



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 16, 2008

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, III, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk; Mike Frangos, Planning Director; Jeff Triezenberg, Planner II; Ricky Pope, Police Chief; Keith Gifford, Town Engineer; Tim Guffey, Fire Chief; Ren Wiles, Finance Director; Tina Cheek, Parks & Recreation Director; Goley Boggs, Fire Lieutenant; Chris Rozier, Fire Apparatus Driver; Roger Smith, Public Safety Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

April 7, 2008 Special Called Meeting
April 7, 2008 Regular Meeting

...Motion by Councilor Poirier to approve the minutes of April 7, 2008. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS & AWARDS

A. Eagle Scout Jeff Beck

Mayor Killen recognized Jeff Beck and presented him with an award for completing an Eagle Scout project in the Knightdale Environmental Education Park.

B. Mayor's Employee Award

Mayor Killen congratulated Fire Lieutenant Goley Boggs as the first recipient of the Mayor's Employee Award and presented him with a gift certificate. Mayor Killen also mentioned the plaque that will be displayed in the town hall lobby listing all future recipients of the award.

C. Youth Gang Awareness Proclamation

Andrew Meyer, representing the Wake County Gang Prevention Partnership, gave a presentation on the need for gang awareness in Wake County and thanked Council for their support in this partnership.

...Motion by Councilor Eddins to authorize the Mayor to sign a proclamation designating May 2008 as Youth Gang Awareness and Prevention Month. Motion seconded by Councilor Gleason and carried unanimously.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Councilor Eddins read a statement from Ernest Graham regarding an incident at his home in which Knightdale Public Safety responded. Mr. Graham wanted to thank the department for their care and concern for the citizens of Knightdale.

ITEM V. CONSENT AGENDA

A. Revised Fire Station 2 Financing Application
RES #08-04-16-001

Adopt Resolution #08-04-16-001 revising the filing authorization of an application for approval of a financing agreement for Fire Station 2.

B. Street Closing – Relay for Life Carnival
Knightdale Baptist Church
RES #08-04-16-002

Adopt Resolution #08-04-16-002 approving street closing of Second Avenue on April 26, 2008.

...Motion by Councilor Poirier to adopt the Consent Agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

A. Resolution to Undertake Sewer Project
RES #08-04-16-003

Public hearing opened at 7:17 p.m.

Town Engineer Keith Gifford reported that after involuntary annexation of eight properties along the northern side of the 6700 block of Knightdale Boulevard, several property owners

have requested sewer service. Mr. Gifford gave the details of the project and noted the requirement for a public hearing and resolution directing that the project be undertaken.

No one else approached.

Public hearing closed at 7:22 p.m.

...Motion by Councilor Gleason to adopt Resolution #08-04-16-003 directing that the project be undertaken. Motion seconded by Councilor Poirier and carried unanimously.

- B. AN-4-08 Elsie Debnam Annexation
ORD #08-04-16-001

Public hearing opened at 7:23 p.m.

Jeff Triezenberg, Planner II, presented the voluntary annexation petition from the owners of approximately .13 acres directly east of North First Avenue and north of Massey Farm Road and requested a motion to adopt the ordinance extending the corporate limits of the Town to include 824 North First Avenue.

No one else approached.

Public hearing closed at 7:24 p.m.

...Motion by Mayor Pro Tem Chalk to adopt Ordinance #08-04-16-001 extending the corporate limits to include 824 North First Avenue. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

- A. Municipal Water Allocation Policy
ORD #08-04-16-002

Planning Director Mike Frangos presented the Municipal Water Allocation Policy and noted revisions to the initial proposed policy. Mr. Frangos reported the Land Use Review Board's suggestions and noted their recommendation of approval.

Mayor Killen suggested the Land Use Review Board appoint two members to meet with the Planning and Engineering committee to make a recommendation regarding the board's suggestions. Mayor Killen recommended approval of the policy as presented with an effective date of April 16, 2008 and noted subsequent recommendations would be considered.

