



KNIGHTDALE PLANNING & ENGINEERING COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 12, 2009

The Knightdale Planning & Engineering Committee met at 6:00 p.m. at the Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Councilman Poirier
George Hess

Staff Members: Chris Hills, Planning Director; Fred Boone, Engineer;
Shiela Hardin, Zoning Technician

Absent: Councilman Gleason; Seth Lawless, Brett Zick

I. Chris Hills called the meeting to order at 6:07 PM.

II. Approval of December 10, 2008 minutes

By consensus.

III. Discussion Items:

a. Safe Routes to School Grant Application update.

Town Engineer Fred Boone provided an update on the grant application. He is in the process of completing the application and obtaining letters of support from the community. He is also in the process of calculating estimates for the project. The eastern side has more constructed sidewalk in place however, there are more topographical challenges on the western side. Utility poles will need to be moved. DOT has approved the pedestrian crossing at Knightdale Boulevard. The crossing will be the most expensive portion of entire project. The due date is January 30, 2009.

b. Discussion on possible amendments to Chapter 12 of the UDO regarding signage.

Planning Director Chris Hills distributed the current UDO requirements for wall signs. The proposed amendments would limit the massing of the signage by allowing no more than a percentage or by placing a hard cap on square footage.

Chris will refine further to give more latitude to small business owner. Dr. Poirier recommended bringing to Town Council as a text amendment.

c. Discussion of Sketch-Up renderings with Master Plan submittals for Conditional District Rezoning, Special Use Permit requests and certain Variance requests.

Planning Director Chris Hills distributed the proposed UDO sections for Sketch-Up requirements for CD rezoning, Special Use Permits and certain Variance requests. The new requirement would provide better representation to town boards to get a better overall feel for a project. The Town of Cary requires digital submittals.

Engineer Fred Boone feels some flexibility needs to be allowed due to grading concerns.

Councilman Poirier stated the Town should be careful about requirements that could create undo hardships. Chris will initiate a listserv query and provide more information in February. Fred suggested some aspects could be submitted on foam board, etc.

d. Discussion of rain harvesting incentives within the future Stormwater Utility.
This item will defer to the next quarter to allow Engineer Fred Boone an opportunity to work with Public Works Director Tracy Pedigo.

e. Discussion of NCDOT response to cross walks near the intersection of Widewaters Parkway and Knightdale Boulevard.

Planning Director Chris Hills spoke with Byron Sanders with DOT. The timing of the signals for the Knightdale Boulevard corridor is a major issue due to traffic flow obstruction onto I-540. Chris will continue researching and report back to the committee.

IV. Other Business

V. Adjourn

Meeting adjourned at 6:55 P.M.



Attest


Committee Chairman