



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

December 17, 2008

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk; Chris Hills, Interim Planning Director; Ren Wiles, Finance Director; Tracy Pedigo, Public Works Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Poirier.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

December 1, 2008

...Motion by Councilor Poirier to approve the minutes of December 1, 2008. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS & AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Revision of 2009 Pool Management Contract
Approve revised 2009 Pool Management Contract.

B. Property Tax Adjustments - October
Approve October 2008 Property Tax report as presented by the Wake County Board of Commissioners.

C. Pay & Classification System Revision
Adopt revised Pay & Classification System to reflect a separate Engineering Department and related titles and pay grades.

D. Legacy Oaks Public Access Easement
Approve Legacy Oaks Public Access Easement.

...Motion by Councilor Eddins to adopt the Consent Agenda. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

Minimum Housing Ordinance
RES #08-12-17-001

Interim Planning Director Chris Hills presented a resolution setting the date of a public hearing on the proposed Minimum Housing Ordinance as January 5, 2009.

...Motion by Mayor Pro Tem Chalk to adopt Resolution #08-12-17-001. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. JDH Progress Update – Poole Road Lift Station

Interim Planning Director Chris Hills reported that progress is being made and the contractor expects to have the project complete by the first of the year.

New Business Item moved to this section of agenda before Strategic Planning Session:

Redflex Agreement Renewal

Assistant Town Manager Seth Lawless reviewed the changes in the proposed agreement noting the new

agreement is for five years; Redflex will receive \$45 from every violation with the remaining \$5 paying administrative costs and all remaining funds going to Wake County Public Schools; and an additional feature of live streaming video available to link to our website.

Robert Warner representing Redflex Traffic Systems answered questions from Council.

...Motion by Mayor Pro Tem Chalk to authorize the Town Manager to sign the contract and to have the Public Safety Committee review relocating cameras. Motion seconded by Councilor Poirier and carried unanimously.

B. Strategic Planning Session – Part II

Dr. David Rendall, Rendall & Associates, reviewed progress from the first planning session and led a discussion regarding the Town's vision.

Councilor Eddins exited at 8:01 p.m. and returned at 8:09 p.m.

Council agreed to a preliminary vision statement of "Bridging Wellness with Community" until further discussion at the January 21, 2008 meeting and at the annual retreat in February.

David Menaker, Holly Homes LLC, 7633 Poole Road, expressed concern over inconsistencies in the Town's UDO and asked how he could make suggestions for revisions.

Interim Planning Director Chris Hills suggested Mr. Menaker submit his ideas to staff and work with the Planning and Engineering Committee who would make recommendations to Council.

C. CIP Update

Assistant Town Manager Seth Lawless presented a draft capital improvement plan that incorporated suggestions received in the recent citizen survey.

ITEM X. NEW BUSINESS

Redflex Agreement Renewal discussed under Old Business.

ITEM XI. OTHER BUSINESS

2009 Committee Assignments

Mayor Killen made the following committee appointments:

Budget: Mayor Pro Tem Chalk
Councilor Roberson

Nominating: Mayor Pro Tem Chalk
Councilor Roberson

Planning & Engineering: Councilor Gleason
Councilor Poirier

Public Safety: Councilor Eddins
Councilor Poirier

Mayor Pro Tem Chalk requested staff contacting former members of the Parks and Recreation Advisory Board to inquire if they would be willing to serve again and to advertise for openings on the board.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported the plans to apply for a sidewalk to school grant in January.

B. Budget

No report.

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports

No report.

Mayor Killen reminded everyone of the assessment center for the new Public Safety Director to be held December 18, 2008.

Mayor Killen noted the tentative Council retreat date of February 21, 2009.

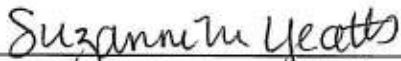
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 9:40 p.m.
Motion seconded by Councilor Poirier and carried
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts