



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 18, 2014

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: Councilor James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Jeff Triezenberg, Senior Planner; Jennifer Currin, Senior Planner; Jimmy Overton, Finance Director; Brian Bowman, Communications Director; Keith Archambault, IT Administrator; Ginger Wells, Police Officer; Thomas Cagle, Police Officer; Tina Cheek, Parks and Recreation Director; Joanna Gombatz, Accounting Operations Manager; Tracy Solomon, Police Lieutenant; Kevin Jorgenson, Police Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Swan.

ITEM I. ADOPTION OF AGENDA

...Motion by Mayor Pro Tem Chalk to adopt the agenda. Motion seconded by Councilor Swan and carried unanimously.

ITEM II. APPROVAL OF MINUTES

June 2, 2014

...Motion by Mayor Pro Tem Chalk to approve the minutes of June 2, 2014. Motion seconded by Councilor Young and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

- A. Open to the Public
No one approached.
- B. Report on Citizen Inquiries
Nothing at this time.

ITEM V. CONSENT AGENDA

A. Law Enforcement Mutual Assistance
RES #14-06-18-001
...Adopt Resolution #14-06-18-001.

B. BA 2014 20
...Adopt Budget Amendment 2014 20.

...Motion by Councilor Swan to approve the Consent Agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZMA-2-14 Crosstie Street Tracts
Public hearing continued at 7:02 p.m.

Senior Planner Jeff Triezenberg reviewed Zoning Map Amendment 2-14 to rezone approximately nineteen acres of property located on both sides of

Crosstie Street between Carrington Woods and Brookfield Station subdivisions from Neighborhood Mixed Use to General Residential. Mr. Triezenberg recommended that Council close the public hearing, adopt the statement of plan consistency and reasonableness of action, approve ZMA-2-14, and adopt ORD #14-06-18-001.

Peter Clossen, Project Engineer, spoke in favor of the proposed rezoning.

...Motion by Councilor Young to close the public hearing at 7:05 p.m. and adopt the statement of plan consistency and reasonableness of action, approve Zoning Map Amendment 2-14, and adopt Ordinance #14-06-18-001. Motion seconded by Councilor Swan and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS
None at this time.

ITEM VIII. TOWN ATTORNEY
Nothing at this time.

ITEM IX. OLD BUSINESS

A. Fiscal Year 2015 Budget
Finance Director Jimmy Overton presented information regarding the Fiscal Year 2015 Budget including new information regarding City of Raleigh rates.

...Motion by Mayor Pro Tem Chalk to adopt the Proposed Budget Ordinance, Capital Improvement Plan, Fee Schedule, Position Classification Plan, and Limited Service Position Classification Plan for the Fiscal Year Ending June 30, 2015. Motion seconded by Councilor Tripp and carried unanimously.

B. Construction Projects Update
Town Engineer Fred Boone gave an update on all Town construction projects and answered questions from Council.

C. Knightdale Park Phase II – Change Order
Town Engineer Fred Boone gave a summary of the change order from Monteith Construction for Phase II of Knightdale Station Park and recommended that Council approve Change Order #1.

...Motion by Councilor Tripp to approve Change Order #1 for Knightdale Park – Phase II and authorize the Town Manager to execute the agreement. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM X. NEW BUSINESS

A. Request to Join Wake County Hazard Mitigation Plan
RES #14-06-18-002

Senior Planner Jeff Triezenberg explained that the Town is working with Wake County and the other municipalities in the county to produce a new county-wide Consolidated Hazard Mitigation Plan that will serve as the Town's next 5-year plan. Mr. Triezenberg recommended that the Town temporarily join the current Wake County Hazard Mitigation Plan for the insurance that the Town would be covered if the new plan is not in place when the Town's current plan expires in October.

...Motion by Councilor Swan to adopt Resolution #14-06-18-002 and forward said resolution to the Wake County Board of Commissioners. Motion seconded by Councilor Young and carried unanimously.

B. Main Street CDBG Project Plan Approval

Senior Planner Jennifer Currin explained the need to remove the angled on-street parking spaces on Main Street and replace them with parallel on-street parking spaces. This is due to the project engineer indicating that the proposed bump-out and existing on-street parking could create a situation in which the recommended travel lane widths could not be provided. The Planning and Engineering Committee recommended approval at their June 2014 meeting.

Ms. Currin answered questions from Council and recommended that Council approve changes to on-street parking striping adjacent to Knightdale Baptist Church on Main Street.

...Motion by Mayor Pro Tem Chalk to approve changes to on-street parking striping adjacent to Knightdale Baptist Church on Main Street. Motion seconded by Councilor Swan and carried unanimously.

C. Lynnwood Road Re-Striping

Town Engineer Fred Boone noted that Lynnwood Road will be resurfaced by the end of June, providing the Town with the opportunity to re-stripe the road in order to accommodate future needs including parking and a crosswalk adjacent to the Lynnwood connection to the greenway and a striped biking lane.

...Motion by Councilor Tripp to approve the proposed re-striping of Lynnwood Road. Motion seconded by Councilor Swan and carried unanimously.

ITEM XI. OTHER BUSINESS

Mayor Killen mentioned the Wake County Mayors Association Summer Outing to be held July 11, 2014.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp noted that all items discussed by the committee were on tonight's agenda.

B. Finance

No report.

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports

No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

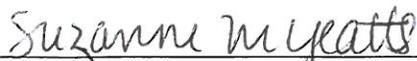
None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Swan to adjourn at 7:44 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts