



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 15, 2014

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk,
Councilors James Roberson, Mark Swan, and Randy Young.

ABSENT: Councilor Dustin Tripp.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, Administrative Services Director; Tina Cheek, Parks and Recreation Director; Chris Hills, Planning Director; Jennifer Currin, Senior Planner; Jimmy Overton, Finance Officer; Lawrence Capps, Police Chief; Tim Guffey, Fire Chief; Fred Boone, Town Engineer; Keith Archambault, IT Administrator; Brian Bowman, Communications Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Young.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

September 17, 2014

October 6, 2014

...Motion by Mayor Pro Tem Chalk to approve the minutes of September 17, 2014 and October 6, 2014. Motion seconded by Councilor Young and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
Nothing at this time.

ITEM IV. PUBLIC
Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public
No one approached.

B. Report on Citizen Inquiries
Nothing at this time.

ITEM V. CONSENT AGENDA

A. Fee Schedule Amendment
...Adopt revision to Fee Schedule as presented effective immediately.

B. Knightdale Station Park Water Tower Feature
RES #14-10-15-001
...Adopt Resolution #14-10-15-001.

**...Motion by Councilor Roberson to approve the consent agenda.
Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS
If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. AN-4-14 Brookfield Station II Annexation
ORD #14-10-15-001
Public hearing opened at 7:02 p.m.

Senior Planner Jennifer Currin presented a petition by Brookfield Station Development to voluntarily annex approximately 19.46 acres of property on either side of Crosstie Street just west of South First Avenue along with approximately 1.8 acres of adjacent, intervening public rights-of-way. Ms. Currin recommended that Council continue the public hearing to the November 3, 2014 Town Council meeting.

No one else approached.

...Motion by Councilor Young at 7:04 p.m. to continue the public hearing regarding Ordinance #14-10-15-001 to the November 3, 2014 meeting. Motion seconded by Councilor Swan and carried unanimously.

- B. UAA – Brookfield Station II
ORD #14-10-15-002
Public hearing opened at 7:04 p.m.

Senior Planner Jennifer Currin presented a Utility Allocation and Development Agreement which would establish development standards, phasing, and open space fee-in-lieu amounts for Brookfield Station II on an approximate 19 acre property located west of South First Avenue/Bethlehem Road and accessed off Crosstie Street. Ms. Currin answered questions from Council and recommended continuing the public hearing until the Monday, November 3, 2014 Town Council meeting.

No one else approached.

...Motion by Councilor Roberson at 7:08 p.m. to continue the public hearing until the Monday, November 3, 2014 Town Council meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

- ITEM VII. SET PUBLIC HEARINGS
None at this time.

- ITEM VIII. TOWN ATTORNEY
Nothing at this time.

- ITEM IX. OLD BUSINESS

- A. AN-3-14 New Hill NC, LLC Hodge Road Parcel Annexation
ORD #14-10-15-003
Planning Director Chris Hills presented a petition by New Hill NC, LLC to voluntarily annex approximately 0.48 acres of property at the intersection of Hodge Road and Redwood Valley Lane. Mr. Hills recommended adoption of Ordinance #14-10-15-003.

...Motion by Mayor Pro Tem Chalk to adopt Ordinance #14-10-15-003. Motion seconded by Councilor Swan and carried unanimously.

- B. Construction Projects Update
Town Engineer Fred Boone gave an update on all ongoing Town construction projects.

Mayor Killen suggested encouraging the contractor of the Smithfield Road project to include better signage and/or consistency in cone placement.

Council discussed a request by the Main Street CDBG Project contractor to store a conex box on town property prior to the project starting.

ITEM X. NEW BUSINESS
Nothing at this time.

ITEM XI. OTHER BUSINESS
Nothing at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
Councilor Roberson reported on the following items:

- Police Department structure
- Governors Highway Safety grant opportunity
- Fire Safety month
- Hydrant maintenance
- Recognition of Chris Miller
- FEMA grant opportunity

Mayor Pro Tem Chalk mentioned the possible implementation of a fire volunteer youth program which would potentially improve the town's fire insurance rating.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Roberson to enter closed session at 7:21 p.m. to discuss acquisition of real estate and settlement of potential litigation. Motion seconded by Councilor Swan and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Roberson to adjourn at 7:45 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts