



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

November 16, 2016

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor James Roberson, Mayor Pro Tem Mike Chalk, Councilors Pete Mangum, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Beth Trahos, Town Attorney; Suzanne Yeatts, Administrative Services Director; Whitney Ledford, Town Clerk; Lawrence Capps, Police Chief; Robbie Worrell, Public Works Director; Jason Brown, Senior Planner; Keith Archambault, IT Administrator; Chris Hills, Development Services Director; Tim Guffey, Fire Chief; Jonas Silver, Public Information Officer; Jennifer Currin, Assistant Development Services Director; John Stover, Maintenance Worker II; Darren Lloyd, Maintenance Worker II; Brandon Murray, Firefighter.

Meeting called to order by Mayor Roberson at 6:59 p.m.

WELCOME
Welcome by Mayor Roberson.

INVOCATION
Invocation by Mayor Roberson.

ITEM I. ADOPTION OF AGENDA
...**Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Young and carried unanimously.**

ITEM II. APPROVAL OF MINUTES
...**Motion by Councilor Swan to approve the minutes from November 7, 2016. Motion seconded by Councilor Tripp and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
Hurricane Matthew Relief Effort Recognitions
Mayor Roberson recognized several staff members, citizens, and Council members for their efforts in helping local municipalities during Hurricane Matthew relief efforts.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Rodney Dickerson, of 1522 Cricket Road in Raleigh, spoke on behalf of the Knightdale Dragon Football team and requested funding assistance for their upcoming trip to Disney World in order to play in the Pop Warner SuperBowl.

The Town Council commended the football team's hard work and congratulated them on this accomplishment.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Street Closing for Christmas Parade

RES #16-11-16-001

...Adopt Resolution #16-11-16-001.

B. Parkstone Street Names

RES #16-11-16-002

...Adopt Resolution #16-11-16-002.

C. Contracted Engineering Services

...Authorize Town Manager to enter into Independent Contract Agreement with A. Morton Thomas and Associates, Inc. Consulting Engineers.

...Motion by Councilor Young to adopt Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. Knightdale Station UAA Amendment

ORD #16-11-16-001

Assistant Development Services Director Jennifer Currin presented a request from Knightdale Investors, LLC and the Cottages at Knightdale Station, LLC to consider amending the Knightdale Station Utility Allocation and Infrastructure Agreement, which would revise the architectural requirements and permit a front setback greater than 25' for the apartment site. Knightdale Station is a 270± acre assemblage of property located east of the proposed Knightdale Park, south of Knightdale Boulevard and west of Marks Creek Road. Ms. Currin recommended Council approve the Knightdale Station Utility Allocation and Infrastructure Agreement Amendment and adopt Ordinance #16-11-16-001.

Councilor Tripp requested to be recused from this item due to his recent purchase of a parcel in Knightdale Station.

...Motion by Councilor Young to recuse Councilor Tripp from Knightdale Station UAA Amendment. Motion seconded by Councilor Mangum and carried unanimously.

Councilor Tripp exited at 7:17 p.m.

Public Hearing opened at 7:17 p.m.

No one approached.

...Motion by Councilor Young to close the Public Hearing at 7:18 p.m., approve the Knightdale Station Utility Allocation and Infrastructure Agreement Amendment, and adopt Ordinance #16-11-16-001. Motion seconded by Councilor Mangum and opposed by Councilor Swan for a 3 to 1 vote of approval.

Per North Carolina General Statute 160A-75 requiring an affirmative two thirds vote, Ordinance #16-11-16-001 will be included on the December 5, 2016 consent agenda for a second vote.

Councilor Tripp returned at 7:18 p.m.

B. Glenmere UAA Amendment

ORD #16-11-16-002

Ms. Currin shared a request by Joe Lassiter, Glenmere, LLC to consider amending the Glenmere Utility Allocation and Development Agreement, which would revise the architectural requirements in Glenmere Cove. The Glenmere subdivision is a 143± assemblage of property located east of S. Smithfield Road, south of Fayetteville Street and Broadway Street. Ms. Currin answered questions and recommended Council approve the Glenmere Utility Allocation and Development Agreement Amendment and adopt Ordinance #16-11-16-002.

Public Hearing opened at 7:21 p.m.

No one approached.