Stephen Morgan, representing the Land Use Review Board, agreed with Mayor Killen's suggestions and asked staff to incorporate change of use in the policy.

Jason Barron, Kennedy Covington, 4350 Lassiter at North Hills, Suite 300, Raleigh, NC, representing Evergreen Construction, questioned the effect of this policy on their proposed project.

Mayor Killen responded that the project would not be subject to the policy.

...Motion by Councilor Poirier to adopt Ordinance #08-04-16-002 governing the allocation of municipal water supplies within the Town of Knightdale and its extraterritorial jurisdiction effective April 16, 2008. Motion seconded by Councilor Gleason and carried unanimously.

B. Consideration of Construction Contract
Public Safety Center #2

Assistant Manager Seth Lawless summarized the proposed project and reported the Finance Committee's recommendation to accept the low bid with no alternates from George Raper and Sons at a total cost of \$1,591,376.

Finance Director Ren Wiles gave an overview of the impact the project would have on the budget and answered questions from Council.

...Motion by Councilor Eddins from the Public Safety Committee to construct the fire station and staff with six new employees funding eight months of salaries

from fund balance and assuming a two cent tax increase. Motion seconded by Councilor Roberson and opposed by Mayor Pro Tem Chalk and Councilors Gleason and Poirier. Motion failed with a 2 to 3 vote.

Discussion about funding options, staffing, and the need for a station.

...Motion by Mayor Pro Tem Chalk to construct the fire station and staff with three new employees assuming a 40 cent tax rate and authorizing the Town Manager to execute the contract with George Raper and Sons. Motion seconded by Councilor Poirier and carried unanimously.

Mayor Pro Tem Chalk noted the issue of hiring three additional firefighters would be revisited during the FY2010 budget process.

ITEM X. NEW BUSINESS

Budgetary Reallocations

Finance Director Ren Wiles summarized necessary budget reallocations within town departments.

ITEM XI. OTHER BUSINESS

Mayor Killen reported the Wake County Board of Commissioners' request to appoint two members and one alternate to a countywide Growth Task Force.

Mayor Killen and Councilor Eddins agreed to serve as regular members and Councilor Roberson volunteered to serve as an alternate.

Mayor Killen reported the first meeting of the Task Force would be May 22, 2008.

Town Manager Gary McConkey reported the need for Council to make a decision on awarding a contract for concessions at Knightdale High School and authorize the Parks and Recreation Director to sign the contract. Mr. McConkey noted the high school booster club reviewed the bids and made a recommendation to approve the contract with Barham's.

Discussion about awarding the high school and pool concession contracts separately.

...Motion by Councilor Gleason to award the Knightdale High School concession contract to Barham's and the pool concession contract to Jones. Motion seconded by Councilor Poirier.

Councilor Roberson stated he was not comfortable making this decision without looking at the information.

...Councilor Gleason withdrew the motion and Councilor Poirier seconded.

Council directed staff to make the decision.

Mayor Killen reported the Rex Groundbreaking scheduled for April 17, 2008.

ITEM XII. COMMITTEE REPORTS

- A. Planning and Engineering
- B. Budget
- C. Public Safety
- D. Nominating

Councilor Eddins scheduled a Nominating committee meeting for May 5, 2008 at 5:30 p.m.

- E. Liaison Reports

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Eddins to enter closed session at 8:58 p.m. for approval of closed session minutes. Motion seconded by Councilor Gleason and carried unanimously.

Approval of Closed Session Minutes.

...Motion by Councilor Eddins to exit closed session at 9:02 p.m. Motion seconded by Councilor Poirier and carried unanimously.

Finance Director Ren Wiles made a statement to clarify his previous report regarding the sale of an asset to pay off debt stating that there is no offer for the sale of an asset at this time.

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 9:03 p.m.
Motion seconded by Councilor Poirier and carried
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts