



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 3, 2014

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Brian Bowman, Communications Director; Jimmy Overton, Finance Director; Jennifer Currin, Senior Planner; Keith Archambault, IT Administrator; Fred Boone, Town Engineer/Public Works Director; Tina Cheek, Parks and Recreation Director; Jeff Triezenberg, Senior Planner; Greg Whitley, Police Sergeant.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Pro Tem Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

January 15, 2014

January 16, 2014

...Motion by Councilor Swan to approve the minutes of January 15, 2014 and January 16, 2014. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Celebrate the Arts in Our Schools Proclamation

Mayor Killen recognized Pieces of Gold and Gifts of Gold for promoting performing and visual arts in our local school system for the last thirty-one years and proclaimed the week of March 9-15, 2014 as Celebrate the Arts in Our Schools Week.

B. Dog Park Naming Donation

Billy Wilder presented a \$3,000 check from Steve Wilder for naming rights of the new dog park at Knightdale Station, noting the request to name the park in memory of former Mayor Ashley Wilder.

Councilor Roberson reported that the Chi Rho Omega Chapter of Alpha Kappa Alpha Sorority held their 10th Annual Read In at the East Regional Library on February 1, 2014.

Nadine Stewart, Chi Rho Omega Chapter President, presented Councilor Roberson with a certificate of appreciation and thanked him for being a part of the Read In event.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2014 11

Adopt Budget Amendment 2014 11.

B. PARTF Project Agreement
Ratify Mayor Killen's execution of NC Parks and Recreation Trust Fund Project Agreement.

C. Knightdale Station Street Names
RES #14-02-03-001
Adopt RES #14-02-03-001, Street Name Approval for Knightdale Station Subdivision Phases R-1 and R-2.

...Motion by Councilor Tripp to approve the consent agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. AN-1-14 Malaby's Church Property Annexation

Public hearing opened at 7:09 p.m.

Senior Planner Jeff Triezenberg reported on a voluntary annexation petition from property owners of parcels adjacent to Forestville Road near the intersection with Old Knight Road. Mr. Triezenberg answered questions from Council and recommended closing the public hearing and adopting ORD #14-02-03-001.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:11 p.m. and adopt Ordinance #14-02-03-001. Motion seconded by Councilor Tripp and carried unanimously.

B. SU-1-14 YMCA Special Use Permit

Public hearing opened at 7:12 p.m.

Senior Planner Jennifer Currin was sworn in by Town Attorney Clyde Holt.

Ms. Currin presented a Special Use Permit request for a YMCA outdoor aquatics facility on approximately three acres of land northeast of Knightdale Station. Ms. Currin answered questions from Council and recommended continuing the public hearing and referring SU-1-14 to the February 10, 2014 Land Use Review Board Meeting.

No one else approached.

...Motion by Councilor Roberson to continue the public hearing at 7:19 p.m. and continue the public hearing and refer SU-1-14 to the February 10, 2014 Land Use Review Board Meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

C. ZTA-1-14 UDO Technical Edits

Public hearing opened at 7:20 p.m.

Senior Planner Jeff Triezenberg presented a zoning text amendment to amend Sections 14.4B, 17.3A, 3.3, 5.5, and other remaining chapters of the Unified Development Ordinance that may be affected by proposed amendments to these sections such that term limits on the Old Town Oversight Committee are eliminated, a certain number of committee members is established, and the committee name is changed to Old Town Advisory Committee; default speed limits for different street types are specified unless otherwise specified by Town Council; additional standards for wireless telecommunication facilities are edited to bring them into compliance with recent changes in state law; and to clarify that metal buildings are not permitted. Mr. Triezenberg answered questions from Council and recommended that Council refer ZTA-1-14 to the February 10, 2014 Land Use Review Board meeting.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:31 p.m. and refer ZTA-1-14 to the February 10, 2014 Land Use Review Board meeting. Motion seconded by Councilor Swan and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

Renewal of Audit Contract FY 2014
Joyce & Company CPA's LLC

Finance Director Jimmy Overton presented the terms of the fiscal year 2014 audit contract with Joyce & Company CPA's LLC and recommended that Council approve the contract to audit accounts with Joyce and Company CPA's.

...Motion by Councilor Swan to approve the contract to audit accounts with Joyce & Company CPA's in the amount of \$32,900 for the fiscal year ending June 30, 2014. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XI. OTHER BUSINESS

Councilor Roberson mentioned the upcoming Wake Technical Community College 5K Walk/Run.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
Mayor Pro Tem Chalk mentioned review of the privilege license fee structure.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Mayor Pro Tem Chalk to enter closed session at 7:36 p.m. to discuss pending litigation and a personnel matter. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Mayor Pro Tem Chalk to adjourn at 8:30 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts