

Knightsdale Parks & Recreation Special Event & Festival Vendor Registration

Return Payment & Registration to Knightsdale Parks & Recreation Main Office

950 Steeple Square Court | Knightsdale, NC 27545

Fax: 919.217.2239 | Email: Megan.Thornton@Knightsdalenc.gov/Michelle.Wester@knightsdalenc.gov

Business/Organization Name:

Name(s) of Owners:

Email Address:

Event or Festival(s) registering for:

Do you have the ability to provide your own table(s)/chair(s)/tent(s) & power? Yes No

Mailing Address:

Telephone Number(s):

Website (if applicable):

Which vendor category are you applying for? Please check one box.

- Non-Profit/Church Independent Consultant
 Local Business/Organization Artisan/Crafter/Value-Added Products (non-food)
 Food Truck Food Vendor (non-food truck)

PRODUCT AVAILABILITY

Please list the items/product you plan to sell at the event/festival:

Hold Harmless/Indemnification Agreement

The Vendor hereby releases and forever discharges the Town of Knightsdale ("Town"), its officers, agents and employees, from any and all claims, demands, expenses, costs and liabilities of any kind or nature directly or indirectly related to any personal injury and/or property damage arising out of Vendor's use of the space(s), except those claims that result from the sole negligence of the Town or a Town employee acting within the scope of his/her employment.

Vendor shall indemnify and hold harmless the Knightsdale Parks and Recreation Department, Town of Knightsdale, part-time staff and volunteers from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and costs of actions, including attorney's fees for trial and on appeal, of any kind or nature arising out of or in any way connected with this Contract or Vendor's use of the space(s), sale of goods or conduct of business by Vendor, its agents, servants, employees, customers, patrons or invitees or any act or omission of Vendor, its agents, servants, employees, customers, patrons or invitees.

Vendors shall maintain all appropriate City, County and State licenses for their type of goods or products. This application does not automatically reserve a space, Vendors will be contacted by Staff if space is available in a product category.

Signed: _____ Date: _____

For Staff Use Only

Date registration received: ____/____/____

Vendor Fee Paid: YES NO

Vendor Fee amount (and associated event): _____ Date Paid: ____/____/____

Date Vendor E-Verify Affidavit Received: ____/____/____