



KNIGHTDALE PLANNING & ENGINEERING COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

July 13, 2009

The Knightdale Planning & Engineering Committee met at 6:00 p.m. at the Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Councilman Gleason

George Hess
Brett Zick

Staff Members: Chris Hills, Planning Director; Fred Boone, Town Engineer; Shiela Hardin, Zoning Technician; Jeff Triezenberg, Planner II

Absent: Councilman Poirier

I. Terry Gleason called the meeting to order at 6:00 PM.

II. Approval of May 11, 2009 minutes

By consensus.

III. Old Business:

A. Updates

1. Mingo Creek Interceptor Sewer/Greenway Project

Fred Boone distributed the proposed route map. The Request for Quotation is currently out. The City of Raleigh has agreed to a combined sewer/greenway project. The Town of Knightdale is responsible for any damage during construction. The old line will remain active for future capacity. Fred Boone is participating as a 4th proposal reviewer.

2. Crosswalk Study – Knightdale Blvd/Widewaters Parkway

The North Carolina DOT was receptive to the study and directed staff to proceed with the crosswalk design. Fred Boone indicated the Request for Proposal is out. An alternate proposal will be bid for the right-turn lane and relocated sidewalk. The Town is currently in negotiations with Ramey Kemp to reduce the scope for construction costs. The Town is pursuing additional funds from BB&T.

3. Safe Routes to School Grant

The new date for the grant disbursement is mid-September.

4. Hazard Mitigation Plan Update

North Carolina Emergency Management has approved our Hazard Mitigation Plan Update and forwarded to FEMA. The update is on track for Town Council approval before the expiration of the current plan on August 26, 2009.

5. Comprehensive Land Use Plan Update

The committee has met three times and the gateway portion is moving along well. A public information session will be held August 18, 2009. Public information sessions will be held after each quarter. Councilor Chalk won't be able to attend the committee meetings this fall. Councilor Gleason will bring up for discussion at the next Town Council meeting.

B. Discuss need for Public Water Irrigation Policy

The Town has a finite water allocation from the City of Raleigh. The Committee agreed to determine if the City of Raleigh will recognize irrigation as a separate use so it doesn't count toward our capacity. Should the Town eliminate irrigation meters for commercial use or utilize greige water?

C. Surety Process for BMP Maintenance

Fred Boone indicated he polled other municipalities and determined various forms of surety are being utilized. The Attorney's office agrees a surety needs to be in place for future maintenance. Fred Boone will present a plan to Town Council with options to fund a program. Cary's model is preferred for storm water maintenance.

IV. New Business

A. Discussion of additional non-smoking areas in accordance with new state statutes

North Carolina has passed new statutes regulating additional non-smoking areas. The Town currently has a smoking policy. The Committee will review the UDO to ensure compliance with the new statutes.

B. Signage Amendment Request for small businesses/Urgent Care Centers by Mayor and Chamber of Commerce

Duke Health is concerned about the lack of visibility from Knightdale Boulevard. The amendment would be considered for retail uses and required to follow signage requirements. A trailblazer sign would be placed in the public right of way and an annual fee would be required. The Committee is concerned about creating confusion with hospitals for care and insurance purposes. The Committee determined the signage amendment isn't necessary.

C. Discussion of NCDOT offer to grant ownership of First Avenue to the Town

Fred Boone presented the scope to the NCDOT and indicated they are unwilling to accept our counter offer. Fred countered with another offer of Hodge Road for First Avenue and is awaiting a reply from NCDOT.

V. Other Business

VI. Adjournment

A. Upcoming Items:

1. Infill Development/Roadway Sections discussion
2. Native Grasses and Plants/Erosion Control Matting Material

Meeting adjourned at 6:59 P.M.



Attest



Committee Chairman