



# KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**September 2, 2014**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

**ABSENT:** No one.

**Staff Members Present:** Beth Trahos, Town Attorney; Seth Lawless, Town Manager; Marcey Bell, Assistant Town Clerk/HR Technician; Tina Cheek, Parks and Recreation Director; Chris Hills, Planning Director; Jeff Triezenberg, Senior Planner; Jennifer Currin, Senior Planner; Jimmy Overton, Finance Officer; Greg Whitley, Police Sergeant; Keith Archambault, IT Administrator; Brian Bowman, Communications Director.

Meeting called to order by Mayor Killen at 7:06 p.m.

## WELCOME

Welcome by Mayor Killen.

## INVOCATION

Invocation by Councilor Roberson.

## ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Swan and carried unanimously.**

## ITEM II. APPROVAL OF MINUTES

August 20, 2014

**...Motion by Mayor Pro Tem Chalk to approve the minutes of August 20, 2014. Motion seconded by Councilor Swan and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS  
Nothing at this time.

ITEM IV. PUBLIC  
Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public  
No one approached.

B. Report on Citizen Inquiries  
Nothing at this time.

ITEM V. CONSENT AGENDA

Claim of Lien for Unpaid Abatements  
RES #14-09-02-003

**...Adopt Resolution #14-09-02-003.**

**...Motion by Councilor Roberson to approve the consent agenda.  
Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. Brookfield Station UAA Amendment  
ORD #14-09-02-001  
Public hearing opened at 7:08 p.m.

Senior Planner Jennifer Currin explained that the Second Amendment to the Brookfield Station Development Agreement will remove the requirement for the Crosstie Street extension fee-in-Lieu of assessment to be paid by the developers. This is necessary because Brookfield Station has been purchased by its developers who would be unnecessarily paying themselves should it remain in place. Ms. Currin answered questions from Council and recommended that Council approve the Lakeview Point/Brookfield Station Development Agreement and adopt ORD #14-09-02-001.

No one else approached.

**...Motion by Councilor Tripp to close the public hearing at 7:12 p.m. and approve the Lakeview Point/Brookfield Station Development Agreement and adopt Ordinance #14-09-02-001. Motion seconded by Councilor Roberson and carried unanimously.**

B. Brookfield Station Fee-in-Lieu Rescission  
RES #14-09-02-001  
Public hearing opened at 7:12 p.m.

Senior Planner Jennifer Currin explained the need for the removal of the fee-in-lieu of assessment for Brookfield Station. Ms. Currin recommended that Council approve the Crosstie Fee-in-Lieu Rescission and adopt RES #14-09-02-001.

No one else approached.

**...Motion by Councilor Swan to close the public hearing at 7:14 p.m. and approve the Crosstie Fee-in-Lieu Rescission and adopt Resolution #14-09-02-001. Motion seconded by Councilor Young and carried unanimously.**

C. ZMA-4-14 Knightdale Parrish Parcel  
Public hearing opened at 7:14 p.m.

Senior Planner Jeff Triezenberg presented a map amendment to rezone approximately 0.92 acres of property located at the southeast corner of North First Avenue and Whistle Post Way from Residential Mixed Use (RMX) to Open Space Preservation (OSP) and answered questions from Council. Mr. Triezenberg recommended that Council close the public hearing and refer ZMA-4-14 to the September 8, 2014 Land Use Review Board meeting.

No one else approached.

**...Motion by Councilor Roberson to close the public hearing at 7:20 p.m. and refer Zoning Map Amendment 4-14 to the September 8, 2014 Land Use Review Board meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

D. ZTA-6-14 Various UDO Amendments  
Public hearing opened at 7:20 p.m.

Senior Planner Jeff Triezenberg presented a zoning text amendment to amend Chapters 4, 5, and 11 of the Unified Development Ordinance to add regulations for mail kiosks newly required by the United States Postal Service, clarify yard area calculations for accessory buildings, clarify the applicability of setbacks recorded on subdivision plats to future building activity, and to remove the separate requirements for "after hours" lighting. Mr. Triezenberg answered questions from Council and recommended that Council refer ZTA-6-14 to the September 8, 2014 Land Use Review Board meeting.

No one else approached.

**...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:46 p.m. and refer Zoning Text Amendment 6-14 to the September 8, 2014 Land Use Review Board meeting. Motion seconded by Councilor Roberson and carried unanimously.**

ITEM VII. SET PUBLIC HEARINGS

AN-3-14 New Hill NC, LLC Hodge Road Parcel Annexation  
RES #14-09-02-002

Senior Planner Jeff Triezenberg reported on a petition by New Hill NC, LLC to voluntarily annex approximately 0.48 acres at the intersection of Hodge Road and Redwood Valley Lane. Mr. Triezenberg answered questions from Council and recommended that Council adopt Resolution #14-09-02-002 setting the date of the public hearing for October 6, 2014.

**...Motion by Councilor Young to adopt Resolution #14-09-02-002 setting the date of public hearing for October 6, 2014. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM VIII. TOWN ATTORNEY  
Nothing at this time.

ITEM IX. OLD BUSINESS  
Nothing at this time.

ITEM X. NEW BUSINESS

Knightdale Station Park Sign  
Parks and Recreation Director Tina Cheek presented the design of the Knightdale Station Park sign and answered questions from Council.

Council discussed possible placement of the sign.

ITEM XI. OTHER BUSINESS

Councilor Roberson noted that the African American Cultural Festival went very well and thanked the Town for its continued support.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp noted that the Planning and Engineering Committee will be continuing discussion of the Princeton Town Street greenway parking issues at the next meeting and invited residents to attend on Monday, September 8<sup>th</sup> at 6:00 p.m.

B. Finance

No report.

C. Public Safety  
No report.

D. Nominating  
No report.

E. Liaison Reports  
No report.

Mayor Killen noted that Mr. Richard Hamm of Breckenridge Drive sent a thank you note to first responders for their quality care during a recent incident at his home and sent a donation.

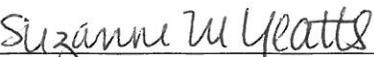
Councilor Tripp thanked the Police Department for a recent ride along.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS  
Nothing at this time.

ITEM XIV. ADJOURNMENT

**...Motion by Mayor Pro Tem Chalk to adjourn at 8:02 p.m. Motion seconded by Councilor Swan and carried unanimously.**

  
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Mayor Russell B. Killen

  
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Town Clerk Suzanne M. Yeatts