



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 4, 2014

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: Mayor Russell Killen.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Chris Hills, Planning Director; Tina Cheek, Parks and Recreation Director; Tim Guffey, Fire Chief; Brian Bowman, Communications Director; Jennifer Currin, Senior Planner; Jimmy Overton, Finance Officer; Jason Godwin, Police Chief; Keith Archambault, IT Administrator; Matthew Christian, Code Enforcement Officer/Planner; Joanna Gombatz, Accounting Operations Manager.

Meeting called to order by Mayor Pro Tem Mike Chalk at 7:00 p.m.

WELCOME

Welcome by Mayor Pro Tem Mike Chalk.

INVOCATION

Invocation by Mayor Pro Tem Mike Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Young and carried unanimously.

ITEM II. APPROVAL OF MINUTES

July 16, 2014

...Motion by Councilor Roberson to approve the minutes of July 16, 2014. Motion seconded by Councilor Swan and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

- A. Introduction of Code Enforcement Officer/Planner - Matthew Christian
Planning Director Chris Hills introduced Matthew Christian as the Town's new Code Enforcement Officer/Planner.
- B. Certified Budget Officer Recognition – Joanna Gombatz
Town Manager Seth Lawless recognized Joanna Gombatz for attaining the distinction of Certified Budget Officer.
- C. FEMA Grant Explorer Scholarships Presentation
Fire Chief Tim Guffey presented Explorer scholarships to three explorers and spoke about their plans for further education.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Adam Prince, 1401 Kingman Drive, spoke in opposition regarding the Lynnwood Road bike lane decision.

Daniel Caswell, 2130 Old Rosebud Drive, expressed his disappointment regarding the greenway connectivity in Planters Walk.

Shannon Brien, 2503 Ferdinand Drive, shared her disagreement with the recent decision regarding bike lanes on Lynnwood Road.

Holly Atkins, 4601 Smarty Jones Drive, opposed Council's recent decision not to implement bike lanes along Lynnwood Road.

Mayor Pro Tem Chalk responded that Council will consider the concerns expressed.

No one else approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Records Retention Schedule Amendment

RES #14-08-04-001

Adopt Resolution #14-08-04-001 approving the August 29, 2013 amendment to the Municipal Records Retention and Disposition Schedule.

- B. Personnel Policy Revision
Approve revisions to the personnel policy as recommended effective August 4, 2014.

- C. Position Classification Plan Revision
Adopt Revised Position Classification Plan as presented effective July 21, 2014.

- D. John Rex Endowment Grant
ORD #14-08-04-001
Adopt the Grant Project Ordinance #14-08-04-002 as presented.

- E. BA 2015 01
Adopt Budget Amendment 2015 01.

- F. Body Worn Camera Purchase
Authorize the Town Manager to sign the Viewu Straight Shooter 25 camera purchase agreement.

**...Motion by Councilor Roberson to adopt the consent agenda.
Motion seconded by Councilor Young and carried unanimously.**

- ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS
If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.
Nothing at this time.

- ITEM VII. TOWN ATTORNEY
Nothing at this time.

- ITEM VIII. OLD BUSINESS
ZMA-3-14 Thales Academy Conditional District Rezoning
ORD #14-08-04-002
Senior Planner Jennifer Currin reviewed the zoning map amendment request to rezone a 4.56 acre parcel located in the Knightdale Station Subdivision development from Urban Residential-12 (UR-12) to Urban Residential-12 Conditional District (UR-12 CD) in order to develop the property as a private elementary school. Ms. Currin presented the Land Use Review Board's recommendation of approval with three UDO exceptions and the clarification of the circulation drive width in the front yard. Ms. Currin stated that the Planning Staff recommends approval with the three UDO exceptions as noted.

Michael Roach spoke on behalf of Thales and stated that they are excited about opening this new campus, and they are considering building a high school in Knightdale also.

...Motion by Councilor Young to adopt statement of plan consistency and reasonableness of action, approve ZMA-3-14 and adopt Ordinance #14-08-04-002. Motion seconded by Councilor Roberson and carried unanimously.

ITEM IX. NEW BUSINESS
Nothing at this time.

ITEM X. OTHER BUSINESS
Nothing at this time.

ITEM XI. COMMITTEE REPORTS

- A. Planning and Engineering
No report.
- B. Finance
No report.
- C. Public Safety
No report.
- D. Nominating
No report.
- E. Liaison Reports
No report.

ITEM XII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIII. ADJOURNMENT

...Motion by Councilor Roberson to adjourn at 7:32 p.m. Motion seconded by Councilor Young and carried unanimously.



Town Clerk Suzanne M. Yeatts



Mayor Pro Tem Mike Chalk