



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 21, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: Mayor Pro Tem Mike Chalk.

Staff Members Present: Beth Trahos, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Chris Hills, Planning Director; Jennifer Currin, Senior Planner; Jimmy Overton, Finance Officer; Lawrence Capps, Police Chief; Fred Boone, Town Engineer; Keith Archambault, IT Administrator; Brian Bowman, Communications Director; Jacqui Boykin, Police Captain; Jacob Jones, Police Officer; Daniel Mabe, Police Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Young.

ITEM I. ADOPTION OF AGENDA
...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Swan and carried unanimously.

ITEM II. APPROVAL OF MINUTES
Nothing at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
A. Introduction and Oath of New Police Officer
Police Chief Capps introduced DJ Jackson as the Town's newest Police Officer. Mayor Killen performed Officer Jackson's oath.

B. Kiwanis Proclamation

Jimmy Overton spoke on behalf of the Knightdale Kiwanis Club. Mayor Killen proclaimed January 21st to be Kiwanis International Day in the Town of Knightdale in honor of Kiwanis's 100th anniversary.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Nothing at this time.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2015 05

...Adopt Budget Amendment 2015 05.

B. WCPSS Agreement

...Allow the Town Manager and Chief of Police to enter into the provided Agreement with the Wake County Sheriff's Office for quarterly reporting services.

C. Revised Wake County Emergency Operations Plan

...Adopt the Revised Wake County Emergency Operations Plan.

...Motion by Councilor Roberson to adopt the Consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Nothing at this time.

ITEM VII. SET PUBLIC HEARINGS

AN-1-15 Glenmere Annexation

RES #15-01-21-001

Senior Planner Jennifer Currin reported on a petition from Braxton Development Company and Carolyn Edwards to voluntarily annex approximately 3 tracts consisting of approximately 141 acres located east of

S. Smithfield Road and south of Fayetteville Road. Ms. Currin answered questions from Council and recommended that Council adopt Resolution #15-01-21-001 setting the date of public hearing for February 2, 2015.

...Motion by Councilor Young to adopt Resolution #15-01-21-001 setting the date of public hearing for February 2, 2015. Motion seconded by Councilor Swan and carried unanimously.

ITEM VIII. TOWN ATTORNEY
Nothing at this time.

ITEM IX. OLD BUSINESS
Construction Projects Update
Town Engineer Fred Boone gave an update on all current construction projects and answered questions from Council.

ITEM X. NEW BUSINESS
A. Wake County Hazard Mitigation Plan
RES #15-01-21-002
Planning Director Chris Hills presented the new county-wide Consolidated Hazard Mitigation Plan that will serve as the Town's next 5-year plan. Mr. Hills answered questions from Council and recommended that Council adopt RES #15-01-21-002 approving the Wake County Multi-Jurisdictional Hazard Mitigation Plan.

...Motion by Councilor Tripp to adopt Resolution #15-01-21-002 approving the Wake County Multi-Jurisdictional Hazard Mitigation Plan. Motion seconded by Councilor Young and carried unanimously.

B. Town Hall Foyer Lights
Town Engineer Fred Boone gave a presentation regarding the selection of new lights for the Town Hall foyer and answered questions from Council.

ITEM XI. OTHER BUSINESS
Mayor Killen noted Knightdale's recognition as one of the top places to live in North Carolina.

ITEM XII. COMMITTEE REPORTS
A. Planning and Engineering
No report.
B. Finance
No report.

C. Public Safety

Councilor Roberson reported various items including filling vacant police positions, crime statistics from fourth quarter, and mid-year fire report.

D. Nominating

No report.

E. Liaison Reports

Councilor Young noted the upcoming Chamber of Commerce banquet and encouraged all to be supportive of the chamber on February 19, 2015.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Swan to enter closed session at 7:28 p.m. to consult with Town Attorney. Motion seconded by Councilor Roberson and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 7:36 p.m. Motion seconded by Councilor Swan and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts