



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 2, 2009

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk; Chris Hills, Interim Planning Director; Ren Wiles, Finance Director; Fred Boone, Town Engineer; Tracy Pedigo, Public Works Director.

Meeting called to order by Mayor Killen at 7:02 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Roberson to adopt the agenda.
Motion seconded by Councilor Eddins and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

January 21, 2009

Motion by Councilor Eddins to approve the minutes of January 21, 2009. Motion seconded by Councilor Poirier and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Triangle Transit Eastern Wake Express Bus Service

John Tallmadge, Director of the Commuter Resources Department for Triangle Transit Authority, presented information regarding a future proposal for bus service in eastern Wake County. Mr. Tallmadge reported a survey is being sent out to residents of Knightdale, Wendell, and Zebulon and a forum will be held next Monday at 6:00 p.m. in the Knightdale Council Chambers.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Mayor Pro Tem Chalk reported Mingo Creek residents' concern regarding the condition of Hodge Road and directed staff to contact NCDOT to inquire about future road improvements.

Councilor Gleason mentioned solicitors at Widewaters over the weekend.

Planning Director Chris Hills responded that he has spoken with Interim Chief David Simmons and it is a matter of enforcing the Town's loitering ordinance.

Assistant Manager Seth Lawless commented that staff would discuss the solicitation issue further.

ITEM V. CONSENT AGENDA

A. Part Time Pay and Classification System Revision

Adopt revised Part Time Pay and Classification System to include a videographer position.

B. Property Tax Adjustments – November 2008

Approve November 2008 Property Tax report as presented by the Wake County Board of Commissioners.

C. Audit Contract – FY09

Approve proposed audit contract with Joyce and Company, CPA for fiscal year 2009.

...Motion by Councilor Poirier to adopt the Consent Agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Riverview Commons
Pump Station Update

Town Engineer Fred Boone reported speaking with the utilities contractor and the City of Raleigh Utilities Department. Mr. Boone reported progress since the last update and estimated completion in two to three weeks.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported the next scheduled meeting will be held Monday, February 9, 2009.

B. Budget

Mayor Killen reported the Committee will present a budget amendment detailing budget cuts at the next meeting.

C. Public Safety

Councilor Eddins reported that Chief Guffey has applied for a grant to enable fire drivers to locate hydrants faster and to improve dispatching for closest station response.

Councilor Eddins recommended reimbursing Public Safety and Public Works or all town employees for gym memberships up to \$10 per month for a minimum of 8 visits to the gym per month.

Mayor Pro Tem Chalk stated he would support reimbursement including all employees and that the Budget Committee would look at the impact on the budget at their next meeting.

D. Nominating

...Motion from the Nominating Committee by Mayor Pro Tem Chalk to appoint the following board members:

Land Use Review Board

In Town:

Stephen Morgan

ETJ:

George Hess

Archie Hart

Old Town Oversight Committee

Rita Blackmon

Richard Godwin

Betty Schmiedel

Brenda Taylor

Parks and Recreation Advisory Board

Residents:

- Korey Hatch**
- William Lee**
- George Lloyd**
- Paula Gavasto**
- Kathryn Hedrick**

Non-residents:

- Holly Drake**
- Dustin Tripp**
- Mark Vardy**

Teen member:

Chelsea Sumner of Knightdale High School

Motion carried unanimously.

Mayor Pro Tem Chalk volunteered to be the liaison for the Parks and Recreation Advisory Board.

Mayor Killen suggested having a standing agenda item quarterly for the chairman of each board to give Council an update.

E. Liaison Reports

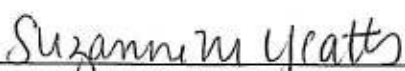
Councilor Gleason mentioned receiving a report from Triangle J Council of Government regarding economic strategies and offered to provide Council with a copy.

Mayor Killen noted his plans to serve a three year term on the NC League of Municipalities Advocacy Committee.


ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 7:42 p.m.
Motion seconded by Councilor Poirier and carried unanimously.**



 Town Clerk Suzanne M. Yeatts



 Mayor Russell B. Killen