



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 3, 2016

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor James Roberson, Mayor Pro Tem Mike Chalk, Councilors Pete Mangum, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Hal Mason, Interim Town Manager; Suzanne Yeatts, Administrative Services Director; Lawrence Capps, Police Chief; Robbie Worrell, Public Works Director; Jason Brown, Senior Planner; Keith Archambault, IT Administrator; Tina Cheek, Parks and Recreation Director; Chris Hills, Development Services Director; Tim Guffey, Fire Chief; Kim Kenny, Finance Director.

Meeting called to order by Mayor Roberson at 7:00 p.m.

WELCOME

Welcome by Mayor Roberson.

INVOCATION

Invocation by Councilor Young.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance by Adolphus Cannady, a senior at Knightdale High School of Collaborative Design.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Young and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Councilor Swan to approve the minutes from September 21, 2016. Motion seconded by Councilor Young and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Girl Scout Day Proclamation

Mayor Roberson proclaimed October 31, 2016 Girl Scout Day.

- B. Planning Month Proclamation
Development Services Director shared information about National Community Planning Month followed by Mayor Roberson proclaiming the month of October 2016 Community Planning Month.
- C. Life Changing Transplant Foundation Proclamation
Mayor Roberson proclaimed the week of October 3 – 7, 2016 Life Changing Transplant Week.
- D. KHSCD Update and Staff Recognition
Knightdale High School of Collaborative Design, Dr. Jim Argent updated Council on his school's recent initiatives and recognized the Dean of Students, Kristen Ratliff for leading the Linked Crew Program which matches junior and senior student with freshman students to help them transition into high school emotionally, academically, and socially.

Mayor Roberson presented Ms. Ratliff with a certificate of recognition.

- E. SRTS Hodge Road Action Plan
Senior Planner Jason Brown spoke about the Safe Routes to School pilot program and recommended Hodge Road Elementary School as a potential candidate.

Mr. Brown introduced Kristen Brookshire, a Research Associate from the University of North Carolina Highway Safety Research Center, who spoke about the Safe Routes to School program.

Mr. Brown recommended Council endorse the Hodge Road Safe Routes to School Action Plan and authorize staff to actively engage in implementation.

...Motion by Councilor Swan to endorse the Hodge Road Safe Routes to School Action Plan and authorize staff to actively engage in implementation. Motion seconded by Councilor Tripp and carried unanimously.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

- A. Open to the Public
Jordyn Brewington, a 9th grader at Grace Prep Home School addressed the Council with questions to support her US Civics and Economy class.
- B. Report on Citizen Inquiries
Councilor Swan asked about the crosswalk at McKnight Drive and Smithfield Road.

ITEM V. CONSENT AGENDA

SU-1-16 EWMS Findings of Fact

...Approve the SU-1-16, East Wake Middle School Special Use Permit.

...Motion by Councilor Swan to adopt Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

None at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

Grants Update

Finance Director Kim Kenny updated Council on the status of town grants.

Development Services Director Chris Hills elaborated on the John Rex Endowment Grant revisions and answered questions from Council.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

No report.

B. Finance

No report.

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports

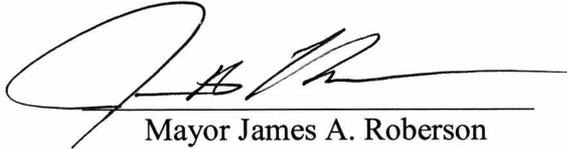
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Young to adjourn at 8:04 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor James A. Roberson



Town Clerk Whitney A. Ledford