



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

February 13, 2012

The Knightdale Planning and Engineering Committee met in the conference room in the Town of Knightdale Town Hall at 6:00pm on February 13, 2012.

ITEM I. CALL TO ORDER

...Councilor Gleason called the meeting to order at 6:00pm, Monday February 13, 2012.

ATTENDING: Councilor Gleason, Councilor Tripp, Mark Swan, Myron Kelly, Fred Boone,
Chris Hills, Jennifer Currin, Brad Johnson

ITEM II. APPROVAL OF MINUTES

...Mr. Hills moved to approve the December 12, 2011 minutes. Mr. Kelly seconded. The motion carried unanimously.

ITEM III. OLD BUSINESS

1. Chapter 11, UDO

Mr. Hills noted that when staff began to consider updates to Chapter 11 of the Unified Development ordinance, it became clear that a more complete rewrite would be necessary. He distributed a model ordinance that was completed by an organization with members who the town was acquainted with.

Mr. Gleason noted that this could be an opportunity for the Town to lead on lighting regulations.

...Mr. Swan moved to proceed with a complete rewrite of Chapter 11. Councilor Tripp seconded. Without objection, the motion carried.

Mr. Hills noted that the chapter would likely come back to P&E in approximately 3 months.

2. First Avenue, Phase 1

Mr. Boone noted that Time Warner Cable is the last remaining utility working on First Avenue. Once complete, construction will proceed.

3. First Avenue, Phase 2

Mr. Boone explained that all administrative hurdles have been crossed and bid package will be complete toward the end of February with a bid opening sometime in March, followed by construction in the summer.

4. Mingo Creek Greenway

Mr. Boone noted that permitting continues, with projected completion at the end of April. Project should be awarded in mid-June with construction authorization package coming over the Summer.

5. Town Park
Mr. Hills noted that Construction Drawings are in review. Discussions with the YMCA could delay construction until the end of July.
6. Standard Specifications Amendment
Mr. Boone explained the standard specifications changes as they referenced previous Planning and Engineering comments. Developers would now be required to complete roads to their final section at the latest after the first freeze/thaw cycle after the first lift is completed.

Ms. Currin and Mr. Hills noted the importance of this change.

...Councilor Tripp moved to move forward with the specifications changes. Mr. Kelly seconded. The motion carried unanimously.

ITEM IV. NEW BUSINESS

1. Street Lighting Projects
Ms. Currin explained two corridors where street lighting was a concern. Hodge Road where safety concerns presented themselves at the intersection with Mingo Creek Boulevard. And Knightdale Boulevard where the road's lack of presence at night was a staff-perceived detriment to the character of the Town. Staff asked the committee to recommend further study of the issue so exact costs and potential phasing could be considered.

...Councilor Gleason moved to ask staff to proceed with a lighting program for Knightdale Boulevard and Hodge Road. Councilor Tripp seconded. The motion carried unanimously.

2. Commercial Vehicle Parking
Mr. Hills explained that there seems to be growing interest in dealing with commercial vehicle parking in the right of way through a municipal code amendment.

The group discussed several areas of concern for parking that currently exist: the north end of Hodge Road, the western edge of Legacy Oaks Drive, Delta Stream Way and Mingo Bluff Boulevard.

...Councilor Trip moved to encourage research of a municipal amendment, but in the meantime address the areas discussed. Mr. Kelly seconded. The motion carried unanimously.

...Councilor Gleason departed at 6:37pm.

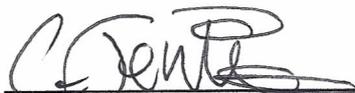
ITEM V. OTHER BUSINESS

None.

ITEM VI. ADJOURNMENT

... Without objection, the meeting was adjourned at 6:38pm.

Attest, Councilor Gleason



Clerk to the Planning and Engineering Committee, Courtney Jenkins