



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

December 1, 2008

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk; Chris Hills, Interim Planning Director; Keith Gifford, Engineering Supervisor; Ren Wiles, Finance Director; Tina Cheek, Parks & Recreation Director; Tracy Pedigo, Public Works Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda with the following amendment:

CONTINUE PUBLIC HEARING until the December 17, 2008 meeting for Item VI. – C. Holly Homes Reimbursement Agreement Amendment.

Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

November 19, 2008

...Motion by Mayor Pro Tem Chalk to approve the minutes of November 19, 2008. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS & AWARDS

A. Recognition of Engineering Supervisor Keith Gifford

Mayor Killen thanked Keith Gifford for his service to the town.

B. Recreation & Quality of Life Survey

Seth Lawless, Assistant Town Manager, introduced Tollie Mitchell, Program Director for Insight Research, Inc. who reviewed results of the citizen survey.

Mayor Killen noted the document will be used in the strategic planning process.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Paula Gavasto, 418 Mingo Crest Drive, expressed concern regarding parking and improvements for the park located in Parkside subdivision.

Councilor Eddins requested Ms. Gavasto attend the January Public Safety Committee meeting.

Assistant Town Manager Seth Lawless commented on staff's intention to address improvements to the park in the 2010 budget.

Rita Rakestraw, 615 Jumping Frog Lane, asked if the citizen survey will be posted on the town website and inquired about the status of a crosswalk for Knightdale Boulevard and playground requirements for future neighborhoods.

Mayor Killen responded that the survey will be available on-line and that staff is currently looking into a grant for a natural gas shuttle across Knightdale Boulevard. Mayor Killen also noted that our requirements for recreation are significantly different going forward.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. 2009 Pool Management Contract

Authorize Parks and Recreation Director to sign the 2009 Swimming Pool Management Agreement with Hammerhead Pool Services.

B. Budget Amendment #0908 Close Fund 62

Adopt Budget Amendment #0908 to adjust Fund 62 to actual and to establish estimated amounts in Fund 61 regarding money collected on behalf of the City of Raleigh and developer infrastructure reimbursements.

C. Mingo Village Apartments Street Name

RES #08-12-01-001

Adopt Resolution #08-12-01-001 approving street names for Mingo Village Apartments.

...Motion by Councilor Poirier to adopt the Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please

designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

A. Hampton Inn Utility Allocation Agreement

Public hearing opened at 7:43 p.m.

Clyde Holt, Town Attorney, reviewed the agreement which captures the improvements associated with the development of the hotel and its site plan requirements in accordance with the adopted conditional district rezoning request.

No one approached.

...Motion by Councilor Eddins to close the public hearing at 7:46 p.m. Motion seconded by Councilor Gleason and carried unanimously.

...Motion by Councilor Eddins to approve the Utility Allocation Agreement for Hampton Inn on Knightdale Boulevard. Motion seconded by Councilor Poirier and carried unanimously.

B. Langston Ridge Subdivision
Development Agreement Amendment

Public hearing opened at 7:47 p.m.

Town Attorney Clyde Holt reviewed the proposed amendments to the Langston Ridge Subdivision agreement noting the new property owner as Shea Homes. Mr. Holt gave details on the schedule of improvements.

Sue Conroy, 201 Pine Forest Trail, inquired about amenities and when they would be completed.

Mayor Killen responded that amenities would be required to be completed after the 100th home is built.

No one else approached.

...Motion by Councilor Poirier to close the public hearing at 7:55 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

...Motion by Councilor Gleason to approve the Langston Ridge Development Agreement. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

JDH Progress Update – Poole Road Lift Station

Interim Planning Director Chris Hills reported that site work is in progress and it will be approximately 14 to 21 days until the work is complete.

Mark Ball, representing JDH, stated they intend to complete the project in 14 to 21 days and was available to answer any questions.

Councilor Eddins asked if the project would be complete by the end of December and Mr. Ball responded that it would be.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

2009 Committee Assignments

Mayor Killen presented the proposed committee assignments for 2009 and asked Council for comments.

Mayor Killen asked about the status of the Parks & Recreation Advisory Board.

Mayor Pro Tem Chalk and Councilor Eddins agreed on the need for the board and Mayor Pro Tem Chalk requested advertising for vacancies in hopes of getting members confirmed by February or March 2009.

Mayor Killen asked Council to review the survey in preparation for developing the strategic plan.

Council recommended staff and the Parks Recreation Advisory Board compare current programs with surrounding towns in an effort to improve Knightdale's programs.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason noted the committee will meet Monday at 6 p.m. to continue discussion of a sidewalk grant and proposal to add a policy for the reuse of rainwater.

B. Budget

No report.

C. Public Safety

Councilor Eddins reported the following: Officer Darden's success in obtaining an equipment grant for the police division and noted the grant will require a resolution signed by Mayor Killen; A student seat belt program created by Officer Darden; Public Safety Director/Police Chief Assessment Center scheduled for December 18, 2008; Emerald Pointe speed cushions to be installed soon and guard rail issue is being addressed.

D. Nominating

No report.

E. Liaison Reports

No report.

Mayor Killen reminded everyone of the upcoming Tree Lighting and Christmas Parade.

Assistant Manager Seth Lawless noted the Land Use Review Board meeting scheduled for Monday has been cancelled.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 8:09 p.m.
Motion seconded by Councilor Poirier and carried
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts