. Public Safety

D. Nominating

Mayor Pro Tem Chalk requested that the nominating Committee see the applications for the Parks and Rec Advisory Board.

E. Liaison Reports

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Mayor Pro Tem Chalk to adjourn at 8:14 p.m.  
Motion seconded by Councilor Gleason and carried  
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts