

POSITION CLASSIFICATION PLAN
Attachment B

Class Title	NCLM Class Code	Position Number	Number of Positions	Salary Grade	Minimum	Maximum	Exempt Status
ADMINISTRATIVE							
Town Manager	10040	1000	1	n/a	n/a	n/a	A
ENGINEERING							
Town Engineer	10090	2000	1	28	73,064	108,782	P
Construction Inspector	20320	2010	$\frac{1}{2}$	18	44,855	66,783	
FINANCE							
Finance Director	10120	3000	1	27	69,585	103,602	E
Accounting Operations Manager	20050	3010	1	21	51,925	77,309	
IT Administrator	20354	3020	1	19	47,098	70,122	C
Purchasing Agent	20060	3030	1	18	44,855	66,783	
Accounting Technician/Customer Service Clerk	20030	3040	$\frac{1}{5}$	13	35,145	52,326	
LEGISLATIVE							
Human Resources Director/Town Clerk	10150	4000	1	27	69,585	103,602	A
HR Technician/Assistant Town Clerk	20524	4010	$1\frac{3}{4}$	12	33,471	49,834	
PARKS AND RECREATION							
Parks & Recreation Director	10220	5000	1	25	63,115	93,970	E
Athletic Supervisor	20510	5010	1	17	42,719	63,603	
Recreation Program Supervisor	20520	5020	1	15	38,747	57,689	
Administrative Assistant	20600	5030	1	11	31,877	47,461	
Lead Teacher		5040	$\frac{1}{5}$	10	30,359	45,201	
PLANNING							
Planning Director	10160	6000	1	27	69,585	103,602	E
Senior Planner	20475	6010-6011	2	19	47,098	70,122	
Zoning Enforcement Officer	20160	6020	1	14	36,902	54,942	
Planning Technician	20465	6030	$\frac{1}{5}$	13	35,145	52,326	

Effective 07/01/2011, Revised 08/01/2011

POSITION CLASSIFICATION PLAN

Attachment B

Class Title	NCLM Class Code	Position Numbers	Number of Positions	Salary Grade	Minimum	Maximum	Exempt Status
PUBLIC SAFETY							
Public Safety Director	10190	7000	1	29	76,717	114,221	E
Fire Chief	10130	7010	1	26	66,271	98,668	E
PSO Assistant Police Chief	30275	7020	1	24	60,110	89,495	E
PSO Sergeant	30270	7030-7033	4	21	51,925	77,309	
PSO Detective	30210	7040-7041	2	19	47,098	70,122	
Fire Captain	30080	7050-7052	3	18	44,855	66,783	
Corporal	30260	7055-7058	4	17	42,719	63,603	
Public Safety Officer	30260	7059-7072	14	17	42,719	63,603	
School Resource Officer	30190	7075	1	16	40,685	60,574	
Fire Lieutenant	30120	7080-7082	3	16	40,685	60,574	
Firefighter First Class	30100	7085-7087	3	15	38,747	57,689	
Administrative Assistant	30220	7090	<u>1</u>	11	31,877	47,461	
			38				
PUBLIC WORKS							
Public Works Director	10210	8000	1	25	63,115	93,970	E
Operations Supervisor	20670	8010	1	19	47,098	70,122	
Grounds Maintenance Supervisor	20450	8020	1	17	42,719	63,603	
Crew Leader	20660	8030-8031	2	15	38,747	57,689	
Maintenance Worker II	20430	8040-8041	2	10	30,359	45,201	
Custodian	20330	8050	<u>1</u>	7	26,226	39,046	
			<u>8</u>				
TOTAL NUMBER OF POSITIONS			65 ³/₄				

NOTES:

- Minimum is the normal beginning salary for employees meeting the minimum qualifications. Starting salary can be up to Step 20 with the Town Manager's approval. Starting salaries over Step 20 require Town Council approval.
- COLA increased all salary ranges by 1.5%.
- Performance increases are normally given in 1% increments for employees rated "exceeding expectations" at the discretion of the department director and within the budget amount for performance increases. Funding for 3% merit increases is included in the budget.
- Exempt Status is classified as E= Executive, A= Administrative, P= Professional, and C= Computer according to the Fair Labor Standards Act regulations.

Effective 07/01/2011, Revised 08/01/2011