...Motion by Mayor Pro Tem Chalk to close the Public Hearing at 7:22 p.m. and approve the Glenmere Utility Allocation and Development Agreement Amendment and adopt Ordinance #16-11-16-002. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

Parkstone Annexation

RES #16-11-16-003

Senior Planner Jason Brown briefed Council on a petition from Jane P. Suggs and Norwood & Nancy Hargrove Properties LP to voluntarily annex one tract consisting of approximately 56.83± located south of Knightdale Boulevard, east of Widewaters

shopping Center, north of Widewaters Subdivision and townhomes, and west of Autumn Ridge and Parkside Subdivisions. Mr. Brown recommended Council adopt Resolution #16-11-16-003, setting the date of public hearing for December 5, 2016.

Councilor Mangum noted that he has recused himself from all past Parkstone items due to his employment at Wake Stone. Town Attorney Beth Trahos advised that when setting a Public Hearing date this is not necessary.

...Motion by Councilor Swan to adopt Resolution #16-11-16-003, setting the date of public hearing for December 5, 2016. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VIII. TOWN ATTORNEY
None at this time.

ITEM IX. OLD BUSINESS
None at this time.

ITEM X. NEW BUSINESS
Upcoming Events
Public Information Officer Jonas Silver presented upcoming events through the month of December.

ITEM XI. OTHER BUSINESS
None at this time.

ITEM XII. COMMITTEE REPORTS
Mayor Roberson announced new Council appointments for all committees, advisory boards, and regional boards:

Mayor Pro Tem Chalk: Technical Review Committee, Planning and Engineering Committee, Old Town Advisory Committee (liaison), and the Capital Area Metropolitan Planning Organization (CAMPO) alternate.

Councilor Tripp: Public Safety Committee, Planning and Engineering (chairman), Legislative Committee, Land Use Review Board (liaison), and the Triangle J Council of Governments alternate.

Councilor Swan: Finance Committee, Public Safety (chairman), Nominating Committee, Parks and Recreation Committee, Community Policing Advisory Board (liaison).

Councilor Young: Nominating Committee (chairman), Parks and Recreation Committee, Parks and Recreation Advisory Board (liaison).

Councilor Mangum: Finance Committee (chairman), Technical Review Committee, Legislative Committee, Knightdale Chamber of Commerce (liaison).

A. Planning and Engineering

Councilor Tripp shared that the committee did not meet this month but will resume as scheduled in December.

B. Finance

Councilor Mangum reported on the Town’s monthly Financial Report and noted an item needing the Council’s attention. The YMCA received funds totaling \$1,500 for a Youth and Government website, however due to a change in leadership this will no longer be possible. Their new request is to use the money to fund Knightdale children needing summer camp financial assistance.

The Council concurred with this new use of the funds. A letter from the Mayor will be sent to the YMCA to endorse this decision.

C. Public Safety

Councilor Young gave an update for both the Police and Fire Departments.

Police Department:

The hiring process continues for Police Officers, the 3rd quarter Crime Trend Report shows decreases from last year, and the Department presented their Capital Improvement Project plan to the Finance Committee for a future Police facility.

Fire Department:

The hiring process continues for Firefighters, there are currently two firefighters stationed at Lake Lure to assist with the wild fires, the Department presented their Capital Improvement Project plan to the Finance Committee for a future Fire Station, and the Insurance Services Office (ISO) upgrades are scheduled for March of 2017.

D. Nominating

No report.

E. Legislative

No report.

F. Parks and Recreation

No report.

G. Liaison Reports

No report.

Mayor Roberson called for a motion for Mayor Pro Tem.

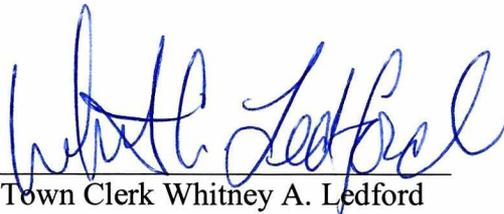
...Motion by Councilor Tripp to appoint Councilor Young as Mayor Pro Tem. Motion seconded by Councilor Swan and carried unanimously.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
None at this time.

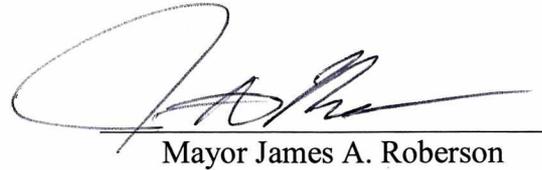
ITEM XIV. ADJOURNMENT

Councilor Swan inquired about the Knightdale Dragon Football team's request. The Council determined that the Town could support the team via social media and directed Public Information Officer Jonas Silver to investigate this further.

...Motion by Councilor Swan to adjourn at 7:34 p.m. Motion seconded by Mayor Pro Tem Young and carried unanimously.



Town Clerk Whitney A. Ledford



Mayor James A. Roberson