



TOWN OF KNIGHTDALE
Old Town Advisory Committee
7:00 pm
Thursday, February 12, 2015
207 Main Street
Knightdale, NC 27545

MINUTES

I. CALL TO ORDER

Mr. Godwin called the meeting to order at 7:03 p.m.

II. ROLL CALL

The following members were present:

Mr. Richard Godwin, Mayor Billy Wilder, Ms. Rita Blackmon

LURB Member Liaison present: Mr. Pete Mangum

Town Council Members present: Councilor Randy Young

Staff Members present: Mr. Chris Hills, Ms. Courtney Jenkins, Mr. Brian Bowman

III. APPROVAL OF MINUTES

A. December 11, 2014

No action due to lack of a quorum.

IV. ADMINISTRATIVE ITEMS

A. Membership Term Status

Mr. Hills reported to the committee that Mr. Godwin and Ms. Blackmon have re-applied to serve on the committee. Ms. Schmiedel decided to not re-apply and noted her years of service. Town Council will be meeting next week to go over the appointments.

V. OLD BUSINESS

A. CDBG - Main Street Sidewalk Update

Mr. Hills reported that the majority of the project is now underway, with expected completion by the end of March. He stated that Mr. Boone has been reaching out to the affected property owners and keeping them updated on the status of the project.

Mayor Wilder suggested creating signs that state for local traffic only to ease traffic concerns. He expressed that he has been impressed with the contractor. He feels they have been customer friendly.

Mr. Hills replied that he will convey Mayor Wilder's suggestion to Mr. Boone. He stated that Mr. Boone will be staying in communication with the contractors, engineer and Wake County and to reach out to him with any feedback.

B. CrossTies Initiative (John Rex Endowment Grant) Update

Mr. Hills updated the committee on the CrossTies Initiative, a 100% grant that the Town has received. He stated that there is not much new to report. The action plan has been submitted. Staff is waiting to see if NCDOT will help with the design in conjunction with the Fayetteville Street closure. The Town has requested to use their engineer to save costs on surveying. Staff will continue to keep the committee updated with the initiative through the process.

C. Hair Junction Area Sidewalk Improvement Update

Mr. Hills, on behalf of Mr. Boone, provided a status update regarding the sidewalk improvement at the Hair Junction. The project is moving forward and Staff will leave the item on the agenda until complete. Construction will begin in the spring once bid.

D. Community Helpers Update

Mr. Hills expressed that Staff is communicating with Mr. Neal, the Police Department and other Staff members to address the Community Helpers situation. It is a sensitive issue and Staff wants to assist them in finding a new location and the best solution. He explained that Staff has been in communication with several churches to see if they would allow Community Helpers to utilize their site. However, it has been unsuccessful thus far. Staff will keep investigating alternate solutions; we are trying to be community friendly. He will continue to keep the committee informed of any progress.

VI. NEW BUSINESS

A. Main St. Street Light

Mr. Hills addressed the committee's topic from the last meeting regarding an additional light on Main Street. Staff met with Duke Energy on site. He provided two options to the committee.

The committee discussed the options and agreed to an installation location.

Mr. Hills stated that it will hopefully be installed by the next meeting. If it does not resolve the lighting concern, then the committee can revisit the issue.

B. Old Towns Gateway Banners

Mr. Bowman presented and discussed the Town's branding strategy. He addressed integrated marketing. Staff wants to install signs and banners that will instantly be reflective of Knightdale and create a sense of place. He depicted signage for Town Hall and Old Town. Banners for the Old Town area would be very beneficial and it is his plan to have them installed in the next couple months in time for the new Farmers' Market.

Mr. Godwin commended Town Council for spending time and money focused on marketing and branding.

C. Front Yard Parking

Mr. Hills addressed the committee's front yard parking concern. The Planning & Engineering Committee discussed the issue and requested Staff to conduct research to determine the scale of the concern. Staff conducted research and determined that it is prevalent in Old Town and the P&E Committee agreed that it is a problem. They had other multiple questions and requested Staff to further investigate solutions. He stated that it could be problematic in downtown in areas without curb and gutter. It could cause parking in the back yard. He described the Raleigh ordinance and stated that it could be used as a model for enforcing in the town limits.

Mr. Mangum stated that the front yard parking is unsightly and expressed his concern for long term effects, including diminishing value.

Mr. Hills agreed and stated that most citizens have the capacity but do not want to be forced to do a car shuffle.

Mr. Godwin asked for the next step.

Mr. Hills answered that Staff will continue to address the P&E Committee's concerns and report back to OTAC. To pass an ordinance can take several months and would have to go before Town Council. He explained that Staff wants to be sure to get it right the first time.

VII. MEMBER INQUIRIES/REPORTS

A. Staff Follow-Up on Previous Month's Inquiries

B. New Inquiries/Reports

Mayor Wilder inquired about the Lions Club sign. He stated that they have not received a copy of their lease agreement.

Mr. Hills stated that the building will eventually be branded for the Town and he will relay his inquiries.

VIII. ADJOURNMENT

Having reached the end of the evening's agenda and hearing no further discussion, Mr. Godwin motioned to adjourn the meeting at 8:14 p.m.