

CLASS TITLE: Firefighter First Class

NCLM CLASS CODE: 30100

POSITION NUMBERS: 7085-7087

SALARY GRADE: 15

PURPOSE OF CLASS: Under the supervision of the Fire Captain provides the Town with prevention and mitigation of emergencies and disasters, through proper planning, public education and code enforcement. Responds to emergencies involving fire, medical and environmental concerns. Drives and operates fire apparatus to and at the scene's of emergencies. This position is classified as non-exempt and is subject to the Fair Labor Standards Act overtime regulations.

PRIMARY TASKS:

- ❖ Drives fire apparatus in a safe and efficient manner to emergency and other non-emergency points.
- ❖ Operates the fire apparatus in a safe and efficient manner including but not limited to the pump, the generator, and hydraulic ladders.
- ❖ Responds promptly and efficiently to fire, rescue, hazardous materials and medical alarms both on and off duty.
- ❖ Uses the apparatus, hoses, ladders, fire suppression tools, rescue tools, and medical equipment to mitigate the incident efficiently when on the scene.
- ❖ Responsible to accept command during an emergency operation or any other position within the Incident Command System as directed.
- ❖ Conducts programs to groups of people and in schools, businesses and nursing homes on topics pertaining to fire extinguishers, fire training and emergency management.
- ❖ Inspects business, public and private properties for fire and life safety hazards according to the North Carolina Fire Prevention Code.
- ❖ Maintains fire hydrants on an annual basis.
 - Paints hydrants.

- Tests hydrants by checking the static, residual and flow pressure.
- Inspects hydrants.
- Corrects problems found during the inspection of the hydrant.
- ❖ Maintains equipment on apparatus to include daily, monthly and annual testing.
 - Tests and rotates hose.
 - Tests ladders annually.
 - Performs test on any equipment where warranted.
- ❖ Inspects fire apparatus on a daily basis
 - Cleans, washes and waxes apparatus every other day.
 - Responsible for ensuring that the apparatus is repaired properly.
- ❖ Completes daily, monthly and annual reports on the testing of fire and medical equipment based on the National Fire Protection Association standards.
 - Checks air and oxygen bottle.
 - Checks Automatic Electronic Defibrillator to see if the battery is recharged, if not then recharges the battery.
- ❖ Ensures that the fire building and property is ready for public inspection at all times.
 - Vacuums and cleans building.
 - Responsible for daily upkeep of building.
- ❖ Maintains daily maintenance records and complete maintenance and equipment reports.
- ❖ Completes daily training on fire and medical procedures. A minimum of 20 hours per month is required, which must include seven hours of quick drill.
- ❖ Responsible for qualifying all new personnel on assigned equipment.

- ❖ Performs related duties as assigned.

EQUIPMENT OPERATED: Frequent use of fire and medical equipment including hose lines, nozzles, pumps, hydrants, extinguishers, ladders, hand tools, extrication tools, air masks, defibrillator, etc.

REPORTING RELATIONSHIP: This position reports to the Fire Captain.

WORKING CONDITIONS:

- ❖ Employee has regular exposure to dangerous situations under adverse conditions, including smoke, heights, fire, fumes, heat, cold, emergency driving, etc.
- ❖ Employee exposed to inside and outside environmental conditions, both hot and cold weather.
- ❖ Employee is frequently exposed to dangerous situations with medical emergencies.
- ❖ Must be able to work shifts that are 24 hours in length.
- ❖ Must be able to respond to call backs on days off to assist with emergency situations.
- ❖ Must be able to wear and work in fire department breathing apparatus and protective clothing.
- ❖ Must be able to physically perform the basic life operational functions of reaching, standing, walking, lifting, fingering, grasping, talking, hearing, and performing repetitive motions.
- ❖ Must be able to perform heavy work exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

JOB CONTEXT: This position works 24 hour shifts in a 28 day cycle meeting 212 hours for the cycle. Weekends and overtime are necessary to fulfill job duties upon approval from the Fire Chief. The stress level of the job is moderate to high.

QUALIFICATIONS OF CLASS:

EDUCATION: HS Diploma, North Carolina Firefighter Level II certification, North Carolina Hazardous Materials Level I Operations Certification, North Carolina Emergency Vehicle Driver Certification, Wake County or North Carolina Medical Responder or above certification.

EXPERIENCE: Three years of firefighting experience.

KNOWLEDGE, SKILLS, AND ABILITIES:

- ❖ Thorough knowledge of fire division policies and procedures.
- ❖ Thorough knowledge of fire ground procedures including fire streams, forcible entry, fire behavior, water supplies, salvage and overhaul.
- ❖ Good knowledge of emergency medical care procedures.
- ❖ Good knowledge of command procedures.
- ❖ Good knowledge of sprinkler systems.
- ❖ Alarm and communication procedures.
- ❖ Skill in use of assigned equipment.
- ❖ Ability to meet and deal courteously and tactfully with the general public.
- ❖ Ability to establish and maintain effective working relationships with other employees, emergency agencies and personnel, and the general public.
- ❖ Ability to deal effectively with emergency situations.

SPECIAL REQUIREMENTS: Possession of valid Class B North Carolina driver license.