



# KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**May 21, 2014**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

**ABSENT:** No one.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Jimmy Overton, Finance Director; Fred Boone, Town Engineer/Public Works Director; Katie Griffin, Engineering Intern; Brian Bowman, Communications Director; Jason Godwin, Police Chief; Tina Cheek, Parks and Recreation Director; Joanna Gombatz, Accounting Operations Manager.

Meeting called to order by Mayor Killen at 7:00 p.m.

## WELCOME

Welcome by Mayor Killen.

## INVOCATION

Invocation by Mayor Killen.

## ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

## ITEM II. APPROVAL OF MINUTES May 5, 2014

**...Motion by Councilor Swan to approve the minutes of May 5, 2014. Motion seconded by Councilor Young and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Harue Jones Proclamation

Mayor Killen read a proclamation honoring Harue Jones on the occasion of her 100<sup>th</sup> birthday.

B. National Public Works Week

RES #14-05-21-001

Mayor Killen proclaimed the week of May 18<sup>th</sup> – 24<sup>th</sup> as Public Works Week in Knightdale.

C. Marquavious Johnson Recognition

Mayor Killen commended Marquavious Johnson for receiving the highest honor in the state for high school athletics, the Athlete of the Year Award from the North Carolina High School Athletics Association, which is given to one male and one female athlete each year. Mayor Killen recognized Marquavious's accomplishments and Mayor Pro Tem Chalk gave him a plaque honoring his outstanding athletic achievement.

Mayor Killen also commended Marcell Johnson for his athletic achievements.

D. Introduction of Engineering Intern – Katie Griffin

Town Engineer Fred Boone introduced the new Engineering Intern, Katie Griffin, to Council.

E. FY 2015 Proposed Budget Ordinance

Finance Director Jimmy Overton gave a presentation regarding the Fiscal Year 2015 budget and recommended that Council set a public hearing for the Proposed Budget Ordinance for Monday, June 2, 2014 at 7:00 pm.

**...Motion by Councilor Swan to set a public hearing for the Budget Ordinance for Monday, June 2, 2014 at 7:00 pm. Motion seconded by Councilor Young and carried unanimously.**

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2014 18

**...Adopt Budget Amendment 2014 18.**

B. CAMPO MOU

**...Adopt revised Capital Area Metropolitan Planning Organization Memorandum of Understanding.**

C. Permanent Monument Sign Encroachment Agreement

    Knightdale Station Subdivision

**...Approve the Knightdale Station Subdivision Permanent Monument Sign Encroachment Agreement with the condition that a sign permit meeting the UDO requirements is obtained from the Planning Department.**

D. Temporary Construction Sign Encroachment

    Knightdale Station Subdivision

**...Allow a temporary construction sign to be located in the easement identified in the Knightdale Station UAA Amendment until the permanent sign is constructed and direct the Town Manager to provide a letter to Knightdale Investors, LLC indemnifying the Town from the erection of the temporary sign.**

**...Motion by Councilor Roberson to approve the Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Construction Projects Update

Engineering Intern Katie Griffin gave an update on all current Town construction projects.

Fred Boone and Tina Cheek addressed questions from Council regarding Phase II park progress and the upcoming July 4<sup>th</sup> celebration.

ITEM X. NEW BUSINESS  
None at this time.

ITEM XI. OTHER BUSINESS  
None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp noted that the Planning and Engineering Committee met Monday, May 12<sup>th</sup> and discussed commercial vehicle parking on Town-owned streets. The Police Department is giving input on this issue, and it will be discussed with the P&E Committee again in the future. There was also discussion of civic building types and their exemption from design standards as well as discussion of street trees.

B. Finance  
No report.

C. Public Safety  
No report.

D. Nominating  
No report.

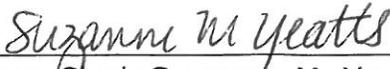
E. Liaison Reports  
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS  
None at this time.

ITEM XIV. ADJOURNMENT

**...Motion by Roberson to adjourn at 7:42 p.m. Motion seconded by Councilor Tripp and carried unanimously.**

  
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Mayor Russell B. Killen

  
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Town Clerk Suzanne M. Yeatts