



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 21, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Tim Poirier, James Roberson, and Dustin Tripp.

ABSENT: Councilor Jeff Eddins.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Fred Boone, Town Engineer/Public Works Director; Brian Bowman, Public Information Officer; Jimmy Overton, Finance Director; Jennifer Currin, Senior Planner; Keith Archambault, IT Administrator; Jason Godwin, Police Chief.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Pro Tem Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

- A. June 19, 2013
- B. July 17, 2013

C. August 5, 2013

...Motion by Mayor Pro Tem Chalk to approve the minutes of June 19, 2013; July 17, 2013; and August 5, 2013. Motion seconded by Councilor Tripp and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Robert Rivera, 501 Walbury Drive, voiced concern over theft in the Carrington Woods subdivision and a lack of police presence. Mr. Rivera asked for data regarding the number of incidents in the area.

Police Chief Jason Godwin offered to speak with Mr. Rivera and provide the data requested.

Councilor Roberson suggested Mr. Rivera speak with other subdivision members who have formed community watches in the area.

Brian Ceccarelli, 4605 Woodmill Run, Apex, NC, expressed concerns regarding the Town's red light cameras and provided Mayor Killen with a document referencing his concerns.

No one else approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2014-02

Adopt Budget Amendment 2014-02.

B. Special Events Permit Amendments – Council Policy #14

Approve revised Special Events Policy as presented.

...Motion by Councilor Poirier to adopt the Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. Town Hall Roof Construction Budget Modification

Fred Boone, Town Engineer, explained that the town hall roof replacement job was awarded at a fixed price with unit prices for gravel stop and wood nailers. During the course of the work, the need to replace the gravel stop around the perimeter of the roof was discovered at an additional cost of \$880.

...Motion by Councilor Tripp to increase project budget as estimated. Motion seconded by Councilor Poirier and carried unanimously.

B. Second Avenue Construction Budget Modification

Town Engineer Fred Boone reported that during the course of resurfacing there were overruns with asphalt patching and surface course totaling \$8,000.

...Motion by Councilor Roberson to increase project budget as estimated. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM X. NEW BUSINESS

A. First Amendment to Wake County Contract to Consolidate Tax Billing and Collection

Jimmy Overton, Finance Director, presented an amendment to the current Wake County Contract to Consolidate Tax Billing and Collection explaining the reason for the amendment is due to the change that all property taxes on motor vehicles will be collected by the NC Division of Motor Vehicles.

...Motion by Councilor Tripp to approve the proposed amendment to the Tax Collection contract with Wake County Revenue Department as requested by Marcus Kinrade, Wake County Revenue Director. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. Welcome to Knightdale Sign RES #13-08-21-001

Town Engineer Fred Boone presented wording options for updated signage reflecting the Knightdale High School Boys Track Team's most recent state championship.

...Motion by Councilor Poirier to adopt Resolution #13-08-21-001 authorizing the purchase and installation of updated signage for the Town of Knightdale town limit sign with option 2 as the preferred wording. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
No report.

Mayor Killen noted meeting Wake County Public School Superintendent Dr. Jim Merrill.

Mayor Killen invited the public to attend a session next Monday night to offer input for the Town's branding campaign.

Mayor Killen reminded everyone of the Knightdale Chamber of Commerce member appreciation event tomorrow night to be held at the town hall.

Mayor Killen mentioned receiving a letter from the African American Cultural Festival thanking the Town for its continued support.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Roberson to adjourn at 7:35 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts