



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 19, 2016

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor James Roberson, Councilors Pete Mangum, Mark Swan, and Dustin Tripp.

ABSENT: Mayor Pro Tem Mike Chalk and Councilor Randy Young.

Staff Members Present: Clyde Holt, Town Attorney; Hal Mason, Interim Town Manager; Suzanne Yeatts, Administrative Services Director; Whitney Ledford, Town Clerk; Lawrence Capps, Police Chief; Robbie Worrell, Public Works Director; Jason Brown, Senior Planner; Keith Archambault, IT Administrator; Tina Cheek, Parks and Recreation Director; Chris Hills, Development Services Director; Tim Guffey, Fire Chief; Jonas Silver, Public Information Officer.

Meeting called to order by Mayor Roberson at 7:00 p.m.

WELCOME

Welcome by Mayor Roberson.

INVOCATION

Invocation by Councilor Mangum.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Councilor Swan to approve the minutes from October 3, 2016. Motion seconded by Councilor Tripp and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Introduction of New Public Information Officer

Administrative Services Director Suzanne Yeatts introduced Jonas Silver as the Town's new Public Information Officer.

- B. Mayor’s Listening Tour Update
Development Services Director Chris Hills gave an update on the recent Listening Tour visit with Target.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight’s agenda. If you anticipate speaking during tonight’s meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

- A. Open to the Public
Nellie Glover, of 416 3rd Avenue, provided a letter to Council that outlined her concerns regarding several trees near her property.

**The letter is attached and hereby made a part of these minutes.*

Public Works Director Robbie Worrell commented on Ms. Glover’s concerns, stating that Town staff is currently in contact with the City of Raleigh.

Julia Lee, Chair of the Board of Wake Up Wake County, expressed support for the proposed Transit Referendum.

- B. Report on Citizen Inquiries
None at this time.

ITEM V. CONSENT AGENDA

Budget Amendment 2017 02
...Adopt Budget Amendment 2017 02.

...Motion by Councilor Tripp to adopt Consent Agenda. Motion seconded by Councilor Swan and carried unanimously.

ITEM VI. PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight’s meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

AN-2-16 Eastgate 540 Annexation
RES #16-10-19-001

Senior Planner Jason Brown presented a petition to voluntarily annex one tract consisting of approximately 24.45 ± acres located east of Hodge Road, west of future I-540, and north of Kemp Drive. The owner and petitioner is SP Raleigh-Hodge Road, LLC. Mr. Brown recommended Council adopt Resolution #16-10-19-001, setting the day of the public hearing for November 7, 2016.

...Motion by Councilor Mangum to adopt Resolution #16-10-19-001, setting the date of the public hearing for November 7, 2016. Motion seconded by Councilor Swan and carried unanimously.

ITEM VIII. TOWN ATTORNEY
None at this time.

ITEM IX. OLD BUSINESS
None at this time.

ITEM X. NEW BUSINESS

A. Mingo Creek Greenway LAPP Grant Application

Mr. Brown informed Council that the Locally Administered Projects Program (LAPP) is currently calling for projects. After discussions with the Capital Area Metropolitan Planning Organization (CAMPO), Town staff would like to submit the Mingo Creek Greenway Extension from its current terminus at Mingo Creek Park to Knightdale Station Park. Mr. Brown recommended Council authorize the Development Services Department to submit the Locally Administered Projects Program application for the Mingo Creek Greenway Extension in accordance with the Grant Administration Policy.

The Town Council commended both staff and CAMPO efforts and discussed the benefits this project will have on the future of Knightdale development.

County Commissioner Vice Chair Sig Hutchinson shared his support for this project and the positive long term effect it will have on the neighboring communities in Wake County and beyond.

...Motion by Councilor Tripp to authorize the Development Services Department to submit the LAPP Application for the Mingo Creek Greenway Extension in accordance with the Grant Administration Policy. Motion seconded by Councilor Mangum and carried unanimously.

B. Upcoming Events

Police Chief Lawrence Capps presented Upcoming Events through the month of November.

ITEM XI. OTHER BUSINESS
None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp gave an update that included discussion of town limit signage, the Knightdale Station Park roundabout landscaping plan, and gateway signage entering the Old Town area.

B. Finance

Council Mangum presented the monthly financial report and the detailed summary of revenue sources.

C. Public Safety

Councilor Swan gave an informational update that included the declining crime rate; the efforts by the Police, Fire, and Public Works Departments during Hurricane Matthew; the job postings for the Fire Department; and the October Fire Prevention Month activities.

D. Nominating

No report.

E. Liaison Reports

No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Swan to adjourn at 7:30 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor James A. Roberson



Town Clerk Whitney A. Ledford